Class Presentation Evaluation

Name: 

Presenter: 

Topic:

1. Subject. Was the presentation informative? Did it have a clear focus? Was it well researched?

1 . . . 2 . . . 3 . . . 4 . . . 5 . . . 6 . . . 7
poor . . . . . . . . . . . . . . . . . . . . outstanding

2. Organization/Clarity. Was it easy to follow? Was there a clear introduction and conclusion?

1 . . . 2 . . . 3 . . . 4 . . . 5 . . . 6 . . . 7
poor . . . . . . . . . . . . . . . . . . . . outstanding

3. Preparation. Had the speaker rehearsed? Was s/he in control of the sequence, pacing and flow of the presentation? Did s/he make effective use of notes, without relying on them too heavily?

1 . . . 2 . . . 3 . . . 4 . . . 5 . . . 6 . . . 7
poor . . . . . . . . . . . . . . . . . . . . outstanding

4. Sensitivity to audience. Did the speaker maintain eye contact with all members of the class? Did s/he give you time to take notes as needed? Did s/he repeat the main ideas more than once? Did s/he make effective use of pauses, gestures, change in pace and pitch?

1 . . . 2 . . . 3 . . . 4 . . . 5 . . . 6 . . . 7
poor . . . . . . . . . . . . . . . . . . . . outstanding

5. Visual aids. Did the speaker make effective use of handouts, overheads and/or the blackboard? Were overheads or board writing large enough to see easily?

1 . . . 2 . . . 3 . . . 4 . . . 5 . . . 6 . . . 7
poor . . . . . . . . . . . . . . . . . . . . outstanding