

**General Studies Council Minutes**  
**September 2, 2010 Meeting – 3:30 p.m.**  
**Founders Hall, Warner Conference Room**  
**Approved 10/7/10**

**Present:** Sylvia Asay, Mary Daake, Tommy Eshleman, Katie Hall, Tommy Hansen, Sherri Harms, Daryl Kelley, Ron Konecny, Sonja Kropp, Kristi Milks, Darleen Mitchell, Jan Moore, Daren Snider, Kim Schipporeit, Ken Trantham, Ron Wirtz

**Absent:** Debbie Bridges, Jeanne Butler, Kim Elliott, Ralph Hanson, Marta Moorman

**I. Call to Order:**

Director Daren Snider called the meeting to order and the council approved the agenda.

**II. Open Items:**

**a. Portal Assessment:**

Snider distributed a handout showing what portals classes are being taught during the Fall 2010 semester. Out of approximately 1000 freshmen there are about 680 enrolled in a portal course. There are approximately 5 portal courses are currently only partially full; the remainder are full.

**b. The Portal Assessment Process:**

Snider distributed a list of possible self-reported demographic questions to ask students when they log on to Taskstream for their GS assessment. The questions were modeled on those used by the Office of Admissions. The Council made several suggested changes to the list of questions.

**c. Taskstream:**

On September 15, 2010, there will be several Taskstream orientation sessions to help faculty who will use Taskstream for assessment of their portal course this semester.

**III. New Business:**

**a. INTS 388-02:**

Carol Lilly submitted INTS 388-02 – Gender and War in Modern Europe to be approved as a General Studies course. Moore/Kropp moved to approve the above course as a General Studies course. Motion carried.

**b. Common Assessment Items/Rubrics for Other GS Categories:** Further discussion will follow.

**c. Spring Courses**

Portal courses in Democracy, as well as future capstone courses, are needed for the upcoming Spring term. Faculty submission deadlines are on the GS website.

**IV. Announcements:**

**a. CAAP in Fall 2010:**

The CAAP assessment is scheduled for this fall and will be conducted for 200 freshmen students currently in portals. The testing samples will be chosen randomly to guarantee score validity, and the professor teaching these courses will be notified of their selection for participation.

**V. Other:**

The General Studies council needs to look for a common assessment tool in order to review portals, capstones and distribution courses.

**VI. Adjournment:**

Meeting was adjourned at 5:00 p.m.

**NEXT MEETING:** Thursday, October 7, 2010, at 3:30 p.m., Warner Conference Room.