

GENERAL STUDIES COUNCIL

Minutes of the Meeting: December 6, 2001

PRESENT: Peg Camp, Sandy Cook-Fong, Jeanne Cutler, Don Envick, Randall Heckman, Sonja Kropp, John Lillis, Clint Ludeman, Marta Moorman, Ken Nikels, Kim Schipporeit and Marguerite Tassi

ABSENT: None

Ken Nikels called the meeting to order at 3:30 p.m., in the Academic Affairs Conference Room.

A. The November 1, 2001 minutes were approved via e-mail.

B. CULTURAL DIVERSITY AND WRITING INTENSIVE SUBMISSIONS:

1. Writing Intensive:

- **CJUS 390 - Criminal Investigation (James Gilbert)**

*****Don Envick (Ludeman) moved to approve the above course provisionally. The Council has requested that the syllabus be changed to state revision is required. Motion carried.**

- **CSIS 350 - Information Systems Concepts (Marty Teter)**

*****Clint Ludeman (Cook-Fong) moved to approve. After considerable discussion, the motion failed. Sandy Cook-Fong will contact the department to explain that additional evidence of ability to teach writing is needed for this instructor to be approved to teach CJUS 350 as Writing Intensive.**

- **CSIS 496 - Seminar in Computer Science (John Hastings)**

*****Don Envick (Ludeman) moved to approve the above course pending oral communication from the department confirming they will be using a previously approved syllabus. Motion carried.**

- ***CSIS 497 - Seminar in Computer Information Systems (Sherri Harms)**

*****Randall Heckman (Tassi) moved to approve the above instructor pending oral communication from the department confirming they will be using a previously approved syllabus. Motion carried.**

- ***ELED 373 - Teaching Elementary Social Studies (Susan Gallagher)**

*****Clint Ludeman (Tassi) moved to approve the above instructor. Motion carried.**

- **ITEC 498 - Seminar in Construction Management (Larry Kuskie)**

*****Randall Heckman (Camp) moved to request the above course be resubmitted to the Council with modification of the syllabus to indicate revision is required. Motion carried.**

- **PE 469 - Energy Balance and Weight Control (Kate Heelan)**

*****Clint Ludeman (Envick) moved to approve the above course pending assurance the students will be writing 5000 words. The Council requested a revised syllabus be submitted. Motion carried.**

- **PE 498 - Special Topics: Curriculum Development in Physical Education (Ed Scantling)**

*****Marguerite Tassi (Envick) moved to approve the above course. Motion carried.**

- **PSCI 400 - Public Administration (Claude Louishomme)**

*****Clint Ludeman (Cook-Fong) moved to approve the above course. Motion carried.**

- ***PSY 493 - Readings in Psychology (Krista Forrest)**
- ***PSY 499 - Research in Psychology (Krista Forrest)**

*****Randall Heckman (Envick) moved to approve the above instructor pending modification of the syllabus to indicate revision is required.**

2. Culture Diversity:

- **FREN 414 - Advanced French Conversation (Sonja Kropp)**

*****Marguerite Tassi (Moorman) moved to approve the above course. Motion carried.**

***Indicates the course is approved as CD or WI, however, the motion is for approval of an additional instructor.**

C.

D. OLD BUSINESS:

E. NEW BUSINESS:

1. Student Appeal for CD:

A student, who is to graduate in December 2001, is two credit hours short of meeting the CD requirements. This student was notified by the Registrar's Office that she was short CD hours three times and as early as February 2001. The student was misled by her advisor and therefore did not contact the Registrar's Office until the end of November. The advisor has proposed substituting a course the student has already taken for fulfill the requirement. After considerable discussion, a motion was made.

*****Clint Ludeman (Envick) moved to approve the student appeal and substitute a course she has already taken to fulfill the CD requirement. Motion carried.**

2. Student Appeal for CD:

A student is asking for a CD waiver. This student attended UNK from 1992-94 and completed General Studies courses, then transferred to Alaska and earned 52 hours there. She has returned to UNK with a different major that will not be completed for another three semesters. She would like the Council to accept courses taken there for her CD requirement.

*****Marguerite Tassi (Kropp) moved to deny the student appeal. Motion carried.**

F. MISCELLANEOUS:

*****The meeting was adjourned.**

G. NEXT MEETING:

The next General Studies meeting will be January 11, 2002, at 3:30 p.m., in the Academic Affairs Conference Room, Founders Hall, Room 2122.