

GENERAL STUDIES COUNCIL

Minutes of the Meeting: October 4, 2001

PRESENT: Peg Camp, Sandy Cook-Fong, Jeanne Cutler, Don Envick, Randall Heckman, Sonja Kropp, John Lillis, Clint Ludeman, Ken Nikels, Kim Schipporeit and Marguerite Tassi

ABSENT: Marta Moorman

Ken Nikels called the meeting to order at 3:30 p.m., in the Academic Affairs Conference Room.

A. The September 6, 2001 minutes were approved via e-mail.

B. CULTURAL DIVERSITY AND WRITING INTENSIVE SUBMISSIONS:

1. WI Additional Instructors:

- **BACC 311 - Business Law (Vicki Stamm, John Marsh, Jack Besse and Mike Synek)**

*****Peg Camp (Envick) moved to approve the above instructors with the exception of Mike Synek. Mike Synek will be approved once a vita and syllabus is received. Subsequent actions (C1) addressed revision in the BACC 311 syllabus. Motion carried.**

NOTE: New faculty members must submit a syllabus and vita with a submission of a WI course.

C.

D. OLD BUSINESS:

1. WI/CD Courses Approved (9-5-01) Pending Submission of Additional Materials:

- **BACC 311 - Business Law (Vicki Stamm, John Marsh, Jack Besse and Mike Synek)**

*****Marguerite Tassi (Heckman) moved to approve informing the department that the syllabi need to be compliant with the WI requirements. The syllabi need to be revised to indicate that revision is necessary. Resubmission of the materials are also necessary. Motion carried.**

- **CJUS 415 - Correctional Casework and Counseling (Beth Wiersma)**

*****Ken Nikels will inform the instructor and the department chair the syllabus needs to be revised to indicate that revision is required for the WI requirements.**

- **SPED 434 - Instructional Needs of Students with Disabilities (Donna Montgomery)**

*****All necessary materials have been received.**

2. Program Review:

Ken Nikels informed the Council the General Studies Program Review will begin on October 24 with an orientation dinner and conclude with the exit report on October 26. The review team members are as follows:

- Dr. David Christiansen (Truman State)
- Dr. Jan Barton-Zimmerman
- Dr. David Palmer
- Dr. Lucille Freeman
- Dr. Kenya Taylor
- Dr. Martha Kruse
- Dr. Janet Steele
- Dr. William Jurma
- Dr. John Anderson
- Ms. Mary Barton
- Dr. William Wozniak

The General Studies Council members were asked to submit names of students that may be interested in serving on the review team.

E.

F. MISCELLANEOUS:

***The meeting was adjourned.

G. NEXT MEETING:

The next General Studies meeting will be November 1, 2001, at 3:30 p.m., in the Academic Affairs Conference Room, Founders Hall, Room 2122.