Voting for the new grade appeal policy and changes in rank & tenure policy is now closed. Both were approved, results as follows:

Adoption of Grade Appeal Policy - 36 in favor, 6 opposed
Rank & Tenure Policy change in qualitative language - 39 in favor, 1 opposed
Rank & Tenure Policy change in language throughout - 38 in favor, 3 opposed

Thanks to all who voted & thanks to everyone for your patience with the process,
Dawn

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Grade Appeals Process

a. Students who appeal their evaluations should follow the following procedure:

1. The student should contact the faculty member teaching the course in an effort to resolve the dispute.

2. If the student and faculty member are unable to resolve their differences, the student, the faculty member, and the department chair should meet in an effort to reconcile differences.

3. If the student, faculty member, and department chair are unable to resolve the dispute, the student should initiate an appeal to the Dean of the College of Natural and Social Sciences in writing within 30 days of the end of the term for which the grade was assigned.

4. The CNSS Dean will contact the student to advise them that the appeal process should be utilized only when there is compelling evidence of a "prejudiced" or "capricious" evaluation by the faculty.

5. If deemed necessary, the CNSS Dean will form an appeals committee consisting of at least 3 members, selected from the CNSS Educational Policy Committee. In the event that three members are not available, the Dean may appoint CNSS Educational Policy Committee members who have been elected for the upcoming academic year, the Associate Dean, or a department chair to complete the appeals advisory committee.

   a. Grade Appeals Advisory Committee procedure:

      i. The Committee Chair will ask for written statements regarding the appeal from the student, faculty member, and department chair involved in the dispute.

      ii. The Committee may seek additional information about the dispute by whatever means is deemed necessary.

      iii. The Committee may ask other faculty members in the department involved to evaluate any written materials presented to the Committee for consideration.

      iv. The Committee will provide a recommendation based upon a quorum to the CNSS Dean for all grade appeals within 20 working days after the appeal has been referred to the Committee. A quorum will consist of 51% of the members appointed to the committee.

      v. The CNSS Dean will make a decision in writing within 10 working days of receiving the recommendation from the Educational Policy Committee.

      vi. If the CNSS Dean’s decision results in a change of grade, the CNSS Dean will sign a “Change of Grade Form” to be submitted to the Registrar’s Office and notify all parties involved with the appeal about the decision.

\[\text{Revised}\text{ - Oct 2011}\]
\[\text{Voted on and approved Nov 7, 2011}\]