

**UNIVERSITY OF NEBRASKA AT KEARNEY
OFFICE OF GRADUATE STUDIES AND RESEARCH**

REQUEST TO PERMIT NON-GRADUATE FACULTY TO PERFORM SPECIFIED DUTIES

By official action of the Executive Graduate Council of the Graduate College, October 15, 1981, and effective on that date:

Provided that all of the following requirements are met, a staff member who is not a Member or Fellow of the Graduate College may be permitted to teach graduate courses, direct masters theses, and serve on or chair masters or specialist degree examining committees:

1. The staff member shall have the terminal degree and the rank of assistant professor or above.
2. Permission must be obtained during the first four years of appointment and shall be effective only during that period.
3. This permission must be recommended by the appropriate departmental or interdepartmental area graduate committee and approved by the campus Dean of Graduate Studies.

The staff member meeting these requirements will not have a vote on the Graduate Faculty, nor hold any elected office in the Graduate College. Approval is needed only for a staff member who is not yet a Member of the Graduate Faculty, and this approval is limited to the first four years of a staff member's faculty appointment.

Faculty Name _____		
Rank _____	Department _____	
Highest Degree _____	Institution _____	Date _____
Date of initial appointment at UNK _____		

This request has the approval of the majority of the Departmental or Interdepartmental Area Graduate Committee:

Number of votes recommending permission	_____
Number of votes opposing this permission	_____
Total number of Graduate Committee Members	_____

We hereby certify that the staff member is fully qualified to assume these responsibilities and meets requirements 1 and 2 as stated above.	
Graduate Committee Chairperson _____	Date _____
Department Chairperson _____	Date _____
Dean, Graduate Studies _____	Date _____
Request approved for period up to _____	

(copies of completed form to Graduate Committee Chairperson, Departmental Chairperson, College Dean, and staff member)