Data Analysis Committee Meeting Summary
9/13/05
By Glen Powell

**Topic I: Inventory of Nationally Used Assessment Instruments**
An inventory of various assessment instruments with national comparison norms was distributed for review. The information was obtained from an e-mail inquiry that was sent to Deans and Department Chairs in June. Group members identified assessment instruments that were known but not on the list. It was suggested that the program assessment plans on file should also be reviewed and then to send the inventory out for review by Deans and Department Chairs to further verify accuracy.

**Topic II: Customized NSSE Results**
Hard copies of the customized NSSE analyses were distributed. The electronic copies had been disseminated previously. Discussion primarily focused on the strategy needed for interpreting the NSSE and other assessment instruments. Several methods for analysis were discussed. Two specific issues for interpretation were identified. The first issue was that interpretations of data should be linked to identified elements of UNK’s Mission Statement and stated goals. The second issue was to adjust data analysis to the primary focus for use and the audience. Two potential uses and audiences were identified. These audiences were:

1. Internal for purpose of institutional improvement
2. External for purpose of highlighting accomplishments, recruitment, fund-raising

Various issues or questions to be addressed were raised. The attached document presents proposed strategies for analyzing and utilizing the data for the different audiences and purposes. The issues/questions are included in the attachment.

Next Meeting: Monday, October 10, 3:00-4:00