UNK Academic IT Committee - Meeting Agenda & Minutes
April 4, 2014 @ 8 a.m.
Mitchell Center Conference Room

Members present: Deb Schroeder, Janet Wilke, Jimmy Young, Nanette Hogg,
Susan Mueller, Noah Rogoff, Scott Fredrickson and Brenda Eschenbrenner.

Agenda:
I. Minutes to the Faculty Senate packet
   Hogg asked why the AIT minutes didn’t appear in the FS packet. Mueller
   responded that she sent them to the FS secretary before the deadline,
   but was told they were not received. The FS secretary now has the
   minutes.

II. ITS reports (We will get to as many updates/items as the one-hour meeting
allows.)
   1. Final invoices to insurance / update.
      Schroeder reported that a server used by the Math department has not
      been reimbursed. The server was only a few months old, but IBM said it
      wouldn’t honor the warranty because it was overheated. This is the only
      open item to be settled.
   2. Student government visit on Tuesday, April 1,
      a. Microsoft Student Advantage, which is free MS Office while you
         attend UNK,
      b. Transitioning student email from Google-hosted to Microsoft-hosted.
         Schroeder reported that she presented information to the student
         government. Because the students will have the MS Office suite for free
         if they are under the Microsoft 365 contract, UNK will begin giving new
         students Outlook accounts and transition current students over the
         summer. MS Office will be available to students as long as they are
         enrolled. This contract includes Office for IPad as well. Questions were
         raised by the AIT committee about how this transition affects faculty and
         staff. Will they have access to free Office. The answer is no, but we can
         purchase Office for just $9.95.
      The committee used Zoom for the meeting and felt it worked well.
   4. Site license for Adobe Creative Cloud.
      Currently the software is not being loaded onto MAC machines due to a
      glitch that doesn’t allow the MACs to be updated. This is being addressed
      and should be fixed by fall. This software can be installed on any university
      machine.
   5. Digital Signage. Demo is scheduled for April 16.
      Schroeder reported that because digital signage is popping up everywhere
      on campus, Kelly Bartling is looking at software options that would allow a
      more consistent image throughout campus. Wilke asked who is on the
committee looking into this. Schroeder replied that anyone can be on it. 
Schroeder will send Wilke information on this.

6. Update on iPads project.
ITS is gearing up for courses in the fall using the iPads as well as working 
with students to get the tablets back to ITS at the end of the semester. 
Rogoff mentioned that there was a question about UNK being an iPad 
campus at the FS meeting the night before. Schroeder responded that we 
are not an iPad campus, but we will continue with the iPad Mobility 
Initiative. Other discussion followed about the future use of mobile devices. 
Nothing is firm at the moment as to where it is going. Mueller reported that 
concern was also expressed at the FS meeting about the aging of the 
mobility devices. Already some of the devices are breaking down. Students 
can purchase insurance that will cover most of the cost of repairs. Faculty 
and staff will need to work with their colleges to upgrade or replace 
devices.

7. Innovation in Pedagogy & Technology Symposium sponsored by University 
of Nebraska Information Technology and University of Nebraska Online 
Worldwide is May 15, 2014 at the Cornhusker Marriott hotel in downtown 
Lincoln. Keynote speaker is Cable Green, Director of Global Learning at 
Creative Commons. See the symposium web site at 
http://unit.nebraska.edu/nutechday.html

Schroeder announced that this symposium is taking place and that at least 
one ITS staff will be presenting.

8. Issues/dangers of international travel with a university-owned mobile 
device.
   a. Recommendations. I know for sure that you need to change your 
      password(s) upon return. 

Schroeder reported that there is concern that faculty traveling abroad may 
bring back malware and other problems on their devices and recommended 
that they talk with ITS before traveling outside the country. This includes 
any devices that can connect to the campus servers. Mueller asked about 
distance students outside the country logging into campus. Schroeder 
answered it was a concern and that they are keeping an eye out for any 
problems.

New Business?
Schroeder reported that an RFI will go out this summer to review other options 
for Learning Management Systems similar to Blackboard. Two mentioned in the 
discussion include Desire to Learn and Canvas.
Rogoff asked if there is any way to get Google to crawl our new website. 
Searching for items on the website is difficult because the links are not up to date 
on the Internet. Schroeder said she would look into it.

There will be no meeting in May.
The meeting was adjourned at 8:55AM
Minutes provided by Susan Mueller.