DRAFT
MINUTES OF THE FACULTY SENATE
EXECUTIVE COMMITTEE MEETING WITH ADMINISTRATION
November 30, 2005

Present:
Administration: Lois Flagstad, Kathy Smith, Doug Kristensen, Randy Haack, John Oseth, Finnie Murray
Faculty Senators: Martha Kruse, Debbie Bridges, Scott Darveau, Bob Young, Paula Rieder, Ruth Brown

1. Membership of Site Committee:
   There is no formal “site committee” for evaluation of the construction site for the new residence halls; there has been an ongoing planning process. Lee McQueen has met with faculty members, staff, and students in the process. Issues specifically concerning the effect on trees within the construction zone were discussed among several people including Lee McQueen, Ryan Stewart, Steve Rothenberger, Randy Haack, architects from Sinclair-Hille, and representatives from the state arboretum.

2. Status of Sandhills Room:
   The pertinent sections of the contract are attached to the minutes as Appendix A. See items B.1.b.3) and B.2.c. Chartwells is not obligated under contract to operate the Sandhills room at a loss. Costs to continue running the Sandhills Room would cause all other Chartwells functions to become more expensive, including student meal-plans. Continuing to run the room would have forced students to subsidize faculty use of the dining facility through increases in their fees. The Sandhills Room is still available by reservation. Alternatively, an option is being explored to allow diners to get their food from the commons area and finish their meal in the privacy of the Sandhills Room.

3. Student Comments on Residence Hall construction:
   Comments from the survey brought to the attention of the senate have been received by the Residence Life office. Very little evidence of continued dissatisfaction with the process other than the understandable inconvenience of moving has been voiced.

4. Feasability of UNK facility similar to UNL NEAR Center:
   (see manila.unl.edu/near) The facility would allow researchers at UNK to get input or advice from “experts” in research methodology, statistics, and other research related problems. Such a program would logically fit into the Office of Graduate Studies and Research, who will be asked to look into offering such a service.

5. Approval Process for Posters in Campus Buildings:
   A drift toward a process that now requires two signatures (Residence Life and Building Supervisors) has occurred. The true policy only requires the “Lois Flagstad” signature. Discussion raised the need for identification of bulletin boards approved or allowed for general posting. A revised policy will soon be circulated.
6. **ROTC Marketing Analysis:**
   Army ROTC will be conducting a survey to determine if interest by students and faculty exists at UNK for a program (auxillary to the UNL ROTC program). No classes will be disrupted. A request was made that the ROTC make sure to directly survey the faculty in addition to the students. ROTC will not establish a program without the presence of sufficient interest or with the presence of faculty or student resistance.

7. **Dead Week Policy:**
   A request was aired to postpone the beginning of dead week until Wednesday December 7 to allow for classes to make up exam dates shifted due to the closing of the university due to blizzard conditions on November 28 and 29. A policy statement concerning a dead half-week (half-dead week?) may be forthcoming.

**Reports from Administration:**

**Chancellor Kristensen:**
   The Board of Regents in meeting tomorrow to continue work on the strategic plan with the focus on retention and graduation rates, administrative efficiency, and faculty merit pay. The UNK strategic planning will continue unfettered.
   An additional ongoing issue is the construction of additional residence halls at UNO, which is very likely to happen in the near future.
   A meeting with the neighborhood concerning the construction process went well with the most prevalent concern being the effect of the construction on local traffic. UNK was thanked for seeking input.

**VCBF Haack:**
   The site construction area will be marked with posts, then enclosed with chain-link fencing. Trees will be marked for removal, safeguarding, or moving. See the email attached as Appendix B for more detail.
   The new director for Chartwells is starting soon. Rumors are that excellent desserts are soon to follow.

**VCUR Smith:**
   The Chancellor’s Holiday Reception is at the Frank House on December 8 from 4-6. Commencement is December 16 at 10 am; the speaker will be Ted Koozer.
   Two projects at UNK are slated to receive federal earmark funding. Detailed announcements will follow the press conferences from the U.S. Senators and Congressmen.
   The process for seeking earmark funding in the next budget bill is ongoing. Funding is sought for three UNK projects: Rowe Sanctuary, Solar Cells, and the Summer Sports Program.
   The website upgrade project is nearing completion with the Virtual Campus Tour going online at the beginning of the year. Five student blogs will also be included on the main website.
   The annual meeting to discuss the UNK Marketing plan will be held this week.
**VCSL Flagstad:**

VC Flagstad offered thanks to the faculty and students for the phenomenal attendance at the disability awareness week events. She offered the additional observation that no student has been / will be forced to move from Case or Ludden prior to the day of commencement.

**SVC Murray:**

There will be three nominees for honorary degrees forwarded to Faculty Senate for their approval.
APPENDIX A: EXCERPT FROM UNK CONTRACT WITH CHARTWELLS

Food Service Contract July 1, 2004-June 30, 2011

B. **Minimum Specifications for Food Service Operation**

1. **Scope of Operation:**
   
a. The University hereby grants to the Contractor the exclusive right and license, during the initial or any renewal term of this Contract, to provide food service for the University of Nebraska at Kearney, except for the following:
   
1) Amusement machines in the Nebraskan and concessions sold by the Nebraskan Student Union.
   
2) Concessions in the Residence Halls and concessions sold by Residence Life.
   
3) Athletic concessions
   
b. The scope of the Contractor's operation will include:
   
1) Contract and Casual Meal serving in the Commons and URS and URN.
   
2) Cash sales in the Union Food Court: Taco Bell Express, Blimpies, Coyote Jacks, Loper Express, Union Coffee Shop.
   
3) Cash sales in the Sandhills Room.
   
4) Special Event Catering with the exceptions noted in section B.1.a. above.
   
5) Cash Sales at Jitlers West.
   
6) Cash sales at Fine Arts Starbucks Cafe.
   
7) Other food service areas, when and if deemed necessary, by the University with products, price and service hours mutually agreed upon between the University and Contractor.
   
c. The University may supplement the food service operation in this Contract with other means of dispensing food and beverage items by additional manual or vending food service as determined by the University. The University and Contractor shall enforce existing policies relative to individuals or groups providing food, beverages and related services in facilities of the University, with the University making the final determination.
   
d. Authorized administrators of the University and student committees shall meet regularly with the Contractor's Director of food service, to evaluate food service, consider and initiate ideas for varied methods of food service merchandising, public relations, promotion and menu presentations in an attempt to provide a professional food service of the highest quality that meets the wide variety of needs within the University.
   
e. Upon approval of the University, recognized University organizations shall be permitted to sell food and beverages on campus in connection with authorized University events such as bake sales and ethnic awareness programs and celebrations.
APPENDIX A: EXCERPT FROM UNK CONTRACT WITH CHARTWELLS

2. Prices and Portions
   a. Comparable portions and prices shall exist among the various Facilities offering food service.
   b. List of Menu Items
      
      The Contractor shall provide a detailed listing of portions and prices of all menu items intended to be served for prior approval by the University.
   c. Price Adjustments
      
      Prior to the start of the fall semester the Contractor must request in writing approval from the University Vice Chancellor for Business and Finance for any portion or price changes applicable to the upcoming academic year, accompanied by supporting data for the change. Any approved changes shall become part of the Contract.
   d. Pricing Strategy Plans
      
      The Contractor shall develop pricing strategy plans that provide a good value for customers.

3. Transferability:

   Each Contract Student shall be assigned “transferability value” of $3.85 for each meal purchased, depending upon the Meal Plan option elected by the Contract Student. This transferability value may be used to purchase meals (with the exception of certain pre-packaged products agreed to from time-to-time by the Contractor and the University) at any of Contractor’s University food service areas, including branded concepts during the following times:

<table>
<thead>
<tr>
<th>Location</th>
<th>Breakfast</th>
<th>Lunch</th>
<th>Dinner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Union Food Court</td>
<td>Coyote Jacks</td>
<td>7:30 am - 10 am (M-F)</td>
<td>10:00 am - 4:00 pm (M-F)</td>
</tr>
<tr>
<td></td>
<td>CJ's, Blimpies,</td>
<td>12:30 - 4 pm (M-F)</td>
<td>5:00 pm - 9:00 pm (M-Th)</td>
</tr>
<tr>
<td></td>
<td>Taco Bell Express</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Union Coffee Shop</td>
<td>Breakfast</td>
<td>7:30 am - 10 am (M-F)</td>
<td>7:30 am - 10:00 pm (M-F)</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>10 am - 3:00 pm (M-F)</td>
<td>10 am - 3:00 pm (M-F)</td>
</tr>
<tr>
<td>Loper Express</td>
<td>Breakfast</td>
<td>7:00 am - 10:00 am (M-F)</td>
<td>7:00 am - 10:00 am (M-F)</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>10:00 am - 4:00 pm (M-F)</td>
<td>10:00 am - 4:00 pm (M-F)</td>
</tr>
<tr>
<td></td>
<td>Dinner</td>
<td>4:00 pm - 11:00 pm (M-Th)</td>
<td>4:00 pm - 9:00 pm (Fri)</td>
</tr>
<tr>
<td>Fine Arts Starbucks</td>
<td>Breakfast</td>
<td>9:00 am - 10:00 am (M-F)</td>
<td>9:00 am - 10:00 am (M-F)</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>10:00 am - 4:00 pm (M-F)</td>
<td>10:00 am - 4:00 pm (M-F)</td>
</tr>
<tr>
<td>Jitters West</td>
<td>Breakfast</td>
<td>8:30 am - 10:00 am (M-F)</td>
<td>8:30 am - 10:00 am (M-F)</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>10:00 am - 4:00 pm (M-F)</td>
<td>10:00 am - 4:00 pm (M-F)</td>
</tr>
<tr>
<td>University Residence South</td>
<td>Breakfast</td>
<td>1:00 pm - 2:00 pm (M-F)</td>
<td>1:00 pm - 2:00 pm (M-F)</td>
</tr>
<tr>
<td></td>
<td>Lunch</td>
<td>1:00 pm - 2:00 pm (M-F)</td>
<td>1:00 pm - 2:00 pm (M-F)</td>
</tr>
</tbody>
</table>
Arrangements have been made for the installation of fencing around the Residence Hall construction site, which will define the project construction area. The installation of fence posts will begin 11/23. The posts are installed so that the campus may put into perspective the impact of the construction area. Installation of fence fabric and gates will begin the week of 12/19 after commencement.

The visitor parking lot (#39) north of Founders will be devoted to the construction area. If you have visitors please issue them a departmental visitor permit. Visitor permits are also available from the Office of the Vice Chancellor for Business and Finance or the Public Safety Office and are valid in any valid parking stall. Handicapped stalls are available to visitors who require such accommodation. Please allow our visitors the opportunity to park in the 30 minute area immediately east of Founders. Public Safety and Facilities Management & Planning will be posting signage that informs visitors of alternative parking options.

During the week of 11/28, Facilities Management and Planning staff will be flagging trees on this site, as either yellow (to remain on site and be protected during construction), green (to be relocated to other campus locations), or blue (to be removed). Boards depicting the construction zone, and the impact to trees will be posted 11/28 in Ryan Library and the Nebraskan.

The following map identifies the project construction area:

Pedestrian traffic moving north and south along the construction area will have access on the west sidewalk at ninth street and the west sidewalk of the pedestrian mall north of the Cope Fountain.