Data Analysis Committee  
February 19, 2007 – 3:00 p.m.  
Founders Hall, Room 2147

PRESENT: Jeanne Butler, Donna Alden, Tim Burkink, Andrea Childress, Karin Covalt, Mary Daake, Daryl Kelley, Rick Miller, Glen Powell, Kim Schipporeit, Sarah von Schrader, Mary Sommers and Gail Zeller

ABSENT: Mary Daake

The Committee met in Room 2147 at the above date and time.

New Business:

The **Datamart** being developed by UN Central Administration for UNK is intended as an Institutional Research database. It has student bio/demo data as well as term/enrollment data in it. It also has some faculty load information by term. It may be an option to use for data needs over time as opposed to SIS which only stores point-in-time transactional data. The major advantage of the Datamart is that it will hold a "snapshot" of data from SIS on the same days for each term so comparisons can be made from year-to-year or term-to-term. It is still in development without a definite go-live date set.

An option for college assessment needs as described by Rick Miller is the **SIS Faculty Management Module**. It already has fields for the majority, but not all, of the 41 fields identified for that need. The ability to include additional information in SIS is limited to unused space in the files of SIS. It may be possible to enter a student evaluation score (a one or two digit number) for each course either by student or average by course. Retrieval of SIS data can be done by a query tool or by having ITS write the report. The software is already operational and would need processes and procedures developed for data entry and extraction.

Childress felt that everything needed regarding faculty data for college assessment as described by Rick Miller could be handled by the SIS Faculty Management Module. At this time, the College of Business and Technology uses Sedona for their college database, the College of Education is reworking their college database, and the College of Fine Arts and Humanities and the College of Natural and Social Sciences do not have college databases. It may be possible that the SIS Faculty Management Module could work for the B&T and COE colleges but that analysis has not been completed. Defining criteria will be necessary, such as what constitutes publications, presentations, etc. for promotion and tenure.

Butler and von Schrader have been searching institutional websites for ideas in preparation for the NCA focused visit next spring. Most definitely, Institutional portfolios will be expected by NCA for the 2014 accreditation visit, so we need to anticipate this requirement. Virginia Commonwealth developed software for their campus accreditation visit and is now marketing it commercially. It may be easier to go with a commercial
product than to develop our own. This is what the College of Business and Technology found to be the case prior to purchasing Sedona.

The future of the Committee was discussed. Butler shared a copy of the 2004 document authored by and data compiled by Glen Powell as well as the *Mission, Goals and Deliverables for The Data Analysis Committee*. With the Assessment Committee now firmly in place, the need for the Data Analysis Committee is not clear. Butler asked the Committee members for input.

Suggestions ranged from disbanding the committee to being on hiatus. It was eventually agreed that a hiatus for a year prior to a final decision may be best, and then the Assessment Committee or the Strategic Planning Committee will possibly be overseeing everything for which this Committee was initially set up.

Butler agreed that prior to the next meeting, she will review the charge to the Committee with regard to reviewing nationally normed assessments. She will send this list to department chairs and see if there are things they are doing that should be recognized. When these two deliverables are done, and to Senior Vice Chancellor Murray, this committee should be able to take a hiatus.

**Other:**

The next meeting of the entire committee will be on **Monday, April 9, 2007, at 3 p.m. in Founders Hall Room 2147**. There being no further business, the meeting was adjourned.