I. New semester, new members, new chair, new secretary, new student rep
Noah Rogoff, as representative from the Faculty Senate executive committee, read the charge of the committee and conducted the election of the Chair. Nanette Hogg was elected chair. Hogg then conducted the election of the secretary. Susan Mueller will continue as the secretary. The new members as well as the new student rep. introduced themselves.

II. Lecture Capture Guidelines - Again
Deb Schroeder distributed a print copy of the draft guidelines. She reported that changes had been made based on input at the September meeting regarding ownership. Director of Records & Registration Kim Schipporeit had answered FERPA-related questions via email. Questions were raised regarding the use of a consent form for public music performances and the use of photos for accreditation documentation. There was discussion about a student requesting that recording of a classroom lecture cease due to "extenuating circumstances. This will be on the November agenda.

III. A. Rogoff requested a discussion out of order of agenda, Granted
Rogoff reported a question asked at the Faculty Senate meeting the night before. A senator wanted to know why the order of registration for the next semester’s classes is based on the student’s ID number. Schroeder will follow up on this, but did report that if everyone could get in to register at the same time, the system would not be able to handle the traffic. It’s not a matter of bandwidth as much as what the hardware can support. Using ID number ranges at certain time slots spreads registration demand over several days. Hogg also mentioned that since the registration is done by class rank first, it allows seniors to get the classes they need before others register.

B. NU RFI for Learning Management System – Update
Schroeder reported that three firms responded: Blackboard, Canvas, and Desire2Learn. Volunteers to read the RFIs include
Noah Rogoff, Jon Ritterbush, Jimmy Young, Martonia Gaskill and Nanette Hogg. Discussion ensued as to what is expected when reviewing the RFIs. Hogg asked if all of the campuses will be using the same system. The answer is not yet determined.

IV. **Update on Microsoft Office for personal devices**
Schroeder reported that all students have been moved to the Microsoft Office 365 email system. Students also have access to Office for free on their other personal devices. A new program for all employees will allow the same access to Office on personal devices. Employees will be allowed to install five copies of Office on desktops/laptops and five copies on mobile devices. This will go into effect around December 1, 2014.

V. **ITS updates**
Schroeder gave some additional updates from ITS. During the academic year, 2013-2014, there were over 3,200-3,500 daily wireless users. So far this term, we have about 4,500 users daily with 9,000-9,500 devices. We move 18-20 terabytes of data daily via wireless.
There is a potential problem with passwords for MyBlue/PeopleSoft. It is possible to create a TrueYou password that is not acceptable to PeopleSoft. This is under investigation.
MyBlue was not usable for several hours on August 25 due to the massive number of transactions (drops/adds) that students attempted across all NU campuses. As System Admins in Lincoln tried to assign additional resources to PeopleSoft, a PeopleSoft bug apparently prevented them from addressing the problems. We hope this problem will be fixed by the first day of classes in January.
After years of using Dell desktop and laptop computers, ITS is now purchasing some HP hardware.
Don Ray is continuing to provide training for Zoom video conferencing and Echo 360 lecture capture.
The Technology Excellence award was presented to Andrea Childress on September 8.
ITS continues to review the security and privacy issues of One Drive with Microsoft.

VI. **Additional agenda items postponed to next meeting:**
ECAR Study of undergraduate students and technology – survey completed in early 2014

The meeting was adjourned at 9 AM
Minutes provided by Susan Mueller.