American Democracy Project – Advisory Council Meeting
Thursday, Feb 18, 2016 (3:30-4:30PM – Library Conference Room)

Minutes

Present: Tom Knott; Sonja Bickford-CBT; Shawn Kaskie; Dennis VanRennen-Eng, Taylor Janicek, Danielle Dickerson; Hanna Hake; Jenna Gillespie; Kim Carlson-SCI; Brette Ensz; Alam Alvarez
Absent due to conflict- Aaron Estes; Patrick Hargon – SA; Claude Louishomme; Chuck Rowling; Chris Jochum;

Discussion: who should be invited that’s not here?

- Undergraduate student representatives from:
  - Sigma Sci;
  - SOWC
  - Lock & Key;
  - Undergraduate Research
  - Psych
  - IDO
  - Multicultural Affairs (seek guidance from Monica Mueller)
  - Student Government

Issue #1: Advisory Council Operations

- Welcomed new members
  - New ideas…recap historical activity to give ideas to new members.
  - Meeting should attempt to be conducted once a month to coordinate activities
    - Next meeting scheduled: Thursday, Mar 17, 2016 (3:30-4:45 PM – Library Conference Room). FOCUS OF THIS MEETING: Review planned Spring Activities

Issue #2: Planned ADP Activity remaining for semester

Briefly reviewed history/sample Goals & Accomplishments directed at Increasing UNK student involvement in ADP initiatives.

- Discussed upcoming speaker itinerary: Sonja corresponded with Marc Lanteigne and is planning on coming to Kearney and speaking Monday April 4th and Tuesday April 5th.
  - Approved max ADP support of $1,500 based including co-sponsors from several academic unit leaders to round out estimated trip budget $2,700. Speaker will send potential topics for ADP group consideration and venue across campus: couple classes, Fireside lunch, & Cunningham’s)?

- Reviewed and provided suggestions for the Student Professional Development Mini-Grants for Civic Engagement. Suggested names & promotional language: UNK Talks, Turn homework into cash,
- Promotion to begin week before spring break with help of ADP committee networks, Selection process & criteria OK, proposal due date Thursday, March 31, April 7 & 12 potential Fireside presentation times. Coordinator will modify description into customizable email form and develop proposal form using Qualtrics. Include a few examples in major academic discipline. Highlight $ upfront.

Consideration of other events & speakers that support ADP. Previous suggestions:

- Bryan Stevenson-Civil Rights
- Jane Kleeb – Keystone XL

  New suggestions:

- Co-sponsor SciCafe Speaker scheduled April 21
- Development of UNK ADP Facebook page, a big event, and other promotional ideas suggested and table for next meeting. What is UNO doing for activity & promotion?
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**Agenda**

Present:

Absent due to conflict:
- Welcome new members
- Discussion of areas still needing representation; Suggested names:

**Issue #1: Operations**  Meeting should attempt to be conducted once a month to coordinate activities:

*Next meeting scheduled:* April 21

**Issue #2: Confirm ADP Activity remaining for semester**

- Promotional tasks & responsibilities for upcoming speaker- Marc Lanteigne April 2-6
  - See attached tentative schedule
  - Promotional Strategy

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<td>Announce list; Press Release to UNK, Hub,</td>
<td>Shawn-Coordinator</td>
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<td>Distribution to student groups</td>
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- Finalize survey, timeline, and discuss promotional plan for UNK Talks: Student Professional Development Mini-Grants for Civic Engagement:
  - Comments on Qualtrics application survey
  - Deadlines? Promotion this week/Review Draft? Application Due date March 31 or April 4? Presentation April 5-7 or 18-22?

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- Consideration of other events & speakers that support ADP. Previous suggestions:
  - Co-sponsorSciCafe Speaker scheduled April 21: Name? Event Details? Amount sponsor?
  - New ideas… Development of UNK ADP Facebook page, a big event. Next steps