ISAC Minutes

A meeting of the International Studies Advisory Council was held on Thursday April 4, 2013 at 3:30 in Copeland Hall 244.

Present: Steve Amundson, Tone Mendoza, Will Aviles, Barbara Amundson, Sylvia Asay, Diana Jones, Sonja Kropp, Ann Marie Park, Matt Mims, Suzanne Maughan, Susan Honeyman
Absent: Amy Rundstrom

The meeting began with a debriefing of the recent Academic Program Review. It went very well and our team leader Chad Stebbins did an excellent job as did the rest of the team (Kate Benzel, Ken Larson, Dallas Kenny, and Derek Comba). Chad has already completed the report and will send it to Kenya Taylor today. Lilly described the exit interview with ISAC—VCASA Bicak assured Lilly that she would have Chair status on My Blue within a week (though that has not yet transpired) and seemed encouraging with regard to the likelihood of the Director receiving ½ time status and an administrative assistant together with Women’s and Gender Studies and Ethnic Studies. Drs Bicak and Taylor also had some creative ideas regarding staffing for INTS 496. So there is reason to be hopeful for the future. As for the short term, it seems likely that Lilly will teach the INTS 496 class next spring.

We are still experiencing some difficulties with the scholarship process but are trying to work through them. We now need to ask Mary Sommers to request the essays from a number of students. Hopefully next year, the essays will be in the computer system as originally promised.

About assessment, the council agreed in principle to amend the plan to include INTS 100 and the capstone course and exclude the upper division electives.

The council discussed a variety of internship options. It was agreed that for a 3 credit hour course a student must provide 120 hours of work for the Office of International Education. In addition, they will need to provide Dr. Lilly with a written report documenting their activities. Ann Marie Park agreed to come up with a “project description” from the Study Abroad Office so that Lilly can see if any students are interested in signing up for an internship. Lilly will also contact Bonnie Payne and others in the OIE to see if they would also be interested in creating such project descriptions for possible fall internships.

For the fall semester while Lilly is on leave, Amy Rundstrom will cover advising and the INTS course. Those who have traditionally taught in INTS hopefully will continue to do so. Meetings will not be held and Amy will not be responsible for any other Director’s responsibilities.

The meeting adjourned at 4:40.