Request for Proposals:
Research Week

Overview/Purpose:
Research Week is a dedicated week of events focused on showcasing scholarly works from faculty, graduate, and undergraduate students. The event allows scholars a platform for dissemination in a setting of celebration.

Research Week Outline:

Tuesday, March 31 - New Frontiers Reception
Description: The reception will include the unveiling of the 2020 magazine faculty spotlights including food and drinks.
Location: Health Science Atrium
4:00 – 6:00pm Brief presentation at 5:00 pm

Wednesday, April 1 - New Frontier Faculty Presentations
Description: Faculty featured in New Frontiers 2020 will present their work on two moderated panels.
Location: Antelope Room (Student Union)
2:00 - 5:00pm Oral Presentations

Thursday, April 2 - Graduate Student Research Day
Location: Student Union (Ponderosa)
8:00 – 12:00pm Poster setup
1:00 - 4:00pm Oral and Poster Presentations
1:00 – 2:00pm Poster Judging

Friday, April 3 - Undergraduate Research Day
Location: Student Union (Ponderosa)
7:30 – 9:00am Poster set up
9:00 – 11:00am Poster judging
12:00 – 1:15pm Luncheon for student presenters and mentors
1:30 - 3:30pm Oral and Poster Presentations
3:30 Closing ceremony & Presentation of Awards

Registration - Graduate and Undergraduate students will register using NURamp. Application instructions can be found in the attached document.

Process/Application Documents
Applications are due via NURamp: nuramp.nebraska.edu
NU Ramp Instructions

1. Log into NURamp with your easi credentials.
2. Select “Add New IC Application” from the “Quick Add Actions Box.”
4. Click the Start Application button.
   • Form Specifics Enter:
     o Project Title: Enter the name of the project for the presentation
     o Name: List the primary investigator
     o Category (Click Undergraduate, Graduate Student, of Faculty)
       ▪ If Graduate/Undergraduate enter Mentors name
     o Academic Department: Choose the academic department of the primary investigator
     o Co-Authors Names: List all co-authors on the presentation
     o Presentation Format: Click Poster, Oral, Presentation, or Art Display
     o Presentation Mode: Click In Person or Online (Zoom)
     o Abstract upload (up to 250 words)
     o Event Name: If you are able to attend the Luncheon on Friday, April 3rd (12:00 – 1:15pm) enter “Luncheon”
     o Event RSVP: If you plan to attend the Luncheon, click Yes
   • Check the box if the page is complete and SAVE.
   • Click Route Setup and hit the route button
   • Sign off
     o Student: At the top right hand corner of NuRamp your mail box will have a blue dot indicating you have a message.
     o Faculty Mentor: An email with a hyperlink will be sent to you for sign-off. Or you can log into nuramp.nebraska.edu directly and at the top right hand corner of NuRamp your mail box will have a blue dot indicating you have a message.

Final Note: Once Students submit their application, Faculty mentor’s will receive an email confirmation that will require them approve the submission. A fully submitted application will has to be submitted by the student and approved by the faculty mentor.

Deadline: February 29, 2020

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