UNK FACULTY SENATE MEETING AGENDA
7PM – September 6th, 2018
Health Science Education Complex, Room 104
Faculty Senate Website:
http://www.unk.edu/committees/faculty_senate/index.php

I. Call to order

II. Roll Call

III. Approval of Agenda

IV. Action on Faculty Senate Minutes: 26Apr2018

V. Special Presentations

1. Brian Cox, UNK Wireless Engineering Manager

2. Neal Schnoor, Senior Advisor to the Chancellor and Mary Chinnock Petroski, UNK Chief Compliance Officer.

VI. Reports of Faculty Senate Standing Committees

A. Executive Committee:

C. President’s Report:

D. Academic Affairs:

E. Academic Freedom and Tenure Committee:

F. Academic Information and Technology Committee:

G. Artists and Lecturers Committee:

H. Athletic Committee:

I. E-campus Committee:

J. Faculty Welfare Committee:

K. Grievance Committee:

L. Library Committee:

M. Professional Conduct Committee
N. Student Affairs Committee:

VII. Reports of Senate Representatives to Non-Senate Committees

A. Assessment Committee:
B. Women, Gender and Ethnic Studies Advisory Committee:
C. International Studies Advisory Council:
D. Parking:
E. Safety Committee:
F. World Affairs Conference Committee: 14Jun2018; 12Jul2018; 9Aug2018; 23Aug2018

VIII. Reports from Academic Councils

A. Graduate Council:
B. General Studies Council: 26Apr2018
C. Council on Undergraduate Education:
D. Student Success Council:
E. Equity, Access, and Diversity Committee

IX. New Business

Parliamentarian Roger Davis
1. Senate Special Rule Order
2. Faculty Senate Standing Committees membership

X. Unfinished Business

XI. General Faculty Comments

This period is allotted for faculty members to bring matters of importance before the Senate. Speakers are asked to limit their remarks to five minutes or less. Senate meetings are open to all members of the academic community. All faculty members are specifically invited to attend Faculty Senate meetings.

1. Jonathan Dettman and YDSA: Arming of UNK Campus Police
2. Nicholas Hobbs: CourseHero
XII. Adjournment

UNK FACULTY SENATE MINUTES

7 PM – April 26th, 2018

XIII. President Claude Louishomme presided.

XIV. **Senators Present:** Dawn Mollenkopf, Greg Brown, Ron Konecny, Dale Porter, Vijay Agrawal, Janet Trewin, Martonia Gaskill, Patricia Hoehner, Jan Moore, Dan May, Jon Dettman, Andrew White, Matt Miller, Marissa Fye, Sam Rapien, Claude Louishomme, Allen Thomas, Letitia Reichart, Megan Strain, Kurt Borchard, Laurinda Weisse, Grace Mims, Ted Larsen, Dale Porter, Denys Van Renen, Christina Sogar, Tim Reece, Timbre Wulf-Ludden, Ford Clark, Bryce Abbey, Gerard Koffi.

**Senators Absent:** Roger Davis

XV. **Approval of Agenda and Minutes**

The April 5th minutes were moved and seconded for approval. Motion carried.

The April 26th Agenda was approved.

XVI. **SpecialPresentations**

No guest presentations.

**New Business**

President Louishomme run the elections for the Oversight and Executive Committees as the Parliamentarian, Senator Roger Davis, was not in attendance.

**A. Oversight Committee for 2018-2019**

The Oversight Committee recommended the slate for the 2018-2019 elections. No nominations from the floor. The following were elected new members of the Oversight Committee and their term began upon election.

Laurinda Weisse, Library
Jonathan Dettman, FAH
Ron Konecny, CBT
Bryce Abbey, COE
Matt Miller, CNSS
B. Faculty Senate Executive Committee for 2018 -2019  
The Oversight Committee recommended the slate for the Executive Committee for 2018-2019.  
The following Senators were elected new members of the Exec Committee, and their one year term began upon election.  

Dawn Mollenkopf for President Elect  
Martonia Gaskill for Secretary  
Christina Sogar for Senate Representative to the Executive Committee.  

Executive Committee Report  
President Louishomme mentioned the Exec Committee met Heath Mello and Wendy Hind from NU Relations Office. Heath and Wendy were touring UNK and stopped by to briefly meet the Faculty Senate Exec Committee during the regular FS senate meeting with the cabinet. It was a very nice exchange.  

President Louishomme updated briefly on the following items, which were discussed with the cabinet:  

• Budget Reduction: How the 1% cut in the University of Nebraska 2018-2019 budget was going to affect UNK’s mission.  
• Shared Governance: Insights into reasons for and process followed in the absorption of the Economics into three different departments in the College of Business & Technology.  

There was an exchange among faculty about how the Economics Department in B & T was dissolved. After much discussion, Senator Konecny clarified the Economics Department faculty was informed/consulted and agreed to be assigned to related departments in the college. There were good reasons for this change.  
• Rufallo-Noel-Levitz Consulting Group: Incentive and support program for UNK faculty to develop on-going, working relationships with high school teachers and counselors.  

The cabinet expressed interest in assisting faculty in recruiting efforts. More discussions should follow.  

• Proposals to modify requirements of General Studies Program.  

There was a long discussion about the current process and procedures in the current revision of UNK General Studies Program. Faculty Senate and members of GSC voiced concerns, in particular Senators Greg Brown, Andy White, Ron Konecny, and many others. Senator Brown pointed out
that GSC is working towards fulfilling the task as assigned and provided some clarification on the ongoing process as far as timeline and the tasks being accomplished by GS Committee. He assured the GS Committee is working towards the charge.

Additional comments by faculty in attendance included

- GSC is very protective of the current state of the GS program and therefore is not receptive to change or to reduce the GS program.
- The faculty owns the curriculum. Faculty unanimously agreed that reducing GS Program will benefit students, the university and academic programs in the long run. It is the right thing to do.
- There seems to be misunderstanding or miscommunication in the process. The task/charge was assigned by VCAA Bicak to General Studies Committee, but faculty hear different messages or goals from members of the GSC at meetings such as the ongoing public forums.
- The goal is to look at the general studies program and identify opportunities for reducing the hours. UNK Faculty in general, and Faculty Senate fully support this endeavor and encourage the GSC to accomplish the task as assigned.

In conclusion, president Louishomme brought forward a resolution before the senate, which was discussed in detail and edited to the satisfaction of the vast majority of the members of the senate. Faculty Senate voted and unanimously passed the following resolution:

**University of Nebraska at Kearney**  
**Faculty Senate Resolution**  
**General Studies Program Requirements April 26 2018**

**Whereas** pursuant to the By-Laws of the Board of Regents and the Faculty Senate Constitution (Article I.A.5.), the powers and responsibilities of Faculty Senate include “Advising on academic matters that affect more than one college;” and

**Whereas** University of Nebraska President Hank Bounds met with Faculty Senate on August 31, 2017; and

**Whereas** President Bounds informed Faculty Senate that the University of Nebraska at Kearny had experienced five years in declining student enrollment and credit hour production and that the current General Studies Programs requirements of 45 hours are a significant contributing factor in declining enrollments; and
Whereas President Bounds reminded Faculty Senate of the fact that “faculty owns the curriculum”; and

Whereas, in September 2017 Senior Vice Chancellor for Academic and Student Affairs, Charles Bicak issued a charge to the four undergraduate colleges to explore possible changes to the General Studies Program from 45 hours to 36 hours, 30 hours, 20 hours, or 18 hours; and

Whereas, on September 7, 2017 SVCASA Bicak issued a charge to the General Studies Council (GSC) to review and assess proposals by the four undergraduate colleges and proposals from GSC; and

Whereas, SVCASA Bicak charged the General Studies Council to identify commonalities and differences between the proposals, and to convene forums during the spring 2018 semester to ensure understanding of the proposals; and

Whereas in October 2017 the college proposals were transmitted to GSC; and

Whereas on April 23 and April 24, 2018 GSC held two forums; and

Whereas during each of these forums the Director of General Studies and GS Director of Assessment stated that, “there were no commonalities” among the college proposals; and

Whereas Faculty Senate has reviewed the four college proposals and identified numerous and significant commonalities outlined in the attached “Summary of COMMONALITIES in the white papers ...” and including endorsement by the faculty of each college of a reduction hours for the General Studies Program to between 30-36 hours,

Therefore be it resolved that the members of the Faculty Senate of the University of Nebraska at Kearney recommend that the Director and members of the General Studies Council put forward a proposal to reduce the number of hours required in the General Studies Program to no less than 30 hours and no more than 36 hours by the end of the 2018-2019 academic year; and

Be it resolve that in the event the General Studies Council fails to come up with a proposal by the December Faculty Senate meeting, the Senate will bring forward a vote of no confidence in the Council and its Director at the February 2019 Faculty Senate meeting.

The meeting adjourned @ 9:45 pm
World Affairs Conference
Executive Planning Committee Meeting
Thursday, June 14, 2018

Agenda

Present: Logan Johannsen, Matt Mims, Theresa Yaw, Bonnie Payne, Michelle Warren, Megan Hartman, Toni Hill

Absent: Carol Lilly, Chuck Rowling, David Wiebe, Fletcher Ziwoya, Sonja Bickford, Yao Zheng

The 2018 conference, The World in Crisis: A Call to Activism is scheduled for Monday and Tuesday, October 22-23.

I. Speakers Updates
   a. Payne shared the current list of speakers who have accepted our invitation to participate in the conference.
      i. The committee discussed the sending of a second letter of invitation to embassies and consulates. Given that diplomats from 13 countries have accepted our invitation to participate, we decided that second invitations should only be sent to countries in South America and Central Asia. Payne will send those invitations.
      ii. Payne shared that the following speakers have not responded to her formal invitations and requests for information to complete contractual information: Jane Kleeb, Jessica Graybill. Payne will ask Lilly to follow up with Kleeb, and Bickford to follow up with Graybill to make sure they received Payne’s two emails.
   b. Speaker invitations status
      i. Hill reported that Truckers Against Trafficking wants reimbursed for mileage from Colorado Springs. Hill suggested seeing if there is someone in the Kearney area trained by them who could speak about their work. The committee discussed this and likes the idea of using someone local, or
trying to obtain funding. Payne will contact the University of Nebraska Foundation to see about asking Sahling Kenworth to sponsor the session.

ii. Payne will reach out to Rowling to find out the status of the invitation to Courtney Gehle, founder of the Better Tomorrow Movement, as well as someone to speak on media.*

iii. Payne reported that she sent a formal invitation to speak to Ambassador Kritenbrink, Vietnam, but has not received a reply as of yet.

c. The committee discussed new/additional ideas for speakers or organizations. It was the consensus that we have a pretty well-rounded line-up of speakers and may not need to ask additional ones, especially since we are looking into Courtney Gehle, someone to address media, and inviting additional diplomats to speak.

II. Other

a. The committee looked at the schedule matrix for a bit and plugged in a few names to some of the time slots. However, not knowing if we will have more diplomats RSVP and not knowing the status of some of the others we have invited or are inviting, it was really too soon to start putting together the schedule, so this was tabled.

b. Rick Schuessler has lined up Zak Risk to do the graphic design for the conference. Zak did the design work for the Anti-trafficking conference Hill was involved in. Hill felt he did an excellent job and was great to work with. Payne will meet with Zak next week and get him started on the design work.

The next meeting will take place Thursday, July 12, 1:00 PM, in COE B155.

*Chuck Rowling is in contact with Courtney Gehle and is in the process of finding someone to speak on media.
World Affairs Conference
Executive Planning Committee Meeting
Thursday, July 12, 2018, 1:00 PM

Minutes

Present: Theresa Yaw, David Wiebe, Sonja Bickford, Chuck Rowling, Megan Hartman, Carol Lilly, Bonnie Payne, Yao Zheng, Matt Mims, Toni Hill, Michelle Warren

Absent: Fletcher Ziwoya, Logan Johansen

The 2018 conference, The World in Crisis: A Call to Activism is scheduled for Monday and Tuesday, October 22-23.

I. Poster Design – UNK Graphic Design student, Zak Risk, presented the committee with three different poster designs. The committee was extremely impressed with his design work and concepts. The committee offered some input into little changes we would like to see in the designs. Additionally, the committee discussed the possibility of having a couple different poster designs. Risk will continue to work on the design, incorporating the suggestions of the committee in today’s meeting and will attend the August meeting to share his updated design work.

II. Speakers Updates

a. Payne shared the current list of speakers who have accepted our invitation with the committee. The number of diplomats representing embassies and consulates is much larger than it has been in a lot of years.

i. Payne noted that 3 or 4 consulates or embassies have indicated that they plan to bring an additional person or two from their organization to the conference. She expressed her concern about the burden this puts on the conference budget. The committee discussed this and made the decision to tell these organizations that while we are pleased they will be bringing multiple guests to the conference, we are only able to pay lodging for one person and their organization will need to pay lodging for the remaining persons attending.

b. Speaker invitations status
i. Hill – Jubilee Center had not responded to her repeated attempts to contact them. Crossroads has responded and is enthusiastic about participating in the conference. Hill suggested that we put Crossroads and Lutheran Family Services in a panel together. The committee agreed.

ii. Rowling – Courtney Gehle, founder of Better Tomorrow Movement is enthusiastic about the opportunity to participate in the conference. He will communicate with her further to confirm logistical details.

iii. Rowling is still in the process of trying to find someone who could speak on media.

iv. Payne – Ambassador Kritenbrink, Vietnam has not responded to our invitation to participate in the conference.

v. Payne reported that she sent a second invitation to a small number of countries in Latin America, Asia and Europe.

vi. Wiebe suggested inviting someone from the U.S. Department of State to participate in the conference. He feels it would be good to have them in the mix with the number of foreign countries being represented by diplomats. Mims spoke in support of the idea and felt it would be a good idea to establish that relationship. Lilly suggested inviting that person to speak at the Tuesday luncheon. Mims indicated he would contact Steven Duke for suggestions on how to make contact with U.S. State Department.

c. In addition to discussing having U.S. Department of State representative speak for the Tuesday Noon luncheon, the committee discussed ideas for speakers to make a few remarks at the Chancellor’s banquet on Monday evening. The committee agreed that Jerry Fox should be asked to make remarks.

III. Other

a. Payne reported that Lucas Dart is in the process of communicating with Sahling Kenworth about sponsoring a session with Truckers Against Trafficking. He will communicate with me when he knows more.

b. The committee discussed who should be the recipient of the Ari Sosa World Affairs Conference Service Award. Several names were suggested. It was decided to table this discussion and revisit it in the next month or so.

The next meeting will take place Thursday, August 9, 1:00 PM in COE B155
World Affairs Conference
Executive Planning Committee Meeting
Thursday, August 9, 2018, 1:00 PM

Minutes

Present: Logan Johansen, Bonnie Coffman, Carol Lilly, David Wiebe, Megan Hartman, Theresa Yaw, Yao Zheng, Toni Hill

Absent: Chuck Rowling, Fletcher Ziwoya, Matt Mims, Michelle Warren, Sonja Bickford

I. Poster Design
UNK Graphic Design student, Zak Risk, attended the meeting and presented the updated draft of two of the three poster designs he presented at the last meeting. The committee chose which design to go with. Risk will make suggested edits and forward to Coffman for approval.

II. Speakers Updates

a. Current speaker list
   i. Coffman reported that since our last meeting, the Ambassador for Croatia has accepted our invitation to participate in the conference.
   ii. Coffman emailed most speakers this week requesting speaking topics and bios so committee can begin to put together the conference agenda.
   iii. Hill reported that Monica Musil with the Jubilee Center has accepted our invitation to participate in the conference.
   iv. Coffman reported that Courtney Gehle (The Better Tomorrow Movement founder) has accepted our invitation to participate and we are working out details.
      1. The committee discussed this, as it is complicated to pay honorariums to persons who are not US citizens. We originally offered to pay Gehle a $500 honorarium and domestic airfare, in addition to ground transportation, meals and lodging. We are going to present her with the idea of making it simpler for her and us by paying $1,250 towards her total cost of airfare, and also take care of her ground transportation, meals and lodging.

b. Discuss speaker for Chancellor’s Banquet and for Tuesday Luncheon
   i. Carol Lilly will invite Jerry Fox to offer remarks at the Chancellor’s Banquet
   ii. Mims – will contact Dept. of State to invite to speak at Tuesday Noon luncheon

III. Other
a. Coffman met with Dean Burkink to fill him in on progress in conference coordination and the large number of diplomats who have accepted our invitation to participate in the conference. She also shared with him the work she is doing with Lucas Dart to try to secure sponsorships in support of this year’s conference. In a meeting following this year’s conference, the committee will invite Dean Burkink and Lucas to discuss fundraising and sponsorship for future conferences.

b. Coffman updated the committee on the estimated budget. She estimates we will come close to using the entire budgeted amount this year due to the large number of diplomats accepting our invitation to participate in the conference. Wiebe noted that the number, nearly two dozen, compares to the number of diplomats who would participate in the conference in its early years.

c. Lucas Dart and the University Foundation are assisting with some fundraising and potential session sponsorships. No updates on progress at this time.

d. Jessica Hotz with Elevate contacted Coffman for some direction about their speaking topic. The committee discussed ideas and Coffman will communicate those to Hotz.

e. Sarah Focke with the Visitors Bureau indicated that she saw the World Affairs Conference is taking place this fall, and offered Visitor’s Bureau services. The types of things she offered were: Color Guard, Mayor welcome, registration help, table of materials, name tags, and lapel pins, ink pins and note pads. The committee discussed this and feels it would be great to have them do everything but the Color Guard at the pre-conference reception. Coffman will make these arrangements with Patty Geist at the Visitor’s Bureau.

The next meeting will take place on Thursday, August 23, at 1:30 PM in COE B155.
World Affairs Conference
Executive Planning Committee Meeting
Thursday, August 23, 2018, 1:30 PM

Minutes

Present: Matt Mims, Yao Zheng, Theresa Yaw, Bonnie Coffman, David Wiebe, Toni Hill, Megan Hartman, Michelle Warren, Carol Lilly

Absent: Fletcher Ziwoya, Logan Johansen, Sonja Bickford, Chuck Rowling

The 2018 conference, The World in Crisis: A Call to Activism is scheduled for Monday and Tuesday, October 22-23.

I. Poster Design – Zak Risk showed the latest draft of the poster, program cover and e-Blast advertisement. The committee approved the design with just one tiny suggested edit for the poster and advertisement.

II. Speakers Updates

a. Speaker invitations status
   i. Payne - Courtney Gehle, founder of Better Tomorrow Movement has agreed to speak at the conference. Instead of paying the originally agreed upon honorarium and partial travel, we will pay for her travel. This involves much simpler paperwork and processes.
   ii. Ken Mumm, and the Ambassador of St. Vincent and the Grenadines have had to cancel their participation in the conference.
   iii. Ben LaBrot needs to speak Tuesday, so will arrive very late Monday evening.
   iv. Hill will follow up with Gilbert Hinga regarding invitation.

b. Discuss speaker for Chancellor’s Banquet and for Tuesday Luncheon
   i. Jerry Fox will be the guest speaker at the Chancellor’s banquet. The committee discussed the timing, and decided on 15 minutes.
   ii. Mims is still working on trying to find a speaker from the U.S. Department of State or other federal agency to speak at the Tuesday luncheon. Has run into a number of obstacles. Warren will be in an upcoming meeting with Steven Duke and will visit with him about this.

c. Current speaker list
i. The committee discussed the number of speakers we have and shared ideas on how to put together panels and presentations. We discussed putting more variety in the daily schedules by scheduling some two-person panels on Monday and some individuals on Tuesday. Could do a three-person panel in last session on Monday as well.

ii. Discussed giving Courtney Gehle a Tuesday session time so she could speak longer and make it more interactive, like a workshop.

iii. Committee members will look over the speaker information document Coffman distributed and will be prepared to put the agenda together Thursday, September 6.

iv. Coffman will send email to diplomats who have not submitted a speaking topic with a firm deadline of September 3 to submit their topic. If not submitted by this time, they will be grouped randomly or according to geography if possible.

III. Other

a. The committee discussed who to invite to the pre-conference reception at Cunningham’s on the Lake. It was decided to include specific individuals/businesses who help with the conference such as Younes, Morris, Hub. Also include Mayor and Steven Duke, committee, all speakers, and UNK administrators.
   
   i. In addition to pre-conference reception, it was decided to include all speakers, local and otherwise, in the Chancellor’s Banquet, and Tuesday luncheon.

   ii. All speakers here Monday should be included in Take a Delegate. Offer the opportunity to participate to Witte/Lewis and their students, and community members.

   iii. Due to the number of speakers who have committed to the conference, committee is concerned about the size of the luncheon venue. Coffman will check into Cedar Room availability.

b. The committee discussed meal menus and chose a chicken, fish, and vegetarian option for the Tuesday Noon luncheon. Additionally, Coffman will communicate with Yousef about offering more vegetarian options at the pre-conference reception.

c. Matt Mims volunteered to assist Yao with ground transportation coordination.

   i. They are needing volunteers to drive locally and making airport runs. Mims and Wiebe volunteered from the committee. Yao will ask Amundson and the Safety Center. Coffman will ask a couple contacts, as well as OIE staff and student drivers already employed by the department.

   ii. Coffman informed the committee that in-town driving does not require pre-trips on Concur, but the out-of-town airport runs will.

d. Coffman distributed the list of conference marketing initiatives and committee members volunteered to do various tasks.

e. Lilly volunteered to take over the coordination of the information booths representing various activist and advocacy organizations, some who are speaking at the conference and some who are not.
The next meeting will be Thursday, September 6, 3:30 PM in COE B155.

General Studies Council Minutes April 26, 2018 – 3:30 p.m.
Warner Hall, Warner Conference Room
*** Approved via email ***

Present: Karl Borden, Debbie Bridges, Greg Brown, Derrick Burbul, Joel Cardenas, Scott Darveau, Tim Farrell, Beth Hinga, Kay Hodge, Katherine Kime, Miechelle McKelvey, Kristi Milks, Tami Moore, Kim Schipporeit, Kenya Taylor, Rebecca Umland

Absent: Julie Agard, Amy Rundstrom, Beth Wiersma and Ron Wirtz

Guests: James Rohrer, Jacob Rosdail and Jeff Wells

I. Call to Order:

Debbie Bridges called the meeting to order.

1. Approve Agenda:
Hodge/Darveau moved to approve the agenda. Motion carried.

2. Minutes from the April 5, 2018 meeting were approved via email.

II. Old Business (Open Items):

1. Course Proposals (Review for Final Approval):
   a. HIST 110: History of Science & Medicine (Instructor: David Vail; Department: History):
   b. ENG 388H/HIST 388H: The Literature, History, and Science of Space Flight (Instructor: Denys Van Renen, David Vail; Department: English, History):
   c. ENG 388: Evolution of the Superhero (Instructor: Megan Hartman; Department: English):
   d. ART 388: Scientific Study of Art (Instructor: Dan May; Department: Art and Design):

Darveau/McKelvey moved to approve the above four courses for final approval. Motion carried with one abstention.

III. New Business
1. Course Proposals (New):
1. HIST 388/JMC 388: Crafting the Historical Documentary (Instructor: Jeff Wells, Jacob Rosdail; Department: History, Communication):
   Humanities Distribution:
   Darveau/Farrell moved to approve sending the above two courses out to campus for comment. Motion carried.

2. Assessment and GS Program:
   McKelvey/Brown moved to approve the list of Distribution courses selected to be assessed in the Fall 2018. Bridges will notify the departments which courses will be assessed. Motion carried.

   a. Syllabi Review Spring 2018 Courses (Aesthetics, Humanities, and Social Sciences):
   The course syllabi being reviewed were divided equally between five groups for review. The course syllabi reviewed were missing a lot of information across the board and most need revisions. The Council suggested a General Studies representative attend departmental meetings to go over what needs to be included in the syllabi, etc.

   Bridges will notify the faculty members and department chairs of the syllabi that need to be revised.

3. Review/Revision of General Studies Program:

   a. Plans for 2018/19 Academic Year/Campus Forums Debrief:
   After considerable discussion regarding the forums that were held and the current General Studies program, Bridges distributed the definitions from the General Studies Council Governance Document for structural and fundamental changes. The time frame for structural changes were discussed and the goal of the Council will be to draft and finalize a General Studies Council proposal in September, October and November. The Council would vote and send the proposal out for review and comment in December.

   Dr. Bicak expressed his support for the Council having a moratorium on new course proposals for the 2018/19 academic year to allow the Council to focus on revising the current General Studies Program.

   Hodge/Borden moved to approve a moratorium for the 2018-19 academic year to not approve any new courses. Motion carried with one abstention and two nay votes.

   Brown/Hodge moved the General Studies Council collect information and input from the campus regarding the General Studies Program. Over the summer, the Council will work on developing an appropriate means of collecting this information from the campus to begin their work at the September meeting.

IV. Other:

   a. General Studies Council and General Studies Faculty Transition to Canvas (update):

V. Adjournment:
   Moore/McKelvey moved to adjourn at 5:00 p.m. Motion carried.

NEXT REGULAR MEETING: Thursday, September 6, 2018, at 3:30 p.m., Warner Conference Room.