Faculty Senate Executive Committee/UNK Administration Meeting

Minutes for Wednesday, April 20, 2011

Present: Parliamentarian Trewin, President Moore, Representative Mollenkopf, President-elect Dimock (sec.), Secretary Miller, Chancellor Kristensen, DSA Oravecz, VCUR Carlson, VCAA Bicak, and VCBF Johnson.

Guest: Dean Taylor

I. First Year Program
   a. Assessment
      - The presentation from first year program at the last Senate meeting did not have enough information for the Senate to take action.
      - Changes in curriculum and programs need to come to Senate first rather than after decisions have been made. The Senate had agreed to a pilot, but the class is scheduled for the Fall and the Senate was concerned that the program (and credit offered for it) is being offered again. The primary concern is that credit classes are being offered by non-faculty.
      - If changes are to be made, those changes and the basis for those changes should be presented to the faculty. The faculty are concerned with curriculum.

   b. Link with Faculty Senate
      The Senate is concerned that the information coming to Senate is too little and not timely. The First Year Advisory Council minutes have not been provided to the Senate for some time.

II. On-line Worldwide
   - There has been confusion and inconsistency in information about the “differential” money.
   a. Income distribution
      Dean Taylor: The new budgeting model works in the following way:
      The University gets the Differential money;
      A percentage of that money is given to online worldwide (it changes, but is between 5-10%). The percentage that OWW takes from the campus is based on all UNK distance education tuition, but the amount we pay comes out of our tuition differential.

      Departments request funds for the year based on their business plan, and they should receive that amount. However, if the total differential money is not enough to give every program the amount they have asked for, they receive an amount based on the percentage of earnings.
b. Campus control of offerings.
- There are fears of losing control of the on campus offices or losing eCampus itself. Taylor reported that this is not planned at all.
- Search for Associate VP of Distance Ed and Director of Online Worldwide is still underway.
- The group involved with establishing the budgets for OWW differential revenue that was formerly placed in revolving accounts was Kenya Taylor, Gloria Vavricka, Barbara Johnson, Larry Riessland (Director of our Finance Office), and Jean Mattson (Budget Director). These individuals are responsible for funding and budget oversight, thus, they were asked to work together to develop a budget for the OWW revenue.
- Chancellor - It is important to keep in mind that the main purpose of the Online Worldwide program is that we expand our market, not just shift the location of the students. Finding a niche and expanding markets is key.
- VCAA Bicak - Our campus is quite successful in that regard compared to the other campuses.
- VCUR Carlson - The marketing on the Online Worldwide has been confusing.
- Taylor - eCampus has continued marketing efforts as in the past and those efforts are very successful.

III. General Discussion of Shared Governance and Possible Strengthening of Such
a. Involvement Red Balloon and other projects.
- There is a feeling in the Senate that the faculty members are being left out of discussions about some important projects and decisions that affect the campus. Red Balloon and the 120 credit hour programs are the main examples.
- VCAA Bicak - With the Red Balloon project, the important implications that the initiative has that our campus might be interested in are the 120 credit hour degree, changes in our summer school models, and collaboration with other campuses. Faculty Senate and Academic Affairs should be part of the discussion of these issues. Our involvement in the Red Balloon project at this point is in terms of gathering information from other Universities about what projects and initiatives they are working on.
- Early in the Fall, VCAA and the Executive Council can make some plans for developing campus discussions and potential for campus initiatives.
- VCBF Johnson - Some of these issues had come up as part of ongoing meetings on minimizing costs. There needs to be more discussion of the costs and benefits of these ideas before any decisions are made.
- The 120 hour discussion can help programs take a critical look at their curriculum and consider what is really necessary in those programs. Too often programs are modified only by accretion.

IV. CTE Position-future
- Most of the Senate feedback on CTE is positive.
- VCAA Bicak - There were a couple of offers made to potential directors to see if there was interest. So far there are not many people interested in the position at this time.
- There have been concerns about the use of appointment rather that searches to fill a position.
- VCAA Bicak - It depends on the situation. With the Honors Director, a search failed and the appointment is temporary to give time to search for another director. We didn’t want a situation where there was a gap in leadership.

V. Administrative Reports

A. Chancellor -
   1. The Chancellor expressed appreciation for the opportunity to present at the Senate.
   2. *Foundation and Campaign*: There will be a Foundation dinner coming up with some potential donors. We had a recent endowment $750,000 for scholarships, another $300,000 for student emergency support. We had another recent gift of $100,000 from a family. The Foundation staff is strong and well engaged.
   3. The salary pool. There is a strong desire from the board to treat salary increases as performance based. The pool will also be affected by some changes for salary equity. Once those decisions are made, then it will be clearer what the pool will be.
   4. South Campus. Early in the Fall, there should be discussion of some of the plans we have for South Campus development.

B. VCBF -
   1. *Budget*. After July, we will have a fixed Budget and we can finalize our plan. The budget forum will explain that.
   2. *Summer Projects*. Randall Hall will be ready for occupancy. Next year we will not take a hall off line. This break was planned. The Towers are the next on the list. By 2015 all halls need sprinklers. Warner conference room and Ockinga will be renovated (smart board and wireless access, linking conference and auditorium in Ockinga). Signage for buildings will be updated. Paving Lots - the gravel lot west of COE (27) will be paved. Repairs on sidewalks. 28th street will be repaved. Using a stimulus grant to replace windows in residence halls. Putting utility meters on each building. We will be able to manage energy use more effectively. Replacing some of the chilled water coolers in buildings for more consistent cooling.
   3. *For purchasing*. There will be a program to make a number of discount catalogues available for purchasing. This will interface through SAP. This should help gain some savings.
   4. The *east heating plant* will be coming down (unnecessary now). It will have to come down over a break.
   5. *Martin Hall*. Discussions will proceed, but the plan is not to use that space for residential.

C. VCUR -
   1. The new web director is in his second week. He is still training to get up to speed.
   2. Nancy Hensel, the Executive Director of the Council on Undergraduate Research, will speak at commencement.
3. **Legislature.** The CIR bills, changes, and amendments leave a lot of questions for collective bargaining. All should watch and weigh in when they so desire.

4. **Marketing.** The new marketing cycle will be beginning in the Fall. It may be a good idea to present some of the new strategies and approaches we are taking. We’re doing a great deal with limited resources.

D. **Student Affairs -**

1. A new report from Dusty on enrollment is forthcoming.
2. On May 16 Summer Advising and Enrollment is starting.
3. Working with the Enrollment Management Council, on follow up after SAE.
4. We need to continue to be proactive about getting faculty resources, so that they can have the right information for students in crisis.
5. Developing a Student Success working group, for retention, which needs faculty involvement.

E. **VCAA -**

- **VIP Early retirement program.** 11 applicants, all approved. Final decisions will be made by the faculty members to accept the early retirement packages.
- 22 APRs were slated this year, 17 completed. 4 were “condensed” in the COE since they had just had an NCATE review, which went very well.
- **Honors Program.** The internal search had failed, but we now have an interim director, Peter Longo.
- **Assessment Report.** Daren Snider is developing a report for the Higher Learning Commission. Jeanne Butler has gone beyond developing a plan (which was required) and we have assessment data to include in the report.
- Many searches are going on, including the endowed chair for Orchestra Conductor and the Interior Design chair.
- Our Certificate Programs are being approved.