1. **Update on Searches:**
   a. Dean CBT: Search closes 1-14-05. Eleven applicants so far.
   b. Dean FAH: The ad has gone out. Search closes 1-10-05.

   Senator Bridges also asked about plans for searching the Director of Admissions position. John Oseth said the issue is “discussable.” It is best to have the new director come in at the beginning rather than the middle of the recruitment cycle. The interim period is flexible; as yet there is no commitment to the timing of the search. The position is likely to be nationally searched, yet this is not a firm decision. A position announcement could appear in January or February.

2. **Scholars Recognition Day attendance:**
   John Oseth explained that the drop in attendance (from a usual attendance of 150 to 110 this year) is probably the result of changing the event from mid-November to the beginning of October. This lower figure is most likely due to a conflict between the afternoon/evening program and students’ school activities. Thoughts for next year include a) continuing with the early October date, with Honors possibly hosting a Sunday night session/lecture, b) having a morning program with a luncheon, and c) selecting attendees according to self-reported ACT scores and possibly expanding the “window” of invitees to the top 5% or so.

   Oseth emphasized that the lower attendance at this year’s event does not reflect declining interest in UNK; in fact, we may be somewhat ahead of last year in terms of admissions. One issue affecting admissions among honors students is the amount of financial aid we can offer.

3. **Strategic Planning Committee:**
   Chancellor Kristensen reported that the committee has met twice. So far, the focus has been on parameters and planning so that we know the external and financial constraints under which we’re working. The Chancellor hopes to have one more meeting before the end of the term. The Committee will develop the first document in January/February, with a March 1 deadline.

   An issue related to strategic planning is differential tuition, currently under discussion at Central Administration. Among the many possibilities are tuition rates that vary by campus, by program, by a prospective students’ home state, by a students’ status as a legacy, and even the time of day at which a class is offered. One big question that must be answered: Who gets the money resulting from differential tuitions?
4. **Annual Fall Convocation:**
   Chancellor Kristensen indicated that Bob Kerrey was not available to speak at a Fall 2004 convocation. Regardless of whether or not Kerrey will attend, plans for next fall’s convocation will begin this spring. Those in attendance agreed that the event should come with some “bells and whistles” in accordance with the beginning of a tradition. There was also a consensus that the success of the event should not be entirely dependent upon the availability of a particular speaker.

5. **Reports from Administration**
   Interim Vice Chancellor for University Relations **Kathleen Smith** began the meeting with a preview of UNK’s new web site. Senators are invited to look over this preview, still in the template stage, at http://clients.stamats.com/unk/ and direct any comments to VC Smith. The primary audience for this site is prospective students, who may click on photos and take a virtual tour of the campus or listen to a student discuss his/her experience at UNK. Stamats will be leading a workshop for our pagemasters so that written content is consistent in tone. VC Smith also noted that the new website will be easier to change and update.

   **Chancellor Kristensen** noted that we should be mindful of Central Administration’s development of a legislative package for January. We could see a push for one-time monies for building. Residence halls are first on the list of projects to jump-start.
   December’s commencement speaker will be NU President J.B. Miliken.
   The policy on consensual relations should now to go NU legal counsel. When approved, this information will appear in the Faculty Handbook.

   Vice Chancellor for Business/Finance **Randy Haack** reported that we have a clean audit going forward. His office is looking into increasing the functionalities of student ID cards to include such capabilities of gaining access to buildings and participating in a banking relationship. The campus is moving away from ID cards based on SSNs to a single new card with more capabilities.
   The Nov. 4 Emergency Preparedness Drill went well.
   The campus is trying to better prepare for snow removal.
   VC Haack announced that some student leaders are interested in revitalizing the Carillon for a class project. The bells may begin ringing in spring.

   Dean of Students **Lois Flagstad** noted that the Technology Advisory Committee is gathering information from faculty via an online survey.
   Students in the residence halls have just completed an EBI student housing satisfaction survey with a very high rate of return.
   Student Health and the Counseling Center will be combined into a single facility. Plans are underway to search for a Director of Student Health and Counseling.
   Plans for fall orientation will begin after the holidays.
Senator Darveau expressed a concern that students with labs scheduled for Tuesday afternoon were inconvenienced by the 5:00 shutdown in the residence halls prior to the Thanksgiving holiday. Dean Flagstad replied that the policy is flexible and requests for extensions for a later departure time are handled on an individual basis.

Senator Miller mentioned an online diagnostic instrument that measures students’ learning styles and provides modules to help students address difficulties. The instrument also addresses motivational issues and time management. Sen. Miller will provide additional information to Dean Flagstad.

VC for University Relations Kathleen Smith reminded us of several dates associated with the Centennial celebration:

- June 21, 2005: Celebration of first classes offered (off-campus); opening of time capsule and burial of a new capsule. This celebration will be combined with the traditional July 1 events.
- Sept. 30, 2005: Alumni dinner to celebrate the anniversary of the first classes offered on campus. This date also coincides with Homecoming festivities.
- Other Centennial events include a tree planting (probably near Arbor Day) and construction of a Centennial Plaza. Contributions will be solicited for both. The Centennial book should be out by April, and a video completed by May 2005.

Other dates to remember:
- December 16, 2004: Commencement rehearsal at 3:00 PM
- December 13, 2004: Chancellor’s reception at the Frank House, 4-6 PM
- July 29, 2005: Summer Commencement – Faculty are encouraged to march, not only at this event but at spring and winter commencements as well.

Chancellor Kristensen has met with the faculty of the College of Education, with plans underway to visit the remaining colleges.

The meeting adjourned at 10:55.

Martha Kruse, recorder