I. Call to Order:

Hodge/Darveau moved to approve the agenda. Motion carried.

1. Approve Agenda:
   Debbie Bridges called the meeting to order.

2. Minutes from the April 28, 2016 meeting were approved via email.

III. New Business:

1. Course Proposals (New): None

2. Assessment and GS Program:
   a. Update on Assessment for Fall 2016 Written and Oral Communication Courses.
      The courses that will be assessed in Fall 2016 will be: ENG 102 (4 sections); SPCH 100 (5 sections); and ITEC 290 (3 sections).
   b. Initial Results from Spring 2016 Capstone Course Assessment.

3. Proposed Plan of Action for 2016/17 AY:
   Hodge/Palencia moved to approve the following proposed plan of action for 2016/17:

   APR Recommendations:
   1) Develop and implement logistics of rolling 3-year review for General Studies courses (APR S1)
   2) Follow-up survey on student and faculty perceptions of the General Studies Program completed in spring 2016. Proposed activity - tabulate results from student and faculty surveys conducted in spring 2016 and report to campus (APR R1)

   Assessment:
   1) Review / respond to assessment results from spring 2016; and when available, fall 2016.
   2) Develop and conduct a follow-up survey of faculty conducting assessment regarding the assessment process and procedures.

4. Faculty and Student Surveys:
   Greg Brown, Beth Wiersma, Tami Moore and Debbie Bridges will work together to summarize the
IV. Other:
Dr. Bicak will attend the October meeting.

V. Adjournment:
Wiersma/Burbul moved to adjourn at 3:50 p.m. Motion carried.

NEXT REGULAR MEETING: Thursday, October 6, 2016, at 3:30 p.m., Warner Conference Room.