

## **GRADUATE COUNCIL MINUTES**

Thursday, September 13, 2018

WRNH 2147 – 3:30 p.m.

**PRESENT:** John Bauer, Matt Bice, Doug Biggs, Bree Dority, Dena Harshbarger, David Hof, Noel Palmer, Jeanne Stolzer, Michelle Warren, Mallory Wetherell, Ron Wirtz, Mackenzie Barbin and Abby Webb

**ABSENT:** Kazuma Akehi, Haishi Cao, Chuck Rowling, Janet Steele and Marguerite Tassi

### **I. Approval of the Summer 2018 Graduates – approved via email**

### **II. Graduate Dean's Report**

#### *A. New Members and Student Members.*

Dr. Ellis welcomed new members - Noel Palmer, Kazuma Akehi, Michelle Warren, and Doug Biggs and new student member Mackenzie Barbin. Dr. Ellis introduced Matt Bice as the new Interim Associate Dean and conveyed appreciation to Janet Steele for her service as the Associate Dean and Chair of Committee II. Janet has agreed to continue serving on Committee II as Co-Chair with Matt to train him on committee procedures. Dr. Ellis stated that John Bauer would be completing his term as the EGC and At-Large Representative.

Dr. Ellis invited Linda Johnson, Director of Graduate Admissions to speak to the council of some upcoming changes. Dr. Susan Fritz challenged the three campus directors to create a graduate application to implement the fall of 2019. CollegeNet is the company that will build and house the information. She encouraged council members to review their current applications and make changes during this time.

#### *B. Restructuring of Graduate Studies and Research.*

Dr. Ellis explained that the Office of Graduate Studies and Research has split and is now Office of Graduate Studies. Research, including IRB, IACUC, and RSC, is now under Richard Mocarski in the Office of Sponsored Programs and Research Development. Details are still being finalized.

#### *C. Committee Assignments.*

Dr. Ellis provided a brief overview of each committee's responsibilities. An item that Committee I will need to review and update is the policy on electing council members due to the merging of Fine Arts and Natural and Social Science. Committees and committee chairs were set.

#### *D. Catalog course description change approved.*

BIOL 872P: Ichthyology

### **III. Committee Reports**

A. Policy & Planning Committee – no report.

B. Academic Programs Committee – no report.

C. Faculty & Student Affairs Committee – no report.

### **IV. Other Business**

Drs. Ellis and Bice have been meeting with Graduate Program Committee Chairs to learn about each program. He encouraged the council to identify possible new graduate programs or new tracks to current programs to promote graduate growth. There being no additional business, the meeting adjourned.

Respectfully submitted,  
Janna Shanno, Recording Secretary