Minutes
ATHLETIC COMMITTEE
September 3, 2004

1.0   Call to order by Scott Unruh
Members Present: Laure M Smith, Nita C Unruh, Scott A Unruh, Jon L McBride, Jane E Strawhecker, Janet Steele, Aaron Estes
Members absent: Bruce Elder

2.0   Selection of a Chair and Secretary
Motion: (Nita Unruh) Nominate Scott Unruh as chair.
Second: Jane Strawhecker
Motion passes

Motion: (Scott Unruh) Nominate Janet Steele as Secretary
Second: Jane Strawhecker
Motion passes

3.0   Scott led a discussion on where the committee should be directed from this point forward and the tasks we will be handling over the next academic year:
3.1   Review of Athletic Department NCAA Compliance policies and procedures manual will be one of the things the committee will tackle this academic year. Laurie was asked to submit to the committee via email on sections of this document with instruction on expectations for each section or sections monthly.
3.2   Review, as part of the Policies and Procedures, the Athletic Department’s recruiting process and how it works.
3.3   “Assessment” The committee with the athletic department needs to come to a consensus on the creation and use of an “assessment tool” to track and measure student-athlete expectations and experiences from the beginning of their tenure at UNK until it’s completion. It was discussed to do one-on-one interviews with individual members of the committee. This will be a further discussion at future meetings.
3.4   Clarification for UNK faculty and the Athletic Department personnel the campus policy on student-athlete missing class/work. The discussion was to come up with a policy where all coaches send out the information the same way each time to the campus on student absences.

4.0   Next meeting is scheduled for October 8th at 10:15 am Zikmund Room

5.0   Meeting Adjourned.