Administration - Executive Meeting Agenda

Wednesday, September 24, 3:30 - Warner Conference Room
Meeting called to order at 3:30 pm.

Attendance:
Present: Charlie Bicak, Gilbert Hinga, Barbara Johnson, Doug Kristensen, Neal Schnoor, Greg Brown, Daryl Kelley, Noah Rogoff, Ross Taylor, Ken Trantham, Bill Wozniak
Absent: None
Minutes submitted by: Daryl Kelley

Advance Discussion Topics:
Blackboard (What is the current state of the request for information (RFI)?)

Deb Schroeder has distributed an evaluation instrument for the options to BB to members of FS AIT committee.

UNK vacancies updates (reported by Charlie Bicak):

**Enrollment Management Division Structuring.** As stated at the September FS meeting, the position will oversee: Transitions of Financial Aid, Admissions, Academic and Career Services, and the First Year Program. The program will deal with issues such as; student recruitment, Job Placement, and student debt. We are currently in a 3 year contract which began April 2014 with the education initiative. No search is planned at this time.

**Dean of Student Affairs**
Administration is delighted to have Gilbert Hinga serving as Interim. The Search Committee will be formed in October.

**Director of the Office of International Education**
The title of the new director will be Assistant Vice Chancellor of International Affairs. The search is progressing well. There are 5 candidates right now. SVASA Bicak would like for the person to start in November but it will probably be January. Areas of responsibility will include: Admissions and immigration, Study Abroad, and Outreach and Engagement

**Director of Assessment**
Daren Snider is interim while search proceeds. Main goal is to provide assessment of General Studies. The search will begin as an internal search, but would expanded if unsuccessful.

**Dean of College of Education**
Sheryl Feinstein will begin May 2015. She is currently on a Fulbright scholarship thus she has a semester commitment with her current institution.

**NU STEM (Science Technology Engineering Mathematics) and future at UNK.** (Other campuses have a STEM coordinator and resources devoted to improvement of STEM programs. What are our plans for that area?)
August 2012 Provost Pratt brought CAO’s for a retreat. STEM arose as a theme. There has been 3 meetings with representatives from all four campuses. SVCASA Bicak was the original contact. Kim Carlson is now the point person. We are looking at possibilities for a full time person or a part-time person. There is at least one location that is predisposed to have point person capability. Aligns with UNMC as well. We are recognizing that STEM is not restricted to the “natural sciences” on this campus. For example SCM and Kinesiology among others have valuable contributions to make.

**Faculty Morale Survey** – Bill Wozniak reported that the draft is finished and Jeremy Dillon will discuss it with Charlie Bicak and will be distributed to faculty soon.

**President Linder visit** – Ross Taylor announced that President Linder will visit UNK campus Oct. 13. The visit will be co-sponsored by Faculty and Student Senates. A reception for Dr. Linder will be begin at 4 p.m. in the Ockinga Conference Room and will give a talk in the Ockinga Auditorium following the reception. The reception will be paid for by the Chancellor’s Office.

**Possible Informational Items from Administration if new information is available.**

**NU System searches progress.** (reported by Chancellor Kristensen)

The Presidential Search has a website ([http://nebraska.edu/presidentsearch](http://nebraska.edu/presidentsearch)). Job is open for applicants until filled. No specific timeline. Timely manner is important but right is more important. Goal is at least 4 finalist candidates. Confidentiality of the search has been respected and administration has no more knowledge than what is found on the website.

Provost: Susan Fritz is likely to remain executive vice president and provost until a new President is hired and decides whether or not to hire a new provost.

**UNK Strategic Planning** – First week of October for first meeting. Mission, vision, and values will be reviewed but is pretty well established by state statute. North Central report and self study provide a good starting point. Start with what is the goal? Increase quality? Growth? Retention? No set community representative will be appointed but the chancellor will seek advice as needed. Below is a list of persons who have agreed to serve on the Planning Committee. The membership may change a little but pretty this is a fairly well set.

2014-15 Strategic Planning Committee:

- Douglas Kristensen, Chancellor—Chair
- Peggy Abels, Director of Allied Programs/Department of Biology
- Kelly Bartling, Assistant Vice Chancellor for Communications and Community Relations
- Charles Bicak, Senior Vice Chancellor for Academic and Student Affairs
- Erin Bush Communication Disorders (COE)
- Kim Carlson, Department of Biology (NSS) Faculty Senate Rep
- Stacy Darveau, Administrative Associate (B&T)
- Mark Ellis, Department of History (NSS)
- Brenda Eschenbrenner, Department of Accounting and Finance (B&T)/Faculty Senate Rep
- Scot Fransk, Intramural Directors/Kinesiology and Sport Sciences/Staff Senate Rep
- Graduate Student—TBA
Gilbert Hinga, Interim Dean for Division of Student Affairs  
Chris Jochum, Department of Modern Languages (FAH)  
Barbara Johnson, Vice Chancellor for Business and Finance  
Bill Jurma, Dean, College of Fine and Performing Arts  
John La Duke, Dean, College of Natural and Social Sciences  
Dusty Newton, Director of Admissions /Staff Senate Rep  
Jane Petersen, Instructional Technology  
Paul Plinske, Director of Intercollegiate Athletics  
Jon Ritterbush, E-Resources and Serials Librarian  
Neal Schnoor, Senior Advisor to the Chancellor for Executive Affairs  
Connor Schulte, Student Regent

Reports

- Chancellor Kristensen  
  - November report to Board of Regents will include ideas for UNK for economic development.  
  - Foundation is near end of capital campaign. Report in next 6 to 8 weeks on final number.  
  - Preparing for Educare decision  
  - Chancellor will be focusing his attention on strategic planning.

- SVCASA Bicak  
  - Each Academic College is doing great things. AACSB; CoE Accreditation, Enrollment Management Division, NSS, STEM arising as more of an opportunity.

- VC Johnson  
  - Annual Budget packet published next week. Will send for distribution. Will focus on priorities and building initiatives.  
  - University Village, October 23 will invite in builders who might be interested in partnering for housing, retail, academic. (Deciding how to fund academic.) We have an agreement with city about funding for infrastructure.  
  - Health Science Education Building, available Fall 15  
  - Working on plans for anchor project for University Heights 2, at University Village site.  
  - New childcare, west of CoE or in UV.  
  - Martin Hall, gutting and building back as administrative space. Honors program, Communications, residential life. Requesting funding from state.  
  - Otto Olsen is replacement project. The new one will be in three different places. Child Care Center, Out west, IT Hub, Deans are working with faculty and need preliminary plans to VC Johnson.  
  - Fee committee, packet goes out next week so colleges and departments have at least 30 days. The Business and Finance will review.

Much of the planning is in process and more details will be provided at the December Senate meeting.
• DSA Hinga

Dean Hinga requested faculty support for Educational program to make sure in Title IX requirements. Course went live on Blackboard today (Sept. 24). The course covers such topics sexual assaults and stalking. The course will be open from now until October 20th. If there are any questions, please contact Ismael Torres.

The search committee is in final stages of hiring process for new director of counseling and health.