Faculty Senate Executive Committee & Administration Meeting  
October 24, 2007  
Warner Conference Room, 3:00-4:00 p.m.

Present: Chancellor Kristensen, VC Carlson, FS President Miller, Senators Snider, Darveau, Kelley, Hansen, Frickel

Absent: SVC Murray, VC Johnson, Interim Dean Longo

AGENDA ITEMS

1. NU recruitment budgets. What is the relationship between the budget allocated for student recruitment and the success in recruiting this year’s freshman class across the three campuses?  
   It is difficult to know what the recruitment and marketing budgets are because original budget lines can have funds transferred in from other budgets. Administration will find out how much scholarship money is available at the other campuses and compare that to UNK scholarship funds.

2. Faculty representatives. To what extent are faculty represented on the Recruitment and Retention Committees?  
   Chancellor Kristensen provided lists of members of the Recruitment and Admissions Enhancement Team and the Recruitment and Retention Enhancement Advisory Council. Faculty are represented on both.

3. Faculty email list. Can we create an email list for faculty-to-faculty communications?  
   Deb Schroeder will work with Faculty Senate to get a list each semester from deans’ secretaries and create a Faculty email list.

4. Translation devices. Do we need a university policy about the use of translation devices during assessment activities?  
   SVC Murray will address this question when he returns from overseas.

5. Credit card payments. If UNK accepts credit card payments for services, will all servers on campus need upgraded security, and who would pay for it?  
   Only the campus bookstore and Finance Office accept credit card payments, for which UNK absorbs the fees assessed by credit companies. There is no move to expand the use of credit cards for other services on campus.

6. Honor society regalia. What is the process for obtaining permission for students to wear honor society regalia at graduation and what societies are currently on the list?  
   VC Carlson, chair of the Commencement Committee, provided the written policy from “Graduation Information” section of UNK’s website:

   “All candidates participating in commencement exercises must wear approved traditional commencement attire. In addition to the cap and gown, candidates will be allowed to wear cords and/or sashes/stoles if such items represent academic achievement from a
nationally recognized academic honor society or an academic honor society directly related to one of UNK’s colleges or fields of study, and if they have been previously approved by the Commencement Committee… The only candidates that may wear a medallion are those graduating with university-wide Latin honors or the UNK honors program.” (www.unk.edu/offices/registrar/registration/index.php?id=1043)

The Commencement Committee will add a statement to the policy about how to apply for approval of an honor society so that students may wear that society’s regalia at graduation.

7. Senate actions and meetings.

a) Bill Wozniak is creating for FS a directory of information about all UNK committees. This may allow for reducing the number of committees and focusing their work. The administration is requested to cooperate with the process of collecting the information for the directory.

b) At the November FS meeting, Interim Dean Longo will report about the work of the Recruitment and Student Success Enhancement Team, and Cheryl Bressington will talk about the campus climate survey. VC Johnson will report on campus construction and other issues at the December FS meeting.

8. Reports from administration.

**Chancellor Kristensen**

a) Demolition of the power plant is in progress. NPPD’s connecting power through the new substation will result in a 3-day total power blackout at UNK in the summer. UNK will need to plan carefully for this.

b) The Bruner Hall project is on schedule. Future construction on Otto Olsen will not cause daycare at UNK to be discontinued.

**VC Carlson**

a) There will be a permanent outdoor display of some kind in Spillway Park to commemorate the old power plant building.

b) Searches are underway for director of media relations and internal communications (replacing Randy Mertens), and director of university publications (replacing Chris Frasier).

c) The first UNK recruitment commercial aired during the UNK-Chadron State football game. Two other commercials will debut soon.

d) The new branding logo is anticipated to be approved soon by central administration for use.

e) The name of the guest speaker for winter commencement will be released in a few days.

Respectfully submitted,
Daren Snider