The Kearney Hub newspaper has an opening for a full-time Systems Administrator. This position involves implementation and on-going maintenance of all computer systems, particularly the front-end editorial, classified advertising and circulation systems and output devices. Responsibilities include: understanding our publishing workflow and how it relates to use of computer systems, prioritizing and resolving IT issues, overseeing end user compliance with policies and security standards, installing computer hardware. This position works closely with corporate IT and also provides support for our sister newspaper in Lexington, NE.

The position requires proficiency with Windows operating systems and related supporting applications, TCP/IP networking, Adobe desktop publishing applications and basic proficiency with personal computer and server hardware. Must be available for occasional after-hours emergency calls. Must be a self-starter, show initiative and have good communication skills.

We offer a benefit package including health insurance, 401(k) plan and paid vacation and holidays. To become a member of our newspaper publishing team, send your résumé with cover letter to The Kearney Hub, attn: Robert Moncrief, P.O. Box 1988, Kearney, NE 68848 and apply online at: https://bhmginc.com and click on Careers.