

University of Nebraska Job Families & Brief Description

Administrative and Business Operations (AB) Manages, designs and/or supports sound administrative processes that support the attainment of fiscal and operational objectives and compliance with regulatory statutes.

Advising/Career/Student Services (AS) Provides guidance to students, faculty, staff, patients and alumni on academic, personal, or career issues.

Educational/Outreach Programs (EO) Develops content and/or presents educational materials and programs to a broad array of NU constituents.

Facilities Planning and Operations (FP) Plans, designs, manages or performs activities related to the maintenance, construction, repair or installation of facilities, grounds, infrastructure, equipment and/or vehicles.

Food Service/Dietary (FD) Provides services relating to food preparation and delivery and general nutrition information.

Healthcare (HC) Provides direct/indirect medical treatment, conducts clinical studies or performs medical support functions.

Information Technology (IT) Analyzes, develops or instructs information technology for faculty, staff, students or clients of the University. For example; programming, systems analysis, database development, and network administration.

Library Services (LS) Acquires, catalogs, provides access to recorded knowledge, as well as assists and instructs patrons on the usage of library materials and resource center facilities.

Materials Management/Print Production (MM) Procures, distributes and maintains inventories of materials and/or transports people. Prints and binds published materials.

Museum/Arts (MA) Manages or supports the acquisition, exhibition, preservation and/or presentation of art, cultural, historic or natural history objects.

Public Relations/Marketing/Development (PR) Increases awareness and promotes NU's image, projects and programs through all forms of media. Generates revenue, manages donor funds and creates marketing strategies. Writes, acquires and/or edits materials for publication.

Public Safety (PS) Manages or enforces campus security, adherence to laws and codes of conduct.

Research and Agriculture (RA) Manages, conducts or supports research in areas such as science, medicine, agriculture, natural history, sociology or business.

Sports and Recreation (SR) Develops programs and/or provides coaching or instruction to intercollegiate athletes or campus recreation participants.

Television, Radio and Video Production (TR) Creates, develops, delivers or provides technical support for the production of radio, television or video programming