

Part 1: Portal Course Proposal Checklist (completed form to be submitted with proposal)

Course Information (Part 2). Proposal includes requested information and information is complete:	Y	N
A. Basic course information (course title and number, instructor, contact information)		
B. Type of portal course (new or existing)		
C. GS Program level learning outcomes identified		
Evidence presented on how those learning outcomes will be achieved		
D. Portal learning outcomes identified		
Evidence presented on how those learning outcomes will be achieved		
Course Syllabus (Part 3)	Y	N
Syllabus submitted		
Syllabus includes purpose statements (General Studies and Portal)		
Syllabus identifies Portal learning outcomes and which Program Level learning outcomes are addressed in the course		
Syllabus identifies how achievement of those learning outcomes will be demonstrated through course activities.		
Syllabus complete and includes all requested information in the specified order.		
GSC Representative reviewing proposal:		
Name (please print):		
Signature:		