

GENERAL STUDIES COUNCIL

Minutes of the Meeting: September 6, 2001

PRESENT: Peg Camp, Sandy Cook-Fong, Jeanne Cutler, Randall Heckman, Sonja Kropp, John Lillis, Clint Ludeman, Marta Moorman, Ken Nikels, Kim Schipporeit and Marguerite Tassi

ABSENT: Don Envick

VISITORS: Dr. James Roark

Ken Nikels called the meeting to order at 3:30 p.m., in the Academic Affairs Conference Room.

A. APPROVE THE AUGUST 29, 2001 MINUTES

*****Clint Ludeman (Kropp) moved to approve the minutes. Motion carried.**

B. CULTURAL DIVERSITY AND WRITING INTENSIVE SUBMISSIONS: The following courses were submitted for approval by the Council:

1. CD Additional Instructors:

- **ENG 251 - Introduction to Literature: American Literature (Gerri Henderson)**

*****Marta Moorman (Tassi) moved to approve the above instructor. Motion carried.**

2. WI Additional Instructors:

- **BSED 320 - Business Communications (Linda Miles)**

*****Peg Camp (Tassi) moved to approve the above instructor. Motion carried.**

3. WI Courses:

- **CJUS 415 - Correctional Casework and Counseling (Beth Wiersma and Scott Sasse)**

*****Peg Camp (Tassi) moved to approve the above course and instructors pending modification of the syllabus to include revision. College representatives will be contacting the department chair. Motion carried.**

- **CJUS 421 - Criminal Justice Planning and Research (Beth Wiersma and Scott Sasse)**

*****Peg Camp (Tassi) moved to approve the above course and instructors. Motion carried.**

C.

D. OLD BUSINESS:

1. WI/CD Courses Approved (8-29-01) Submission of Additional Materials:

- **BACC 311 - Business Law (Vicki Stamm, John Marsh, Jack Besse and Mike Synek)**

*****Peg Camp informed the Council that she contacted the department chair and the vitae's should be received for the General Studies meeting in October.**

- **ENG 251 - Introduction to Literature: American Literature (Gerri Henderson)**

*****Marguerite Tassi informed the Council that writing materials were received. Clint Ludeman (Camp) moved to approve the instructor indefinitely. Motion carried.**

- **PE 461 - Exercise Physiology (Kate Heelan)**

- **PE 468 - Public Health Aspects of Physical Activity (Kate Heelan)**

*****Marta Moorman informed the Council that the syllabi for the above two courses were received. Marta Moorman (Tassi) moved to approve the above instructor indefinitely. Motion carried.**

- **SPED 434 - Instructional Needs of Students with Disabilities (Donna Montgomery)**

*****Clint Ludeman will contact the department chair requesting the syllabus.**

2. General Studies Chair:

Dr. Roark met with the Council to discuss the General Studies Council Director position. Dr. Roark would like to wait in selecting a Chair/Director for the General Studies Council at least until after the Program Review. Dr. Roark's reasons for wanting to wait are two fold. 1) Questions of governance. Does the Council really need a Director? Dr. Roark feels very strongly that the General Studies Council belongs to the faculty. 2) The external reviewer may suggest changes or challenges that a newly selected Chair/Director would be willing to take on.

Ken Nikels asked what should be done with student requests and questions in the meantime. Dr. Roark stated that he, Ken Nikels and Kim Schipporeit would meet and handle these situations.

3. Program Review:

Dr. Roark stated the General Studies Council would be equivalent to a department during the review process. The Program Review team will consist of two faculty members per college and he encouraged the Council to contact their Dean if they knew of colleagues interested in serving on the team. The College Deans will be making the recommendations. The external reviewer is from Truman State.

E. MISCELLANEOUS:

*****The meeting was adjourned.**

F. NEXT MEETING:

The next General Studies meeting will be October 4, 2001, at 3:30 p.m., in the Academic Affairs Conference Room, Founders Hall, Room 2122.