GRADUATE COUNCIL MINUTES
Thursday, September 12, 2019
WRNH 2147 – 3:30 p.m.

PRESENT: Said Abushamleh, Kazuma Akehi, John Bauer, Matt Bice, Bree Dority, Noel Palmer, Whitney Schneider-Cline, Janet Steele, Marguerite Tassi, Frank Tenkorang, Theresa Wadkins, Mallory Wetherell and Ron Wirtz

ABSENT: Doug Biggs, Dena Harshbarger and Michelle Warren

I. Approval of the April 11, 2019 Minutes – approved via email

II. Approval of the 2019 Summer Graduates – approved via email

III. Graduate Dean’s Report

A. New Members
Dean Ellis welcomed Frank Tenkorang, Whitney Schneider-Cline, Said Abushamleh and Theresa Wadkins to the council. Haishi Cao has resigned from the council due to a scheduling conflict and Theresa Wadkins will be completing his term. Three graduate students are needed to serve on the council. Please forward nominations to the Graduate Office.

B. Graduate Student Organization
An attempt to reestablish the Graduate Student Organization, which has been defunct for approximately 20 years, is underway.

C. Graduate Council
Ellis explained that the Graduate Council is the policy and decision-making body elected from each college who speak on behalf of their graduate faculty colleagues. The council acts as an advisory body to the Dean of Graduate Studies.

D. Graduate Studies
A power point presentation on the overview of Graduate Studies highlighted the vision statement, growth and diversity in graduate students, and goals in looking ahead. Ellis informed the Council that graduate student numbers are slightly up.

E. GPC Survey
A survey was recently sent to all GPC chairs and information will be compiled to share with departments.

F. New Programs
Ellis encouraged the council to talk with their departments on developing new programs, how to enhance existing programs or move existing programs to an online format. The Public Communication proposal is being voted on by the Executive Graduate Council.

G. Family Studies
The merging of Family Studies and CSP has gone through all approvals in the College of Education and is on the FS Academic Affairs agenda. This comes as an information item only.
H. **GRA – Graduate Research Assistant**
   A GRA (Graduate Research Assistant) program was approved with POE funds where 12 GRA’s will be hired to assist faculty with research over the next five years. An announcement will be sent out at the end of September or October for those interested in applying.

I. **Workshops**
   A handout was provided listing the professional development workshops for the fall offered by Graduate Studies as well as a university-wide list of workshops. New topic ideas as well as offering to host a workshop was encouraged.

J. **Website**
   Graduate Studies has updated their website. Bice demonstrated the new website and asked the council to look at the links to their programs and provide feedback.

K. **Graduate Assistants**
   Ellis will be looking at the GA distribution on campus to see how the GA’s are being used and the number in each department. There may be some GA’s that will be reallocated. This was one of the APR items that need to be addressed.

L. **Library**
   Wurtz explained that the Library has several online resources including many online books. Faculty have worked with the Library to have books required for their class online so students do not have to purchase books.

M. **Committee Assignments.**
   Dr. Ellis provided a brief overview of each committee and upcoming committee responsibilities were discussed. The council broke into committees and named chairs of each committee.

**IV. Committee Reports**

A. Policy & Planning Committee – no report.

B. Academic Programs Committee – no report.

C. Faculty & Student Affairs Committee – no report.

**V. Other Business**

There being no additional business, the meeting adjourned.

Respectfully submitted,
Janna Shanno