GRADUATE COUNCIL MINUTES
Thursday, April 9, 2015
FDHL 2147 – 3:30 p.m.

PRESENT:  John Bauer, Mark Ellis, Chris Exstrom, David Hof, Max McFarland, David Palmer, Julie Shaffer, Jeanne Stolzer, Marguerite Tassi, Kathy Zuckweiler, Jessica Estes, and Mariah (Ramold) Hergott

ABSENT:  Greg Brown, Sharon Campbell, Sherry Crow, Susan Jensen, Chris Jochum, Lisa Kastello, Janet Lear, Joel Cardenas, and Sheryl Heidenreich

I. Approval of the March 12, 2015 Minutes – approved via email

II. Graduate Dean’s Report

A. Spring 2015 Graduates. Tassi instructed the council to remove Dennis Seberger and Joel Cardenas from the English graduates. McFarland (Shaffer) moved for approval of the slate of spring graduates - motion carried.

B. Graduate Council Elections. Terms for Susan Jensen, Sherry Crow, Sharon Campbell, John Bauer, and Lisa Kastello expire this year. Newly elected Graduate Council members for the 2015-16 year are: Bruce Elder, Miechelle McKelvey, Sharon Campbell (re-elected), and Christie Maloyed. Max McFarland will be retiring from UNK. Dr. Taylor expressed appreciation to those who will be leaving Graduate Council.

C. Reichenbach. Dr. Taylor informed the council that nominations for both new and returning students are due April 10. Each department may submit two nominations in each category.

D. Student Research Day. Dr. Taylor encouraged the council to attend Student Research Day on April 15 and support the large number of students involved in research at UNK. The luncheon will feature Megan Dethlefsen as the guest speaker.

E. Graduate Faculty University-Wide Workshop. Dr. Taylor requested the council to mark their calendars for October 30 which is the date for the graduate faculty university-wide workshop.

III. Committee Reports

A. Policy & Planning Committee – Several new faculty are coming in with automatic graduate faculty status and there are a few coming through the nomination process.

B. Academic Programs Committee moved to approve changes for the following courses:

For Graduate Council Information

1) Approved request from Chemistry to alter a course - CHEM 864: Analytical Chemistry for High School Teachers. The catalog description changes better reflect course expectations. The old prerequisite was an ineffective student filter and presented a bureaucratic barrier to qualified students for enrolling in the course. It is better off removed.
2) Approved request from Counseling & School Psychology to alter CSP 908: Orientation to School Psychology. Changing from Credit/No Credit grading type to Standard Letter Grades due to course requirements that link to NASP and ISPA Accreditation standards.

3) Approved request from Modern Languages to add a new course - FORL 820: Methods of Foreign Language Instruction. New course created to give permanent number to course previously taught as special topic.

4) Approved request from Modern Languages to add a new course - FORL 898: Special Topics. Course has been taught before under another number. Course has already been offered as an independent study.

5) Approved request from Music to add a new course - MUS 815: Graduate Secondary Applied Instruction Studio. The Music Department needs to have a specific graduate level of applied instruction for students who would like to study on a secondary instrument. We currently have a MUS 850 course for primary applied instruction.

6) Approved request from Music to alter a course - MUS 894P: Wind Band Pedagogy. The course description is being updated to bring it into alignment with what is being actually taught in the course. The name of the course is being changed to be more consistent with course titles and descriptions of wind band pedagogy courses taught by music programs nationally.

7) Approved request from Music to alter a course - MUS 895P: Choral Pedagogy. The course description is being updated to bring it into alignment with what is being actually taught in the course. The name of the course is being changed to be more consistent with course titles and descriptions of choral pedagogy courses taught by music programs nationally.

8) Approved request from Kinesiology & Sports Science to alter a course - PE 874: Seminar and Practicum in Physical Education. Changing the title of the course and requiring it for all Master Teachers in Physical Education including the Special Populations. This change is being done to meet an accreditation standard for NDE and CAEP.

9) Approved request from Modern Languages to add a new course - SPAN 805: Structure of the Spanish Language. New course created to give permanent number to course previously taught as special topic.

10) Approved request from Modern Languages to add a new course - SPAN 840: Topics in Peninsular Literature and Culture. New course created to give permanent number to course previously taught as special topic.

11) Approved request from Modern Languages to add a new course - SPAN 845: Topics in Latin American Literature and Culture. New course created to give permanent number to course previously taught as special topic.

12) Approved request from Modern Languages to add a new course - SPAN 850: Topics in U.S. Latino/Chicano Literature and Culture. New course created to give permanent number to course previously taught as special topic.

13) Approved request from Modern Languages to add a new course - SPAN 898: Special Topics. This gives the department the ability to offer special topics in Spanish along with more accurately reflecting the course title on the students' transcripts.
14) Approved request from Teacher Education to discontinue an existing course - TE 811: The Activities Director.

15) Approved request from Teacher Education to add a new course - TE 820: Teacher Leadership. New course created to give permanent number to course previously taught as special topic.

16) Approved request from Teacher Education to add a new course - TE 864: Digital Storytelling. This is a new course providing another elective in the MSED Instructional Technology Program. This new course expands knowledge options and applications of storytelling to digital media.

17) Approved request from Teacher Education to alter a course - TE 867: Traditional Storytelling. We are proposing a change in course title to more closely reflect course content. We are also making a minor change to prerequisite language and to the course description to more accurately reflect the course content.

18) Approved request from Teacher Education to alter a course - TE 888: Multimedia Production. We are requesting the removal of the prerequisite of TE 885 since the establishment of this prerequisite does not work in practice.

19) Approved request from Teacher Education to alter a course - TE 897: Seminar in Reading. We are requesting a change of the title of this course so that it more accurately reflects the content and also request change of the catalog description to emphasize the course's focus on reading. These changes will help satisfy certification requirements of states that require a specific number of hours in reading.

For Graduate Council Action

1) Request to Alter the Master in Spanish Education – update admission requirements, update course offerings, and update prerequisites. The proposed changes are being made 1) to better identify qualified candidates through updated admission requirements, 2) so that the course offerings more accurately reflect what is currently being taught in the program, 3) to remove the “P” designation from current courses, 4) to eliminate the need to complete multiple course substitutions and program changes and 5) to better manage course enrollments through updated prerequisites. Comes as a seconded motion to the Graduate Council. Motion Carried.

2) Request to Alter the Master of Student Affairs – to change the program title and discontinue the interview proves/intake process for online Student Affairs applicants. Request 1: The Student Affairs Program is moving to a fully online delivery format. As advertisement for the program has been disseminated we are getting many calls from the prospective students interested in School Counseling online rather than Student Affairs. It is important to disconnect school counseling from student affairs so that prospective students can distinguish the programs. Request 2: Because the Student Affairs Program is moving to 100% online, applicants will not be required to come to campus for a face-to-face admissions interview/intake process. The sentence to be added, “Applicants to the Student Affairs program do not participate in the interview/intake process” indicates that those applying for Student Affairs program will not participate in the interview/intake process and will be contacted individually regarding their application process. Comes as a seconded motion to the Graduate Council. Motion Carried.
3) Request to Alter the Master in Education Administration – update to a change in non-degree endorsements. Request to reduce the number of credit hours from 12 to 9 hours required for candidates with a principalship endorsement who wish to qualify for the opposite principalship endorsement in addition to the basic 36-hour program. “Opposite” meaning PK-8 if they have 7-12, or 7-12 if they have PK-8.

Comes as a seconded motion to the Graduate Council. Motion Carried.

C. Faculty & Student Affairs Committee
   1) The committee has picked the outstanding theses for campus awards and these will be presented at Student Research Day. Dr. Taylor informed the committee there may be a grade grievance coming.

IV. Other Business

A. Certificate Programs. Dr. Taylor indicated that if any department had a specialization they may want to consider a certificate program which are recognized on the UNK transcripts. There will be a certificate presentation by the Education Advisory Board on Thursday, April 23. Contact eCampus for more information.

There being no additional business, motion to adjourn made by Jeanne Stolzer and seconded by Max McFarland - motion carried.

Respectfully submitted,
Janna Shanno, Recording Secretary