Rule 21 requires the Superintendent of Schools or the Governing Body of the school system in which the applicant intends to teach to provide a written request for issuance of the Transitional Teaching Certificate. The request must include documentation that the school system or governing body has not found a fully qualified teacher for the position. A school system may consider academic credentials and professional dispositions of the applicant(s) when describing efforts to hire a fully qualified teacher.

Please write your response to the following questions, describing your efforts to hire a fully qualified teacher for the position and provide a statement as to the results of your efforts. Additional pages may be attached, if necessary.

➢ Briefly describe your advertising efforts (newspaper, nebraskaeducationjobs.com posting, etc.). What were the results? __________________________________________________________

➢ Number of qualified applicant(s). __________________________________________________________

➢ Was the position offered to any qualified applicant(s) who refused the offer? If yes, describe the reason. __________________________________________________________

➢ If the position was not offered to a qualified applicant(s), please explain.

*If employed in a nonpublic school, the signature of the area or diocesan superintendent is required.*