

**GENERAL STUDIES COUNCIL**

**Minutes of the Meeting: February 7, 2002**

**PRESENT: Peg Camp, Jeanne Cutler, Don Envick, Randall Heckman, Sonja Kropp, John Lillis, Clint Ludeman, Marta Moorman, Ken Nikels, Kim Schipporeit, Marguerite Tassi and Bill Wozniak**

**ABSENT: Sandy Cook-Fong**

**VISITOR: Dennis Potthoff**

**Bill Wozniak, Director, called the meeting to order at 3:30 p.m., in the Academic Affairs Conference Room.**

**A. The December 6, 2001 and January 15, 2002 minutes were approved via e-mail.**

**B. CULTURAL DIVERSITY AND WRITING INTENSIVE SUBMISSIONS:**

**1. Writing Intensive:**

- **WSTD 220 - Introduction to Women's Studies (Leslie Korb) \*\*\*Don Envick (Camp) moved to approve the above course. Motion carried.**

**2. Culture Diversity:**

- **ENG 251 - Introduction to Literature: American Literature (Ron Kurtenbach)**

**Tabled. Dr. Wozniak will gather more information from the department.**

- **WSTD 499 - Special Topics: Trip to Thailand (Inherently CD)**

**\*\*\*Don Envick (Ludeman) moved to approve the above course. Motion carried.**

**C.**

**D. OLD BUSINESS:**

**1. WI Cleanup (no action required):**

- **CJUS 390 - Criminal Investigation (James Gilbert)**
- **CSIS 350 - Information Systems Concepts (Marty Teter)**
- **CSIS 496 - Seminar in Computer Science (John Hastings)**
- **CSIS 497 - Seminar in Computer Information Systems (Sherri Harms)**
- **ITEC 498 - Seminar in Construction Management (Larry Kuskie)**
- **PE 469 - Energy Balance and Weight Control (Kate Heelan)**
- **PSY 493 - Readings in Psychology (Krista Forrest)**
- **PSY 499 - Research in Psychology (Krista Forrest)**

These items were approved at earlier meetings, pending the receipt of more supporting material. All supporting material has been received on the above courses.

2. CD Cleanup (no action required):

None.

E. NEW BUSINESS:

1. Student Appeal for WI:

In the summer of 1999, a student took a PTE 200 course that was taught by Dennis Potthoff. The course had been listed in the schedule as "staff" and was switched from "staff" to Dr. Potthoff (who was approved to teach PTE 200 as WI). The student, as well as Dr. Potthoff, was under the assumption that the course was Writing Intensive, since he was approved to teach the course as such. However, the WI designation was inadvertently left off of the course form when making the switch. The Registrar's Office assumes that if a course is not specifically listed as WI, even though it has been approved, it is being taught as non-WI. Therefore, the course did not carry the WI designation and this student is asking for a WI designation for PTE 200.

\*\*\*Clint Ludeman moved to approve the the student request. Randall Heckman recommended a friendly amendment to the motion. Heckman suggested when similar situations arise Dr. Wozniak investigate the situation and determine if the student absolutely needs the WI course in order to graduate and make the decision based on his findings. It is also understood, Dr. Wozniak will bring the difficult situations before the Council. Motion carried.

F. MISCELLANEOUS:

1. Restructuring of the General Studies Council:

Dr. Wozniak informed the Council, in light of the General Studies Academic Program Review Process, some restructuring of the General Studies Council will be taking place. Increasing the Council members from each College and the Library, having active student representation on the Council and clarifying and possibly changing the voting procedure are some of the suggested changes. Dr. Wozniak and Dr. Roark will meet to discuss these suggestions further. Wozniak will bring a written proposal before the Council by the next meeting.

2. Adjournment:

\*\*\*The meeting was adjourned at 4:45.

G. NEXT MEETING:

The next General Studies meeting will be March 7, 2002, at 3:30 p.m., in the Academic Affairs Conference Room, Founders Hall, Room 2122.