Continuing Education Faculty Senate Advisory Committee
November 14, 2006

Present: Kathryn Zuckweiler, Gloria Vavricka, Patricia Cruzeiro, Lon Pearson, Trecia Markes, Wyatt Hoback, Sheryl Heidenreich, Steve McGahan

Absent: Carol Lomicky, Scott Fredrickson, Mary Daake

Agenda Item: Revising the online evaluation form.

The bulk of the meeting centered on discussion of what the committee should focus on as their charge for the year.

Discussion items:
   ● Revising the online evaluation form
     Rather than having the committee put a lot of time in revising the existing online evaluation form it was recommended that each academic college (deans & chairs) take a look at their evaluation instrument and decide what changes (if any) need to be made to make the process more standard or uniform for on- and ecampus students.
   ● Retention/Recruitment of students
     Since there are already several committees studying these issues, we will await their findings.

Gloria handed out an article from Sloan-C Consortium. This is a group of colleges whose purpose is to help learning organizations continually improve quality, scale, and size of their online programs. Their latest report indicates online enrollments are growing faster than ever -- there are over 3.1 million students learning online. Gloria also mentioned there will be two Learning Skills courses offered online this spring...Study Skills and Time Management.

Steve announced that ITS will soon be wiping out courses on Blackboard to help free up server space. All Blackboard courses prior to the Fall 2004 term will be deleted. Beginning with the 2006 academic year, ITS will maintain only the courses for the current academic year, and the two previous academic years. In order to maintain the content or a record of any courses prior to 2004F, you must export or archive the courses. These files should be stored on your computer, network storage, or copied to a cd or dvd.
Please continue to think about what the committee’s charge should be and come prepared to discuss. Our next meeting will be Tuesday, December 5, 2006 at 10:00 a.m. in CMCT/Room 243.

Respectfully submitted,

Julie Saalfeld