



UNK FACULTY SENATE MEETING AGENDA
7PM–Feb. 1st, 2018
Health Science Education Complex, Room 100

Faculty Senate Website: http://www.unk.edu/committees/faculty_senate/index.php

I. Call to order

II. Roll Call

III. Approval of Agenda

IV. Action on Faculty Senate Minutes: **07DEC2017**

V. Special Presentations

No special presentations this month.

VI. Reports of Faculty Senate Standing Committees

A. Oversight Committee:

B. Executive Committee:

C. President's Report:

D. Academic Affairs: **18Jan2018**

E. Academic Freedom and Tenure Committee:

F. Academic Information and Technology Committee:

G. Artists and Lecturers Committee: **08Nov2017**

H. Athletic Committee:

I. E-campus Committee:

J. Faculty Welfare Committee: **18Jan2018**

K. Grievance Committee:

L. Library Committee:

M. Professional Conduct Committee

N. Student Affairs Committee:

VII. Reports of Senate Representatives to Non-Senate Committees

A. Assessment Committee:

B. Women, Gender and Ethnic Studies Advisory Committee: **15Nov2017; 17Jan2018**

C. International Studies Advisory Council:

D. Parking:

E. Safety Committee:

F. World Affairs Conference Committee: **18Jan2018**

VIII. Reports from Academic Councils

A. Graduate Council: **17Dec2017**

B. General Studies Council: **07Dec2017**

C. Council on Undergraduate Education:

D. Student Success Council:

E. Equity, Access, and Diversity Committee

IX. New Business

X. Unfinished Business

Resolution -- Vote

XI. General Faculty Comments

This period is allotted for faculty members to bring matters of importance before the Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings are open to all members of the academic community. All faculty members are specifically invited to attend Faculty Senate meetings.

XII. Adjournment

UNK FACULTY SENATE MINUTES

7 PM – December 7, 2017

I. President Claude Louishomme presided.

II. Senators Present: James Rohrer, Dawn Mollenkopf, Ron Konecny, Dale Porter, Vijay Agrawal, Janet Trewin, Martonia Gaskill, Patricia Hoehner, Jan Moore, Dan May, Jon Dettman, Andrew White, Denys Van Renen, Matt Miller, Gerard Koffi, Claude Louishomme, Allen Thomas, Letitia Reichart, Megan Strain, Kurt Borchard, Laurinda Weisse, Grace Mims, Ted Larsen, Dale Porter, Christina Sogar.

Senators Absent: Bryce Abbey, Ford Clark, Roger Davis, Tim Reece, Timbre Wulf-Ludden

III. Approval of Agenda and Minutes:

The November minutes was moved and seconded for approval. Motion carried.

The December 7th Agenda was approved.

IV. Special Guest Presentations

A. Dr. Ed Scantling, Associate Vice Chancellor for Academic Services and Enrollment Management

Dr. Ed Scantling discussed the following topics regarding recruitment and retention:

1. For fall 2018 we have implemented the Colorado and Kansas Advantage Scholarship;
2. UNK will be offering for the first time the EM Division 50 room and board waivers to prospective freshmen who have demonstrated financial need in an effort to contend with the high cost of housing
3. Admissions has hired an additional counselor who is Spanish speaking and will work on recruiting Hispanic students across the state
4. UNK has added the tele-counselors to the admissions staff who will be reaching out to prospective students to provide peer to peer contacts
5. UNK purchase a textile platform from Mongoose to be used to improve our ability to make contact with admitted students and build relationships to get them to commit since they are much more likely to respond to a text than a phone call or email
6. UNK hope to receive some one-time funding to pilot a recruitment outreach to high school sophomores in the state of Nebraska...email, post cards, etc... No funds was available to do this in the past
7. Additional funds have been provided to the Marketing and communications division to Market UNK across the state and for the Kansas/Colorado Advantage scholarship
8. New scholarship scale that no longer relies on Class rank and new names for academic scholarships.

B. Jon Watts, Vice Chancellor for Business and Finance

SVC Watts discussed the following topics on his presentation

1. Each campus has a unique mission, cost drivers and strategic priorities.

While UNK must own its budget gaps for 2017-18 and 2018-19, NU has awarded one time funds for 2017-18 (\$2.7M) and increased base budget allocation for 2018-19 (\$3.68M) to:

Protect/Enhance mission-critical functions and effectively implement our Strategic Plan
 Enhance EM initiatives to increase enrollment/retention/graduation and increase credit-hour production
 Protect academic quality and expand online programs
 Enhance teaching/learning/living spaces and address backlog of deferred maintenance

2. Budget Response Teams success in identifying and implementing system efficiencies

\$6.6M in efficiencies identified/realized for 2017-18 (\$1.6M more than expected this year)
 \$2.7M realized from effective management of health insurance costs

3. Tuition Increases—5.4% (2017-18) & 3.2% (2018-19)

\$840,000 for 2017-18
 \$523,000 for 2018-19

4. UNK is addressing current (2017-18) and anticipated (2018-19) gaps resulting from:

Declining credit-hour production (compounding effect over biennium)
 Declining enrollment (compounding effect over biennium)
 Salary/Benefits increases (compounding effect over biennium)
 Utilities/Inflation increase

5. 2017-18 Budget Gap = \$2.68M

Hiring Freeze
 Position Holdbacks
 Holdback of Departmental Savings

6. 2018-19 Budget Gap = \$3.4M

Comprehensive review of all campus units, functions, programs, staffing to ensure long-term sustainability—current obligations include 81% salaries/benefits, 16% non-personnel services, 3% Utilities

Identify strategic reductions/investments in areas of growth vs. assigning as percentage across the board

SVCASA/VCBF/Deans/Athletics/Directors engaging units in review of all units/functions/staffing

7. Reduction announcement timeline

November—Unit Reduction plans due to Cabinet

December— (1) Budget and Finance reviews for viability and (2) Cabinet finalizes recommendations

January—Recommendations shared with Campus Budget Advisory/varied campus constituencies

February—Second campus-wide Budget Forum

8. Increase credit hour production

Investing in recruitment/retention/marketing

Expand in-state tuition to “assured admission” CO/KS students through Advantage Scholarships

Leveraging room & board remissions

9. Increase gifts, though important to recognize

Gifts typically restricted to stated purpose (scholarships, professorships)

Few gifts are unrestricted/available to close operational gaps

Growth in extramural funded activities and for services rendered

Office of Sponsored Programs and Research Development is a partner to faculty and staff in their pursuit of external funding for research, creative activities, pedagogy, and service

Increased 173% in awards since 2014

Increased 311% in submissions since 2014

10. Growth in extramural funded activities and for services rendered

Office of Sponsored Programs and Research Development is a partner to faculty and staff in their pursuit of external funding for research, creative activities, pedagogy, and service

Increased 173% in awards since 2014

Increased 311% in submissions since 2014

General Faculty Comments

It was discussed briefly the possibility of meeting in a different location on campus due to issues with connecting to the Internet at the current meeting location. No change in meeting location was made at this meeting.

The executive committee brought up to the senate attention the existence of a faculty senate plaque that includes the name and year of each Faculty Senate President. It was discussed briefly the need to find a home for the plaque and funds to keep the plaque up to date by adding Faculty Senate Presidents from the past several years. No decisions were made at this meeting.

Executive Committee Report

Academic partnerships continue to grow.

Merger process for NSS and FA Colleges continues to progress with the 4 committees:

Dean, College of Arts and Sciences Search Committee, By Laws Committee, Retention and Promotion Committee, Committee on Committees, Deadline is tomorrow

In November, General Studies Council had an opportunity to review the Colleges proposals ranging from 30-36 hour. The current GS program is 45 hours. General Studies will review again in December.

A standalone Master’s Degree in Athletic Training was approved.

Collaboration in Special Education.

More collaboration to come with UNMC 20/20.

One time cuts and 4% permanent cuts are proving to be difficult.

We must advocate to preserve state aid – these cuts are not sustainable.

Holds for registration raised from \$20 to \$200 – should help students enroll. Students sign up early in semester for 3 equal payments. Disseminate information to students perhaps in syllabi.

SA Final Week Survey will be disseminate to students to assess student perceptions regarding faculty adherence to the Final Week policy.

Student Union renovation Dec 5th celebration. Spray paints and sledge hammers to kick off the renovation

Phase 1: Food court and welcome desk will be renovated to Chick-fil-A and Starbucks franchises - to be completed end of May. To accommodate students with the food court off line, Dining Services has included some expanded hours in Boost Market and Java Notes as well as other options for students.

Phase 2: Most meeting areas on first floor west end of building off line throughout the summer.

Inclusion and Diversity Survey – met the # of responses for generalizability.

AVC Scantling noted some positives for UNK. Our 6 year graduation rate is 60%, and our freshman retention rate is 84%. Both of which are quite high and commendable and speak well of faculty engagement. UNK is also working to find commonalities and collaboration efforts with CCC as promising recruitment opportunities.

Faculty are the best resource for recruitment. Follow up/maintain a relationship with students you meet with. Please contact those students who are on the Advisees Not Pre-Registered for Fall. Recommends Remind Me app.

AVC Kelly Bartling disseminated marketing materials – landing page where students can find out about Advantage scholarships. Mailer postcards sent to 6000 prospects and 500 HS counselors. Digital/social media advertising – one post total reach was 83,179. Plans are to double investment of \$1000 to paid social media. Other digital marketing plans were shared including Google Ads, Cappex, Spotify, Html e-blasts. A way to track social media efforts as leading to an application or matriculation to UNK or outcomes compared to other approaches have not been identified. Excellent free media and from news releases such as “UNK to offer in-state tuition to students from Kansas, Colorado” which was picked up by The Journal Star, Colorado Public Radio, Associate Press, and CBS Denver.

Faculty Senate Academic Affairs Committee Minutes from Meeting
Thursday, January 18, 2018
FNDH 2147

Present: Vijay Boken (CNSS), Debbie Bridges (CBT), Joel Cardenas (Academic Affairs), Ralph Hanson (CFAH), Kate Heelan (COE), Kay Hodge (CBT), Rochelle Krueger (LIBR), Daniel May (FS), Kenya Taylor (ADM), Cami West (COE), Andrew White (CFAH)

Absent: Hector Palencia (CNSS), Kim Schipporeit (Registrar)

Guests: Nanette Hogg (CFAH) and Sherri Harms (CSIT)

Chair Bridges called the meeting to order at 3:31—one minute late.

Andrew White/Ralph Hanson moved to approve the agenda. The motion passed. Rochelle Krueger/Ralph Hanson moved approval of items 44-76. Discussion ensued.

Nanette Hogg attended the meeting to point out that item #65, CSIT440 was a duplicate of JMC 300. Sherri Harms pointed out that was not intentional are the part of CSIT. Rochelle Krueger/Ralph Hanson made a friendly amendment to the initial motion which was to approve Items 44-64 and 66-76.

The motion passed and the committee will send Item #65 back to the department to coordinate with JMC and make appropriate changes.

Dr. Harms also had an issue with #51 in that she objected to removing CSIT 130, 111 or 112 requirements for the Mathematics 6-12 Teaching Field Endorsement. Because of her background and the work that she currently does with middle schools and high schools, she urged the Math department to reconsider that choice.

Vijay Boken/Andrew White moved to remove item #51 from consideration and send it back to the Math department for reconsideration. In a split vote, the motion carried.

The original motion, with Items #65 and #51 removed and sent back to the respective departments, passed.

The committee then went on to discuss the proposed revision to the Dural Enrollment Policy and comments received from the College Ed Policy / Academic Affairs committees.

Some of the committee members thought that these courses were limited to General Studies only and thought that was where such courses belonged. Offerings outside of General Studies do exist and are active.

Another issue was: Are the rules being followed? At first this credit was for advanced seniors and now some sophomores are included. Who is monitoring these classes? The opinion that something needs to be in place to control Dual Enrollment was voiced.

The committee felt that the Colleges' feedback / comments should be incorporated into the policy prior to sharing it with Dr. Scantling; Kim Schipporeit and Debbie Bridges will work on drafting the document. Bridges reminded the Committee that their assistance will be required to finish the process in a timely manner.

Dan May/Ralph Hanson moved that the meeting adjourn. Meeting adjourned at 4:11. Respectfully submitted

Kay A. Hodge,

with help from Rochelle Krueger

(and Old Man Winter who gave us a snow day to consider these words)

Minutes approved via email January 24, 2018

2017-2018 ACADEMIC AFFAIRS SUBCOMMITTEE MEETING

Academic Affairs Subcommittee 1/10/2018 Academic Affairs Full Committee 1/18/2018

NUMBER, REQUEST, LEVEL, SPECIFIC REQUEST, DEGREE/COURSE, PROGRAM/COURSE, TITLE, DEPT, COL, REASON

At the October 2017 Faculty meeting, the Math department supported replacing (see<http://catalog.unk.edu/undergraduate/departments-programs/mathematics-statistics/>)

Students will not be allowed to register and earn credit for any 100 level mathematics course after having successfully completed (C or better) another mathematics or statistics course for which the said 100 level course is a prerequisite.

with

Students will not be allowed to earn credit for either MATH 90 or MATH 101 after earning credit for any General Studies mathematics class. Students will not be allowed to earn credit for MATH 102, or MATH 123 after earning credit for MATH 115. Students will not be allowed to earn credit for MATH 102 after earning credit for MATH 123. Students will not be allowed to earn credit for both STAT 235 and STAT 241.

#44 Alter, Program, Business Administration Comprehensive B.S. Finance Emphasis, ACCT, CBT, We want to focus more on topics that will be more practical to our graduates.

#45 Alter, Minor, Finance, FIN, CBT, We have new classes and have discontinued one on the elective list.

#46 Alter, Program, Early Childhood Inclusive Teaching Field Endorsement, B.A.Ed., TE, COE, Catalog change to meet 120-hour after the addition of ENG 101

#47 Alter, Program, Language Arts 7-12 Teaching Field Endorsement, B.A.Ed., ENG, CFAH, Catalog change.

#48 Alter, Program, Biology B.S., BIOL, CNSS, There has been some confusion as to whether a student can take one hour of BIOL 431 and one hour of BIOL 421 or BIOL 482 and have it count towards their program of study. We want to clarify that the only way that BIOL 431 will count towards the completion of the program of study is if the student passes a minimum of two credit hours for this course.

Therefore, we have added the statement "It is MANDATORY for Majors electing the option of BIOL 431 to take a minimum of 2 credit hours for completion of their program of study."

#49 Alter, Program, Biology Comprehensive B.S., BIOL, CNSS, There has been some confusion as to whether a student can take one hour of BIOL 431 and one hour of BIOL 421 or BIOL 482 and have it count towards their program of study. We want to clarify that the only way that BIOL 431 will count towards the completion of the program of study is if the student passes a minimum of two credit hours for this course. Therefore, we have added the statement "It is MANDATORY for Majors electing the option of BIOL 431 to take a minimum of 2 credit hours for completion of their program of study."

#50 Alter, Endorsement, Supplemental Endorsement in Information Technology, CSIT, CNSS, CSIT 350 course and MIS 302 course are equivalent. Allow students to take either of these courses.

#51 Alter, Program, Mathematics 6-12 Teaching Field Endorsement, B.S.Ed., MATH, CNSS, 1. Expunge the CSIT 130, 111, or 112 requirement. When ENG 101 returns to GS, our program will exceed 120 credit hours. Deleting the CSIT requirement allows us to comply with the 120 credit hour requirement. Our Rule 24 Matrix will need to be updated, but deleting the CSIT requirement does not violate our Rule 24 Matrix.

2. Allow for either PHYS 275 or PHYS 205. The shift of PHYS 275 to a spring from a fall class causes scheduling problems for our majors. Additionally, the intended audience for PHYS 275 are students who intend to study additional physics. The catalog description for PHYS 205 indicates that PHYS 205 is more appropriate for our majors. Again, this change will required updating our Rule 24 matrix, but allowing the choice between these to classes is allowed by our Rule 24 matrix. Previous changes that were pending final approval, but (1) were entered into CAP and (2) were being held up due to the problem that appending both MATH 430 and ENG 101 made our program exceed 120 credit hours: 3. Change name from Mathematics 7-12 Teaching Field Endorsement, Bachelor of Science in Education to Mathematics 6- 12 Teaching Field Endorsement, Bachelor of Science in Education. This change reflects a change by the State Board of Education that changes our endorsement from 7-12 to 6-12. 4. Append MATH 430 (Middle School Mathematics) to the required classes. The change from 7-12 to 6-12 created a need to include more coursework for the middle grades.

#52 Alter, Program, Engineering Foundations 2+2 (for UNL), PHYS, CNSS, This program has changed since the hiring of Engineering faculty members in the department. Course offerings now better mimic the first two years of courses in the College of Engineering at UNL.

#53 Alter, Program, Physics 7-12 Teaching Subject Endorsement, B.S.Ed., PHYS, CNSS, The department created the PHYS 123 course to help all of our majors do well in PHYS 275.

#54 Alter, Course, Prerequisites, FIN 308, Principles of Finance, FIN, CBT, We placed the prerequisite to improve course sequencing in the Business Administration core. We didn't realize that it would add a course to our Finance Minor. After discussion with other business chairs, it was agreed that the Math prerequisite was not needed in FIN 308.

#55 Alter, Course, Prerequisites, FIN 425, Financial Statement Analysis, FIN, CBT, Finance faculty believe it would be better to take the course in the junior year and without the FIN 309 prerequisite. This was the thought from the beginning and the chair entered the prerequisite in error; Change in prerequisites; Old Value: FIN 309; New Value: FIN 308

#56 Create, Course, IPD 399, Individual Studies in Interior and Product Design, IPD, CBT, Interior and Product Design are separating from the Department. IPD will be joining the Industrial Technology Department in the fall 2018. Classes with both names need to be separated and a new class created for each program.

#57 Create, Course, IPD 475, Internship, IPD, CBT, Interior and Product Design is separating from the Department. IPD will be joining the Industrial Technology Department in the fall 2018. Classes with both names need to be separated and a new class created for each program.

#58 Create, Course, IPD 490, Special Problems in Interior and Product Design, IPD, CBT, Interior and Product Design is separating from the Department. IPD will be joining the Industrial Technology Department in the fall 2018. Classes with both names need to be separated and a new class created for each program.

#59 Activate, Course, Course Description, THEA 307, Voice and Diction for the Stage, THEA, CFAH, Department wants to offer this class again; Change in course description; Old Value: Raising awareness of spoken English and its basic sound elements through an understanding of the International Phonetic Alphabet (IPA). Preparing for clear, articulate, and well-supported vocal freedom, both on and off stage, through identification of vocal habits. Character voices, dialects, pitch, vocal variety, and ear training may be covered; New Value: Students will develop the skills necessary to be easily heard and understood in any given performance situation by learning the International Phonetic Alphabet and being able to apply it to complete their training in Standard American English or Career Speech. In addition, they will learn new skills to create healthy, fully resonant voices and vocal flexibility through vocal exercises. Vocal variety and dialect work will also be covered.

#60 Alter, Course, Credits, Credit Hours Allowed, Prerequisites, DANC 142, Ballet II, DANC, CFAH, The workload is similar to DANC 343, Ballet III which is 2 credits. This change will bring us into alignment with our peer institutions Change in credits; Old Value: 1; New Value: 2; Change in credit hours allowed; Old Value: 3; New Value: 4; Change in total completions; Old Value: 3; New Value: 2; Change in prerequisites; Old Value: DANC 141 or instructor permission; New Value: DANC 131 or DANC 141 or DANC 148

#61 Discontinue, Course, PHIL 260, Philosophy of Culture, PHIL, CFAH, This course does not fit in with the history sequence for philosophy majors or minors, so it is being discontinued.

#62 Alter, Course, Prerequisites, BIOL 231, Research Methods I, BIOL, CNSS,

We are omitting the prerequisite of "Students must have earned a grade of "C" or better in both BIOL 105 and BIOL 106". The department has decided this is unnecessary for success in this course; Old Value: Students must have earned a grade of "C" or better in both BIOL 105 and BIOL 106; New Value: BIOL 105 and BIOL 106.

#63 Alter, Course, Prerequisites, BIOL 431, Research Methods II, BIOL, CNSS, We are omitting the prerequisite of "students must have earned a grade of "C" or better in BIOL 231". The department feels this is unnecessary; Old Value: Permission of instructor must be obtained for enrollment, students must have earned a grade of "C" or better in BIOL 231 and students must have a faculty member willing to mentor them on the research project; New Value: BIOL 231 and permission of instructor. Students must have a faculty member willing to mentor them on the research project.

#64 Alter, Course, Prerequisite, CSIT 425, Database Systems, CSIT, CNSS, Allow students to take CSIT 112 or CSIT 130 or CSIT 434 as a prerequisite; Old Value: CSIT 130 or CSIT 434; New Value: CSIT 112 or CSIT 130 or CSIT 434.

#65 Alter, Course, Title, Course Description, CSIT 440, Interactive Web Application Development, CSIT, CNSS, Update course for current technologies and methodologies; Change in course title; Old Value: Client-side Web Application Development; New Value: Interactive Web Application Development; Change in course description; Old Value: This course covers the wide range of state-of-the-art computer technologies for client-side web application development. Students will learn how to write both static web pages and dynamic web pages. This is a programming-intensive course; New Value: This course covers the wide range of state-of-the-art computer technologies for interactive web application development.

Students will learn how to write both static web pages and dynamic web pages. This is a programming-intensive course.

#66 Create, Course, HIST 388, Rest in Peace: Death and Cemetery Culture, This will be History's first Capstone. Will add a team-taught capstone option to general studies. This course is also going through approval process as a PSYCH course.

#67 Alter, Course, Course Description, MATH 230, Math for Elementary Teachers I, MATH, CNSS,

1. Clarify (not change) course content; Change in course description; Old Value: Numeration, sets, relations, bases, and a detailed development of the number system from an elementary school point of view; New Value: In this course, preservice teachers develop knowledge of mathematics important for the effective teaching of PK-6 students. The mathematical topics investigated in the course include problem solving, the number system, alternate base systems, operations with whole numbers and integers, introductory number theory concepts, and data analysis. In all of these topics, preservice teachers learn to develop appropriate mathematical explanations, understand student reasoning about mathematics, and communicate mathematical reasoning.

#68 Alter, Course, Title, Prerequisite, Course Description, MATH 470, Methods in Middle and High School Mathematics Teaching, MATH, CNSS, 1. Clarify catalog description.

2. Change course title to better reflect course content and intended audience.

3. Change course prerequisite to better reflect course content requirement; Change in course title; Old Value: Teaching of Secondary Mathematics; Change in course prerequisite; Old Value: Admission to

Teacher Education or permission of instructor; New Value: MATH 430 and admission to Teacher Education; Change in course description; Old Value: Recent trends in the content of the mathematics curriculum and of procedures for the improvement of teaching mathematics in the high school; New Value: In this course, preservice teachers develop research-based knowledge and instructional practices that facilitate mathematics learning for grades 6 – 12 students. The topics investigated in the course include mathematics instructional methodology, research literature, diversity and equity, mathematics standards and curricula, assessment, and the development of effective mathematics lesson plans and curricular units. In addition, preservice teachers examine the importance of continuously improving one's teaching of mathematics through teacher reflection, instructional leadership, and professional development.

#69 Alter, Course, Co-requisites, ENGR 101, Introduction to Engineering, PHYS, CNSS, This course is to be cross-listed with PHYS 123 and possibly team taught by Physics and Engineering faculty

members. Therefore, it should have the same co-requisites as PHYS 123. Ultimately, the goal of these two courses is to better prepare our majors to excel in PHYS 275. Therefore, students that take this course need to at least be on track to meet the co-requisites for PHYS 275 in the following semester. By making the co-requisites slightly less restrictive, we are following the recommendation of the department APR committee from the spring of 2017; Change in co-requisites; Old Value: MATH 115; New Value: MATH 103 or MATH 115 or MATH 202

#70 Alter, Course, Co-requisites, PHYS 123, Freshmen Physics Seminar, PHYS, CNSS, This course is to be cross-listed with ENGR 101 and possibly team taught by Physics and Engineering faculty

members. Therefore, it should have the same corequisites as ENGR 101. Ultimately, the goal of these two courses is to better prepare our majors to excel in PHYS 275. Therefore, students that take this course need to at least be on track to meet the corequisites for PHYS 275 in the following semester. By making the co-requisites slightly less restrictive, we are following the recommendation of the department APR committee from the spring of 2017; Change in course co-requisites; Old Value: MATH 115; New Value: MATH 103 or MATH 115 or MATH 202

#71 Alter, Course, Title, Course Description, PSCI 212, Introduction to Public Administration, PSCI, CNSS, Change title of course to reflect more accurately the purpose it serves in the Public Administration curriculum; Change in course title; Old Value; Politics of the Federal Executive Branch; New Value: Introduction to Public Administration; Change in course description; Old Value: An examination of the politics in the executive branch of the U.S. government. Includes analysis of the controversies involved in organizing, staffing, and making public policy in executive branch agencies. Explores how executive branch agencies operate and interact within the broader political system (composed of Congress, the presidency, the courts, interest groups, political parties, and the news media). Assumes basic knowledge of American politics and government; New Value: An introduction to the core functions of public administration in the United States. Includes analysis of the controversies involved in organizing, staffing, and making public policy in executive branch agencies. Explores how executive branch agencies operate and interact within the broader political system (composed of Congress, the presidency, the courts, interest groups, political parties, and the news media). Assumes basic knowledge of American politics and government.

#72 Create, Course, PSCI 333, The Politics and Policy of Health Care, PSCI, CNSS, Expand Political Science course offering in a critically-important policy area, support health sciences programs

#73 Create, Course, PSCI 355, Public Budgeting, PSCI, CNSS, Expand curriculum/elective course offerings in Political Science and Public Administration degree programs

#74 Create, Course, PSCI 356, Public Personnel Administration, PSCI, CNSS, Expand curriculum/elective course offerings in Political Science and Public Administration degree programs

#75 Create, Course, PSCI 357, Public Management, PSCI, CNSS, Expand curriculum/elective course offerings in Political Science and Public Administration degree programs

#76 Create, Course, PSCI 367, Human Security and Global Peacekeeping, PSCI, CNSS, The new course is one of the important components for the proposed minor, Global Peace and Security Studies and it expands our course offerings in political science. This proposed course explores the issues of human security and global peacekeeping, and students will obtain knowledge and analytical skills that are relevant in these fields. Since the Political Science Department does not currently offer a class specifically focusing on these topics, it is necessary to create a new course solely devoted to these matters.

GRADUATE COUNCIL MINUTES

December 14, 2017 E-meeting

VOTING: John Bauer, Matt Bice, Sharon Campbell, Haishi Cao, Bree Dority, Bruce Elder, Mark Ellis, Dena Harshbarger, David Hof, Miechelle McKelvey, Janet Steele, Jeanne Stolzer, Mallory Wetherell, Ron Wirtz and Shaun Mewes

- I. Approval of the November 9, 2017 Minutes – approved via email
- II. Fall 2017 Graduates – approval of the slate of fall graduates with minor revision.
- III. Committee Reports
 - A. Policy & Planning Committee – no report.
 - B. Academic Programs Committee

For Graduate Council Information

Due to restructure of the department, various FSID courses will become Family Studies (FAMS) courses and others will become Interior and Product Design (IPD) courses. Only the prefix is being altered, no other adjustments are being made to the courses except for a change in one title to eliminate the “FSID” reference (FSID 890P). The following courses have been approved by Committee II:

FAMS Graduate Courses (Family Studies)

FSID 802P – Selected Readings in Human Relationships FSID 806 – Families and the Economy

FSID 830P – Grantwriting and Fundraising for Human Service Programs FSID 850P – The Aging Adult

FSID 865P – Advanced Study of Sexual Behaviors FSID 881P – Cross Cultural Family Patterns

FSID 886P – Families in Crisis

FSID 890P – Special Problems in FSID

FSID 891 – Special Problems in Family Studies FSID 892P – Advanced Developmental Theory

IPD Graduate Courses (Interior and Product Design)

FSID 801P – New Dev & Trends in Textiles (Dormant)

For Graduate Council Action

Request to Alter the Drug and Alcohol Counseling Certificate – substituting 3 hours of practicum experience with 3 hours of internship experience.

Comes as a seconded motion to the Graduate Council. Motion Carried.

- C. Faculty & Student Affairs Committee – no report.

Respectfully submitted,

Janna Shanno, Recording Secretary

General Studies Council Minutes December 7, 2017- 3:30p.m.
Warner Hall, Warner Conference Room
*** Approved via email ***

Present: Julie Agard, Karl Borden, Greg Brown, Debbie Bridges, Derrick Burbul, Joel Cardenas, Scott Darveau, Tim Farrell, Beth Hinga, Kay Hodge, Katherine Kime, Miechelle McKelvey, Tami Moore, Amy Rundstrom, Kim Schipporeit, Rebecca Umland, Beth Wiersma, Ron Wirtz

Absent: Kristi Milks, Kenya Taylor

Guests: Brooke Envick, Susan Jensen, Carol Lilly, Theresa Wadkins

I. Call to Order:

Bridges called the meeting to order.

1. Approve Agenda:

Darveau/Hodge moved to approve the agenda. Motion carried.

2. Minutes from the November 2, 2017 meeting were approved via email.

II. Old business (Open items):

1. Course Proposals (review for final approval):

III. New Business:

1. Course Proposals (New):

MGT 188: Entrepreneurship Around the World (Department: Marketing; Instructor: Susan Jensen)

Hodge/Borden moved to send MGT 188 out to campus for review. Motion carried.

PSY 388 / HIST 388: Rest in Peace: Death and Cemetery Culture (Department: Psychology; Instructors: Theresa Wadkins and Carol Lilly)

Course will be team taught between History and Psychology. Noted that this is History's first Dapstoÿe course and HIST 388 is going through the Academic Affairs process. Darveau/Brown moved to send PSY 388 / HIST 388 out to campus for review contingent upon Academic Affairs Committee approving HIST 388. Motion carried.

2. Assessment and GS Program:

a) List of Distribution courses to be assessed in Spring 2018

McKelvey/Hodge motion to approve assessment list for Spring 2018. Motion carried.

b) Update on Fall 2017 Assessment

Bridges informed the Council that instructors of the courses being assessed this semester have received the Qualtrics survey and a handout detailing how to enter assessment data. Department chairs have also been notified about the assessment process.

c) Syllabi policy for GS courses

Bridges presented the standard syllabi policy for GS courses proposed in the December 2017 meeting; the policy will be implemented beginning spring 2018. Discussion regarding requiring instructors to include a course schedule in their syllabi ensued. Borden / Uwlaŷd wotioŷed to rewo|e7 sDhedule from guidelines. Motion carried.

d) College proposals

The Council continued discussions regarding GS program focusing on the proposals submitted by the Colleges for GSC review. Council broke into small groups to discuss / deliberate the four proposals then reconvened to share their assessment with the entire group. Discussion / concerns voiced included the motivation for changing the current GS program; the misunderstanding that reducing General Studies hours will result in opportunity for students to take credit hours directly related to the major; and that of ensuring everyone involved in making decisions to change the GS Program has the student as their primary focus.

Question raised about time-liŷe for prepariŷg GSC's proposal ;per Dr. BiĐak's Đharge; Bridges stated the the GSC's proposal ŷould d'e the foĐus of the Feb'ruary ŷeetiŷg.

IV. Other:

Changes to the catalog are needed to reflect the inclusion of ENG 101 in the General Studies program. Schipporeit and Cardenas showed the council possible wording and placement options for including ENG 101 iŷ eaĐh prograŷ's DistriĐutioŷ seĐtioŷ. The ĐouŷĐil suggested for optiŷal Đlaritŷ aŷd traŷpareŷĐy, ENG 101 be placed under DistriĐutioŷ ŷith the ŷordiŷg: If ENG 101 is taken as the prerequisite for ENG 102 then only 24 additional hours are required to meet the 27 credit hour minimum in the Distribution Area of General Studies.

V. Adjournment:

Brown/Burbul moved to adjourn at 5:00 p.m. Motion carried.

NEXT REGULAR MEETING: Thursday, February 1, 2018, at 3:30 p.m., Warner Conference Room

World Affairs Conference
Executive Planning Committee Meeting
Thursday, January 18, 2018

Minutes

Present: David Wiebe, Megan Hartman, Michelle Warren, Yao Zheng, Carol Lilly, Matt Mims, Bonnie Payne

Absent: Fletcher Ziwoya, Chuck Rowling, Sonja Bickford, Toni Hill

The 2018 conference, The World in Crisis: A Call to Activism is scheduled for Monday and Tuesday, October 22-23.

1. Theme

a. The committee discussed very general subtopics that would be relevant: environment, refugees, immigration, political crises, human trafficking, sustainable projects, etc.

I. Speakers

a. Lilly suggested considering climate change as the topic for the keynote address since it is one of the biggest issues right now.

i. The committee recommended attempting to secure a speaker from a major organization such as Greenpeace, Audubon Society, World Wildlife Fund, etc.

b. Other potential speaker ideas include:

i. Ask someone from Bold Nebraska to speak about the Keystone Pipeline

ii. Mims will contact Paul Engler, Director of the Center for the Working Poor. He has a very practical approach to training people on advocacy and activism. We could also ask him to do a separate workshop for students.

iii. Warren suggested asking Bickfords about environmental activists they have contact with. Also, Mary Harner may have connections related to rivers/water.

iv. There was discussion regarding finding a speaker who could speak about the affect climate change is having on migratory patterns of Sandhill cranes.

v. PBS did a news story about the number of refugees in Nebraska. Lutheran Family Services works closely with them. We could reach out to that organization.

vi. Lilly met with the U.S. Ambassador to Vietnam, who is a UNK graduate. He is interested in speaking at the conference if it works with his schedule.

vii. Lilly has reached out to Amnesty International. They could speak about the refugee crisis. She also talked to Liberty in North Korea. They are willing to come.

c. Arts: poets, musicians, visual artists

i. Warren has a connection to a poet in Maryland, José Ballesteros (originally from Ecuador), who is a dynamic performer and is editor of a newly released book of poetry entitled *Knocking on the Door of the White House: Latina and Latino Poets in Washington, D.C.* She will check on his availability.

II. WAC committee student members

a. We currently do not have any students on the committee. Lilly has asked a freshman International Studies major to participate. Payne will ask two international students.

III. Other

a. We could have tables in the Union Atrium for organizations who do send representatives to speak, such as Amnesty International, Liberty in North Korea, etc.

b. The committee discussed the possibility of streaming part, or all of the conference. The decision was made to not stream. Mims will take care of recording sessions in both rooms so we can create a highlight video.

c. Regarding the preconference reception, the committee discussed changing the location so it can be handicap accessible. Hartman will check with MONA to see about the possibility of having the reception there. She will also ask about the potential for installations related to the conference theme.

i. Lilly and Mims will look into the possibility of refugee or immigrant art.

d. Mims will check into Artists and Lecturers

e. The committee reviewed the minutes from the November '16 meeting to discuss ideas to implement for 2018

i. The committee discussed having both paper and electronic surveys available. Mims will develop ways to improve the survey in order to increase the number of responses.

ii. Ask Deans for opportunity to get on Council of Chairs agendas in April:

1. Warren: FAH

2. Mims: COE

3. Lilly: NSS

4. Hill: B&T

iii. In April, Warren will reach out to NPR Friday Live to schedule an appearance close to conference time.

iv. Scheduling opportunities for guest speakers to see more of Kearney through community tours, farm tours, etc. Zheng will look into this.

The next meeting will take place Thursday, February 8, at 1:00 PM in COE B155.

FACULTY SENATE FACULTY WELFARE COMMITTEE

MINUTES

January 18, 2018

Present: Suzanne Maughan (Chair), Rochelle Krueger, Will Avilés (Secretary), David Hof, Sharon Campbell

Absent: Martonia Gaskill, Someone from CBT

I. The meeting began with a review of the minutes from the November meeting of 2017. There was again a brief discussion of the absence of a CBT representative. The committee hopes that someone will volunteer and/or be selected from CBT to complete our committee.

II. Aviles spoke briefly about the non-UNKEA member survey that was distributed in December, highlighting that the issue of workload/work responsibilities was raised as a concern by some faculty.

II. The committee discussed what we learned about our various colleges and departments in terms of how workload is explained to new hires as well as how accessible this information is on the UNK website.

-Each committee member discussed how release time and workload is handled in their respective colleges/departments. It is clear that in some departments the amount of release time and teaching expectations are not always realistic about the time and effort involved (the expectations in the Department of Music were particularly highlighted).

-We each found the information on workload guidelines to be relatively accessible on the UNK website. It was reported that all of the colleges have addenda to the overall Faculty Workload guidelines with the exception of the library.

-Aviles reported on concerns that have been raised with him in his capacity as UNKEA president. Specifically, some faculty in FAH who believe that Full Professors are not carrying their load relative to the work being done by Associates and Assistants. Others on the committee stressed that in their colleges Full Professors are the ones that are typically carrying heavier service burdens along with their respective research/teaching responsibilities.

-Aviles and Maughan stressed that in their respective departments assistant professors are advised to maintain light service loads in their first years as they work on meeting the research requirements for promotion/tenure.

-Hof led a discussion about "Rule 20" which are a set of state regulations/requirements that teacher education programs must meet.

III. The committee recommended the following:

1) That departmental chairs and deans make sure that incoming faculty are aware of all workload requirements for their respective departments.

2) That workload policies appearing on the UNK website be updated and revised to reflect existing practices within specific departments/colleges.

3) That the Library add addenda to the workload guidelines on the UNK website to reflect their specific requirements.

Chair Maughan adjourned the meeting at 3:00 pm.

Respectfully submitted,

Will Avilés

Secretary—Faculty Senate Welfare Committee

Women's, Gender and Ethnic Studies Advisory Council (WGE)
MINUTES
January 17, 2018
History Conference Room

Present: Bracewell, Loughrin, Tillman, Beissel Heath, Chau, Hill, Weisse, Mueller, Weekley (student rep), Aguirre (GA), Van Ingen (chair).

Absent: Strain, Campbell, Bice, Warren, Schardt, Lewis.

Van Ingen called the meeting to order at 4:15pm.

A. Introductions & Tech Tip: you can now use Engage (with student IDs) to digitally check students in at campus events, and then distribute these lists to faculty. No more sign-in sheets!

B. WGSAC Minutes: minutes from November 15, 2017 were approved by email (12/2017). There was no meeting in Dec.

C. Curricular Updates:

1. New Major – members discussed ways to address two issues holding up the new major proposal under review in Lincoln: labor force need and demand, and unnecessary duplication with other campuses. Suggestions include contacting the two Colorado universities that also have combined WGS and Ethnic Studies to create a major and asking for data about their graduates' job successes. They also suggesting reemphasizing the unique combination of Women's & Gender Studies with Ethnic Studies to address the issue of duplication, as neither UNO nor UNL have taken this approach. Members agreed a decision about the new major should be made by February 15 so that marketing brochures -- with or without the new major -- can be made for March recruitment activities.

2. Criteria and Mission Statements – members focused on the mission statement for Ethnic Studies and suggested that the following language could be included in an updated statement: race, ethnicity, multicultural, critical politics, power, privilege, identity, justice, systems of privilege and oppression, global, cultural competency, working with diverse populations, global citizenship, diversity and inclusion. Van Ingen will write a draft for review at the next meeting. Once the mission statement is approved, members can review the criteria for new elective courses in the ETHS curriculum.

3. New classes for review – Bracewell will submit her syllabus for PSCI 377 “American Political Thought” for review at the next meeting. Classes previously approved by the Advisory Board are still in process for approval by CNSS Ed Policy Committee and FS Academic Affairs Committee.

4 Advising: Van Ingen distributed WGE and ETHS elective course lists for summer and fall 2018. These will be posted on the WGE and ETHS web pages. Currently, there are 24 WGE minors and 5 ETHS minors.

5. Scholarship committee (Van Ingen; Lewis; Strain): The committee awarded the endowed scholarship (approximately \$250) to Tiffany Weekley for spring 2018 semester. Members briefly discussed awarding the second, expendable (not endowed) scholarship over the next two years so that an awardee receives about \$500 in total scholarship from the two funds. Members also agreed that a scholarship campaign to raise more money for the endowed fund is a good idea, with the goal of doubling the fund from about \$5,000 to \$10,000 so that \$500 could be awarded annually from the endowed fund. Members will discuss this further (marketing plan) at the next meeting.

D. APR – Van Ingen noted that the APR should be postponed again since the new major is still not approved.

E. Budget: The Advisory Council approved the following by email vote in December 2017:

1) **\$250 transfer to Office of Multicultural Affairs** (Laura Matthies/Jazzmyn) for co-sponsoring MLK speaker event on January 16, 2018 (Dr. Elwood Watson)

2) **\$500 transfer to Modern Languages** for faculty professional development travel for WGE advisory council member/WGE affiliated faculty Michelle Warren (conference presentation in San Antonio March 2018; paper is on Chicana playwright and intersectionality of gender, race, class).

3) **\$250 transfer to Counseling & School Psychology/Kent Estes Justice for All Conference (April 13)** for co-sponsoring keynote speaker, Donna Fegler Daiss J.D., an Adams County attorney who will speak on ethics and legal issues in the helping fields.

4) **up to \$1,000 for travel support for WGE student leader, Kristen Tomjack** to go to American Association of University Women (AAUW) conference in Baltimore May 30-June 2. I will send a separate email so she can contact you about this.

5) **up to \$2,000 (\$1,000 each) for travel support for two Ethnic Studies students, Samiya Alexander (Black Students Association president) and Nolline Omollo** (grad student/BSA advisor) to present a paper at the national conference, Research Association of Minority Professors, in Nashville Feb 1-3, 2018. They will present their research on minority -focused student engagement groups. Travel will be handled through Family Studies office associate.

Additional approved expenses:

6) **\$500 transfer to Modern Languages** to co-sponsor UNK@TheWorld film series with themes related to gender fluidity.

7) **\$1,000 for No Limits** travel to Omaha

8) **\$400 for "Politics & Pizza Nights" (changed this to \$300)**

9) **\$150 Marketing expenses for brochures/standing poster**

10) Past/Regular expenses:

Chartwells -- \$110 x 2 film nights

NWSA -- \$250;

Copies to History Dept. about \$200/yr

Phone in Coph 103-C. \$258/yr

These expenses will exhaust WGE operating funds for 2017-2018.

H. Library: Members reviewed an examination copy of *Human Rights and the United States* (a two-volume reference book) for possible purchase by the Library (\$275).

I. Co-curricular:

Recruitment Tables:

Friday, March 2, 2018 NCUC (Nebraska Cultural Unity Conference) at Younes – career/majors fair. 300 Neb high school students (and some from Kansas transfer students) will go to NCUC. Graduate Assistant Aguirre will go to this event.

Monday, March 5, 2018 Loper Preview Day for High School juniors in region. Van Ingen & Aguirre will go to this event.

No Limits 2018 at UNO in Omaha on March 9, 2018 (Friday). CFP - due Jan 26. Van Ingen will reserve van for travel.

Co-Sponsored event with OMA: MLK Jr. Candlelight Vigil and Keynote Speaker, Dr. Elwood Watson (East Tennessee State Univ.) on Jan. 16, 2018 (7pm in Ponderosa Room NSU).

Triota: in collaboration with Sociology Club: Van Ingen announced a recruitment effort is focused on a campaign to "Send a girl to school." Working with the Heiffer Foundation, the campaign will raise \$275. It started on Wed. January 17, 2018 with a table in the Atrium (NSU); another tabling date is on January 24 (noon-2pm). Triota students are encouraged to sign up to help at the table.

Women's Center: For January's "Stalking Awareness Month," there will be a panel discussion on January 24 at 4-5pm (Ponderosa Room). Panelists include Sargent Ricci Fast, UNK Police; JoAnn Andersen, Victim Witness/Assistance, Kearney Police Department; Gretchen, Legal Advocate, S.A.F.E. Center; Kiphany Hof, UNK Counseling & Women's Center. The Women's Center is also leading "The Men's Project" which has been very well received with many applicants for participation.

WGE Politics & Pizza Nights: The first discussion gathering will be on January 30 and will focus on the #metoo campaign. Location and time tbd. The February meeting will focus on DACA. Cosponsorships or invitations will be extended to Amnesty International, Locke & Key, Sigma Tau Delta (English), Phi Alpha Theta (History).

UNK@TheWorld: The first film, *The Crying Game*, will be on February 6 at 7pm. *Sami Blood* (Sweden 2016) will screen March 6; *Una Mujer Fantastica* (Chile 2016) will be on April 6-8.

Co-Sponsored with Sociology Department: Two films for February's Black History Month: *Hidden Figures* (2016) on Feb. 8 and *Marshall* (2017) on Feb 22. Location tbd.

OMA: Mueller announced a screening and discussion of the film, *Forbidden: Undocumented & Queer in Rural America*, on March 1 at 6pm (Ponderosa Room). Moises Serrano, who is featured in the film, will be on campus to lead the discussion.

Co-sponsored event: Kent Estes Memorial Justice for All Annual Conference: "Ethics & Legal Issues in the Helping Fields" will be on March 13 from 10-3pm. WGE students can get a registration discount.

Also, there is a "Bias Training" on Feb. 6 for students and Feb. 8 for faculty. All are encouraged to register for this diversity training. See the link from "Office of the President" in your email. Students received their own registration link from "Office of the President." Encourage students to attend.

Also, the second annual Women's March is on January 20 in Loup City, Lincoln, and Omaha.

The meeting adjourned at 5:15pm (Hill/Tillman).

Meetings: third Wednesday of month at 4:15pm. Next meeting: February 21 @ 4:15pm

Women's, Gender and Ethnic Studies Advisory Council (WGE)
MINUTES
Nov 15, 2017
History Conference Room

Present: Strain, Campbell, Loughrin, Tillman, Warren, Beissel-Heath, Chau, Hill, Weisse, Hof, Lewis, Luethke, Weekley (student rep), Van Ingen (chair)

Absent: Louishomme (ex-officio), Bracewell, Bice, Mueller, Aguirre (GA).

Van Ingen called the meeting to order at 4:15pm.

A. Introductions: members shared helpful tips about Canvas.

B. Minutes: minutes from October 18, 2017 were approved by email and sent to Faculty Senate on 10/27/17.

C. Curricular Updates:

1. New Major: Van Ingen reported that the proposal was officially sent to Central Administration on 11/14/17.
2. New elective classes for WGS and/or ETHS credit: Members reviewed four courses and after some discussion about the need to add only upper-division courses and the complications of special topics classes, approved the following two courses:

ENG 425 Children's Literature (Beissel Heath) for ETHS credit; already approved for WGS (Warren/Campbell)

SPAN 470 Seminar Spanish & Latin American Studies: Race & Gender in Latin America (Jonathan Dettman). Since this class has a rotating special topics curriculum, the WSAC approved only this topic on Race & Gender taught by Dettman. (Warren/Weisse)

3. Web page updates: Van Ingen promised to update the web pages and asked Advisory Council to members to update their department profile pages as their names will be linked to the ETHS and WGS web pages.

D. Budget: Members discussed budget items and programming options for spring semester and considered the possibility of supporting travel costs for several students to go to leadership conferences (AAUW in Baltimore and Black Student Association in Nashville), co-sponsor support for CSP's Justice for All Conference, and an informal monthly "News & Pizza" night for students to discuss news stories that relate to race, ethnicity and gender. Members also discussed the possibility of organizing a CNSS summer camp on leadership for 10th-12th graders. Other ideas included tech purchases such as the MS Surface and fundraiser events for areas hit by hurricanes such as Puerto Rico, where the NWSA met last year. Van Ingen asked members to forward to her specific proposals and any other ideas, including faculty professional development conference support. She will then put together a budget proposal for these items and communicate by email in December for Advisory Council approval.

E. Marketing: Some of the budget discussion included acknowledgement that marketing materials need to be developed and printed in time for the following two outreach events:

Friday, March 2, 2018 NCUC (Nebraska Cultural Unity Conference) at Younes – career/majors fair. 300 Neb high school students (and some from Kansas transfer students) will go to NCUC.

Monday, March 5, 2018 Loper Preview Day for High School juniors in region

F. Co-curricular:

No Limits 2018 at UNO in Omaha on March 9, 2018 (Friday). CFP is out! Due Jan 26. See upcoming post on webpage.

ETHS Film night: Ethnic Studies hosted a successful screening of "Get Out" on October 31, 2017 (co-sponsors: Locke & Key, Triota, Soc Club, OMA). Discussants were Van Ingen, Loughrin, Bracewell. About 65 people present.

Women's Center: Hof reported that the WC is focusing on dating violence this month, and they have a full schedule of programming lined up for next semester. Hof is also accepting nominations for the Men's Project.

OMA: Weekley reported that OMA is presenting the "OMA Week of Fame" which includes a Diversity Training presentation on Nov 28 and a cultural carnival on Nov 29.

The meeting adjourned at 5pm (Strain/Warren)

There is no meeting in December.

Meetings: third Wednesday of month at 4:15pm. Next meeting: January 17 at 4:15pm

University of Nebraska at Kearney
Faculty Senate: Artists/Lecturers Committee

November 8, 2017

Chair: Sharon Campbell, FAH

Secretary: Michelle Fleig-Palmer, CBT

Members (alphabetical by last name):

Mary Beth Ailes, NSS

Jase Hueser, Student Senate

Sharon Campbell, FAH

Student Representative, LPAC

Michelle Fleig-Palmer, CBT

Glenn Tracy, COE

Denys Van Renen, Faculty Senate

Members Present (alphabetical by last name):

Mary Beth Ailes, NSS

Sharon Campbell, FAH

Michelle Fleig-Palmer, CBT

Jase Hueser, Student Senate

Denys Van Renen, Faculty Senate

Call to Order: The meeting was called to order by Chair Campbell.

New Business:

1. Previous minutes were approved by committee members via email.
2. Faculty Senate representative Dan May gave the committee its charge.
3. A discussion ensued regarding the increased number of submissions with an accompanying increase in requests for funding.
4. Nine new grant proposals were reviewed for the second round of funding.
5. Of the \$16,500 funding available for the 2017-2018 academic year, \$12,500.00 was originally allocated during the spring 2017 round of funding and \$4,000.00 was reserved for the second round of funding.
6. Regarding the grants awarded during the first call, Dr. Benton notified the committee that both of his events were cancelled due to unforeseen circumstances. Dr. Chen also notified the committee that she had to cancel one of her events for the same reason. We thank Dr. Benton and Dr. Chen for notifying the committee on a timely basis.

7. Due to three event cancellations, an additional \$1,473.00 became available for disbursement for the second round of funding. Thus, \$5,473.00 was allocated in the second round of funding instead of the \$4,000.00 reported in the April, 2017 minutes.
8. Of the remaining \$5,473.00 funding available, \$5,473.00 was allocated leaving a balance of \$0.00.
9. The next meeting in February will be determined by consensus of the committee.
10. Meeting was adjourned by unanimous vote.

	2015-2016	2016-2017	2017-2018
Total Funds Available	\$16,561	\$16,561	\$16,500
<i>1st Call for Proposals</i>			
# requests		9	17
# funded		9	14
\$ requested		\$23,140	\$29,666
\$ funded		\$12,753	\$11,028
Funds Available for 2nd Call for Proposals		\$3,808	\$5,473
<i>2nd Call for Proposals</i>			
# requests		11	9
# funded		7	9
\$ requested		\$11,592	\$8,499
\$ funded		\$3,808	\$5,473
<i>Total of Call for Proposals</i>			
# requests	19	20	26
# funded	19	16	23
\$ requested	\$23,539	\$34,732	\$38,165
\$ funded	\$16,560	\$16,561	\$16,500
% funded/requested	70%	48%	43%

N.B. all 17 requests in the 1st call for 2017/2018 initially received funding; however, 3 events were cancelled, so funds from the canceled events were reallocated in second round of funding.