**{Insert Logo or Company Name}**

**OVERVIEW OF INTERNSHIP**

**Agribusiness Internship Position – (Term 20xx)**

**Template Instructions: Remove all items in blue italics and replace with your content (in black).**

**Internship Details –** Internship will be a minimum 12 weeks in length.

Projected Start Date -

Projected End Date -

Projected hours worked per week –

Hourly wage and any additional benefits -

**Company Information -** (Background, Scope of Business, Size, Location)

**Description / Purpose of Internship –**

Include the purpose of your internship and overall description.

**Learning Objectives or Milestones**

Indicate each area the intern will be exposed to during their internship experience.   
Click on the box to indicate if this component will be addressed during the internship experience.

**Agricultural** **Operations Functions**

Systematic design, operation, control, and improvement of agribusiness processes to achieve organizational goals and create economic value.

Farm, ranch, or agribusiness decision-making process with respect to production and financial resources

Quality management and/or statistical process control or continuous improvement; design of products, services

Project management

Forecasting, Capacity planning, Production Planning, Sales & Operations Planning, Materials Requirement Planning, Scheduling

Supply Management, Supplier Relationship management, Strategic Sourcing, Global Sourcing

**Agricultural Marketing Functions**

Sales and merchandising - involved in the transaction and organized exchange of goods and services, including customer service

Strategies connected with developing/launching, pricing, promoting, and distributing goods and/or services.

Activities associated with market segmentation, forecasting, channel management

Market research activities

Buying or purchasing

Other, including public relations activities, social media, event planning, and advertising

**Agricultural** **Entrepreneurship and/or Innovation Functions**

Resourcing/networking – securing resources, suppliers, partners for new initiatives

Feasibility – collecting information about, evaluating, communicating, and analyzing new initiatives

Innovating/initiating – identifying, implementing and evaluating new technologies and processes, creativity/innovation, risk taking, problem solving, persistence, persuasion/influencing abilities, teamwork, information seeking/management

**Agricultural** **Finance**

Banking operations, including ag loan origination, servicing, and documentation

Credit analysis

Customer relations

Deposit/investment options and regulations

Marketing strategies

Teller operations

**Overview of Experiences** -   
Provide an overview of responsibilities and experiences. Include a timeline for the 12 weeks (may not be exact, but approximate amount of time spent in each area).

**Projects**

Projects the intern will be assigned, if known. If not definite, please provide possible examples.

**Additional Experiences**

Indicate experiences that will be part of the internship which may not fit above. May include experiences your company exposes an intern to or that your company requires of interns. Examples might include:

* Weekly review with assigned supervisor
* Company outings
* Training and development opportunities for interns

**Contact Person & Contact Information** –

List the contact person(s) that the University will be working with during the internship experience. Include title, location, email, and telephone number.