TCP Contract for Participation

The Transitional Teacher Agrees to:

• Abide by the Participating School System’s written plan for mentoring and supervision.
• Transcript Review and Transitional Plan completed by the Transitional Certification Program Office.
• Attend Pre-Teaching Seminar(s).
• Complete 6 semester credit hours annually for renewal of the Transitional Teaching Permit (up to 2 renewals allowed).
• Complete Criminal Background Check prior to enrollment in the first course in the program and prior to enrollment in the last course in the program.
• Complete all required TCP coursework.
• Submit required information for annual renewal of the Transitional Teacher Permit.
• Allow Participating School System to share School System administrator’s classroom observation notes with the Transitional Teacher’s UNK student teaching supervisor.
• Allow discussion of Transitional Teacher’s progression through the Transitional Certification Program with School System administration, including Praxis Core scores and course grades.
• Successfully complete the PRAXIS Core exams (NDE Rule 23) prior to enrollment in TE832, and any remaining content-area coursework required for subject/field endorsement prior to or concurrent with enrollment in TE833; complete PRAXIS Subject Assessment exam(s) prior to applying for initial teacher certification (NDE Rule 24).
• Complete all components identified in the Transitional Plan leading to initial teacher certification.

The School System Agrees to:

• Complete the Documentation of School System’s Effort to Fill Vacancy for initial issuance of the Transitional Teaching Permit and to complete the Agreement Statement (if there is intent to rehire) on an annual basis thereafter (up to two renewals allowed).
• Employ the Transitional Teacher at least half-time (.5 FTE) to teach in his/her endorsement area.
• Submit annually a written plan for mentoring and supervision of Transitional Teacher.
• Allow Transitional Teacher time to attend pre-teaching seminar(s) and mentoring and professional development activities, as outlined by the Teacher’s Transitional Plan (NDE Rule 21), as well as time to take required Praxis tests for certification that could not otherwise be scheduled on non-teaching days.
• Reimburse/pay substitute fees, mileage, meals, hotels, and related expenses for Transitional Teacher to attend required pre-teaching seminar(s)/professional development activities.

The Transitional Certification Program of the University of Nebraska-Kearney agrees to:

• Review Transitional Teacher’s transcripts and write Transitional Plan leading to initial certification.
• Arrange for regular supervisory visits to the Teacher’s classroom as identified in the Transitional Teacher Placement Contract.
• Maintain contact with Transitional Teacher throughout participation in the program to assess progress on the plan.
• Document completed requirements of Transitional Teacher and school system and record keeping of files.
• Assist the Transitional Teacher to complete the process for annual renewal of permit.
• Recommend the Transitional Teacher to the UNK Certification Officer for initial certification upon successful completion of the Transitional Certification Program.

_____________________________ __________________________
Signature of Transitional Permit Teacher Date

_____________________________ __________________________
Signature of Superintendent/Authorized Representative* Date

_____________________________ __________________________
Signature of Director, Transitional Certification Office Date

*Or by area of diocesan superintendent if employed in a non-public school.

Effective 6/13/18