

I'VE REGISTERED FOR CLASSES – NOW WHAT?

There are two different web portals that a student will need to be familiar with when navigating through the UNK system.

1) MyBLUE https://myblue.unk.edu	2) EASI https://easi.unk.edu
<p>Username: NUID number Password: the NUID and password were created during the admissions process (<i>unless changed by student</i>)</p> <p>MyBLUE allows you to:</p> <ul style="list-style-type: none">• manage your enrollment (register, drop and/or add classes)• check on your financial aid• view your account and pay tuition and fees• access personal information such as addresses and phone numbers• monitor your degree plan and advisor information	<p>Username: is everything before the @ sign (Example: doej@lopers.unk.edu; doej is the username) Password: go to How to Set Up EASI Password section for help.</p> <p>EASI allows you access into:</p> <ul style="list-style-type: none">• Canvas• LoperMail• Qualtrics Survey Software• eduroam Wireless• CTR Library Databases <p>with just a single username and password</p>

How to find your LoperMail address: (UNK Students MUST use LoperMail for all email correspondence)

Once you are registered for classes at UNK, you are assigned a LoperMail (email) account. This can take anywhere from 24 to 72 hours depending on when you registered.

1. Log in to your **MyBLUE** account with your *NUID* and *password*. <https://myblue.unk.edu/> (You received your NUID and password when you completed your online application; or use the *Login Help*)
2. In the left column under “Profile” there will be a link for “email addresses”
 - Click on this link and your UNK Campus email address will be listed.

Login

NUID

Password

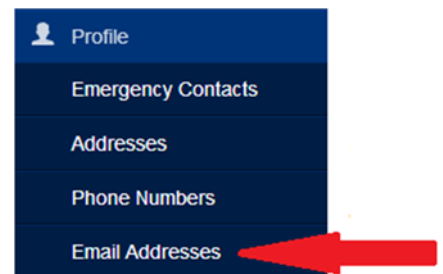
[Log In](#)

[Forgot Password](#)

How to set up your EASI password:

Your EASI password gives you access to:

- LoperMail
- Canvas
- Qualtrics Survey Software
- eduroam Wireless
- CTR Library Databases



1. Once you have found your address, go to <https://easi.unk.edu/>
2. On this page, click on the “**Don’t Know Your Password**” link to set a password (nothing is pre-assigned).

Use your EASI username and password to access the system. EASI usernames are the first part of your UNK email address.

[Don't Know Your Password?](#)

3. Click on the “**Student Password Reset**” link and go through the process of setting up a password (even though you are not re-setting – just beginning new).



4. Type in:

- Your **full email address**
- the **Captcha Verification**
- click **Continue**

5. Put in your NUID and MyBLUE password and **create your EASI password**

Password criteria are:

- Must be at least 10 characters
- Must have at least 3 of the following 4 categories
 - Uppercase
 - Lowercase
 - Numbers
 - Symbol

6. Click the “Reset Password” button.

At the UNK homepage (<https://www.unk.edu>), you can find links to Email, EASI, Canvas, and MyBLUE at the bottom of the page under “Resources.”

RESOURCES

MyBlue

Canvas

Easi

Firefly

HelpDesk

Work for UNK

Library

Email