Meeting of the Student Affairs Committee  
Faculty Senate Standing Committee 

Tuesday, January 14, 2013  
1:00 AM  
Ryan Library Conference Room 

Minutes 

Present:  
Janet Wilke, Joseph Oravecz, Rochelle Krueger, Paul Twigg, Jude Cepero, Greg Benson, Noah Rogoff 

Not Present:  
Brian Fountain, Joel Cardenas, Mallory Ritthaler, Stephanie Benes, Nicole Connor 

Chair Krueger called the meeting to order at 11:03. 

Twigg moved approval of the Minutes of December 10 and was seconded. The edited minutes WERE APPROVED by mutual consent. Benson summarized recent feedback on the draft “Student Absence due to Military Obligation” document and further editing proceeded. 

Rogoff moved to do a Qualtrics vote on approval of the draft following further feedback from ROTC and the Office of the Registrar. The MOTION PASSED by mutual consent. The Committee commended Benson for his work on the policy. The meeting adjourned at 11:25 AM. The next meeting will be determined by poll. 

Respectfully submitted, 

Noah Rogoff 

Recording Secretary
Student Absence Due To Military Obligation

Student absence due to call-up of the Reserve or National Guard Forces to active duty is covered by the Students Called Into Military Service policy.

Short-Term* Military Absence Accommodation Policy The University of Nebraska at Kearney (UNK) recognizes and appreciates the important contributions made in the service of our country by students in the Reserve and National Guard, and the University understands that students may be required to be absent from class to fulfill military obligations that are related to the defense of our state and country (e.g. periodic military training/drill obligations, natural disaster response call-up, funeral honor guard, and veteran status including service-related medical appointments where failure to appear might result in a loss of benefits):

In order to accommodate students with short-term military related absences, UNK faculty and staff provide the following:

1. The University of Nebraska at Kearney considers short-term student absence in response to military obligations to be an excused absence from the classroom.
2. Students must provide instructors with maximum advance notice of absences and provide copies of their official orders to duty from the Military Reserve or National Guard. For any short-term military related absence, students will attempt to make arrangements with instructors to maintain and/or make up class-work as needed. Registration for those courses in which instructors accommodate the absence will remain intact and tuition and mandatory fees will be assessed in full for those courses.
3. Instructors will accommodate and excuse short-term military related absences of up to two calendar weeks in duration during fall and spring semesters, and two days during summer class sessions in accordance with paragraph 1.

If a student is not satisfied with the response of the faculty member regarding required military related absences, then the student may appeal the matter to the chair of the department (s) through which the course(s) is offered. If the student is not satisfied with the response for the department chair, the dean of the college may be contacted, and if necessary, the Senior Vice-Chancellor of Academic and Student Affairs.

*Short-Term: A short term military absence may be up to 14 days in duration. Refer to the Students Called Into Military Service policy for absences greater than 14 days.