


## Intent to Intern Form


*Purpose: Declare your intention to enroll in an internship course. Must type.*


### STUDENT INFORMATION

Name _____	Today's Date _____
UNK Email _____	Student ID _____
Hometown _____	Telephone _____
Major(s)/Emphasis _____	Minor(s) _____
Expected Graduation (Month/Year) _____	Advisor _____
Semester & Year of Internship _____	Your Catalog Year _____
Internship Course _____ (example ACCT 475, ITEC 475, SCM 476, ...)	Number of credit hrs for internship (3 or 6) _____

### APPLICATION REQUIREMENTS

 **Also submit your 1-page resume.** Resume review is available at the Career Center.  
**Also submit your full 4-page degree audit PDF download from MyBlue** to prove you have met GPA and course prerequisites.

 **GPA Prerequisite** - Check the course catalog for GPA prerequisite for your major. Please list the following:  
 Credit Hours Completed (not including current semester) \_\_\_\_\_ Overall GPA \_\_\_\_\_ Major Comprehensive Core GPA \_\_\_\_\_

 **Course Prerequisites** – Choose your major/emphasis below and write one of these letters by each course. See course catalog for additional prerequisites. If you are a Business Administration major with no emphasis, choose your *internship area* below.

C = Completed   E = Enrolled   P = Planned Prior to Internship

Accounting	ACCT 250 _____	ACCT 251 _____	ACCT 350 _____
Agribusiness	ECON 270 _____	ECON 271 _____	list six credits AGBS/ECON 300-400 _____
Aviation Flight Operations	ITEC 378 _____	ITEC 408 _____	
Aviation Support Services	ITEC 380 _____	ITEC 408 _____	ITEC 466 _____
Computer Sci/Applied Computer Sci	CYBR 330 _____ or CYBR 441 _____		
Construction Management	ITEC 308 _____	ITEC 212 _____	ITEC 250 _____ ITEC 312 _____ ITEC 370 _____
	200 hrs of construction experience or associates degree in CM _____ (attach verification form)		
Cyber Security Operations	CYBR 330 _____		
Early Childhood & Family Advocacy	List 15 credits of TE and/or FAMS core courses (not 151 & 351) _____		
Economics	ECON 270 _____	ECON 271 _____	list six credits AGBS/ECON 300-400 _____
Supply Chain Management	SCM 317 _____		
Finance	FIN 308 _____		
Health Care Management	MGT 301 _____	MGT 355 _____	MGT 440 _____ or MGT 441 _____ or ECON 410 _____
Industrial Distribution	ITEC 308 _____	ITEC 353 _____	
Information Networking & Telecom	CYBR 345 _____		
Information Technology	CYBR 380 _____ or CYBR 425 _____		
Interior & Product Design	IPD 310 _____	IPD 320 _____	IPD 446 _____
International Business	MKT 430 _____ or MGT 330 _____	or ECON 430 _____	
Management	MGT 301 _____ or MGT 355 _____		
MIS / Business Analytics	CYBR 302 _____		
Marketing	MKT 300 _____		

**Submit form in the Canvas Internship Preparation Portal found at [www.unk.edu/cbt\\_internships](http://www.unk.edu/cbt_internships). With questions, contact:**

Janice Woods, UNK Business & Technology Career Center | West Center 157W | [woodsje@unk.edu](mailto:woodsje@unk.edu)