Cooperating SLP Information

This packet contains the required forms and information about the ASHA requirements for the cooperating SLP, policies and procedures, evaluations forms, and suggested lists/checklist of activities for the student intern. The cooperating SLP, to fit the individual needs of the student intern and availability of clients, may modify these items as needed.

IN THIS PACKET

The following forms are documentation required for the cooperating SLP. Please fill out the forms and return them to Patricia Potthoff in the enclosed envelopes.

- **UNK Internship Agreement**
  This form documents the cooperating SLP’s
  - Minimum 3 years of experience
  - ASHA Certification
  - Acceptance of the responsibilities of supervision
  ***If there is more than one cooperating SLP per site each supervisor must fill out the internship agreement.
  *** This completed form along with a copy of your current ASHA card is to be returned to the UNK Internship Coordinator on or before the first week of the internship

- **ASHA Card**
  - All cooperating SLPs must provide a copy of their current ASHA card.

- **UNK Clinical Site Grading Form**
  - Two evaluations are required:
    - Mid-term (4th to 5th week of placement)
    - Final (due 1 week prior to completing placement)
  - After the cooperating SLP reviews the grading form with the student intern, the evaluation form must be signed by both parties and returned to Patricia Potthoff.

Also included in this packet for your reference:

- **Policies and Procedures for Clinical Internship**
  - States the purpose of the internship experience, ASHA minimal standards for clock hours, and evaluation procedures.

- **General Information for the Cooperating SLP & Student Intern**
- **Suggested Schedule for Clinical Internship in Speech Language Pathology**
- **Clinical Internship Checklist**
- **Application for Clinical Internship**
  - This form provides information about the students’ experience.
- **Transcripts of Student Intern**