

**GENERAL STUDIES COUNCIL**

**Minutes of the Meeting: October 1, 1998**

**PRESENT: Dave Anderson, Charlie Bicak, Mary Daake, Don Envick, Jim German, Allan Jenkins, Dick Jussel, Sonja Kropp, John Lillis, Clint Ludeman, Kim Schipporeit**

**ABSENT: Peg Camp, Jeanne Cutler, Connie Hansen, Marguerite Tassi**

**Chair, Allan Jenkins, called the meeting to order at 3:30 p.m., in the Academic Affairs Conference Room.**

- A. The September 3, 1998 minutes were approved via e-mail.**
- B. CULTURAL DIVERSITY AND WRITING INTENSIVE SUBMISSIONS: Jenkins recommended the following courses be approved by the Council:**
  - 1. WI Designation:**
    - **FCSC 402 - Selected Readings in Marriage and Family Relation (R. Glotzer)**
    - **JMC 305 - Feature Writing (H. Cordry)**
    - **REC 453 - Therapeutic Recreation for Special Populations (M. Moorman)**
  - 2. CD and WI Designation:**
    - **PSCI 490 - Directed Research: Gender and Politics (J. Blauwkamp**  
**\*\*\*Charlie Bicak (German) moved to approve the above recommendations.**  
**Motion carried.**
- C.**
- D. NEW BUSINESS:**
  - 1. Discussion of Waiver Policy:**

**Jenkins discussed the need to create a defined waiver policy. Students are confused by the language in the catalog, and often ask for a waiver based upon convenience. Jenkins asked Council members to discuss with their College what tests or other evidence could be used by a student to demonstrate competency. Schipporeit explained the existing CLEP options. No formal action was taken.**
- E. OLD BUSINESS:**
  - 1. Adopt Policy for Submission of New General Studies Courses**

**The Council considered a draft policy regarding the submission of courses for consideration as a GS course.**  
**Draft General Studies Course Submission Policy**

The General Studies Program must respond to changing circumstances yet maintain sufficient stability that students may complete the program without undue confusion. To accommodate change the General Studies Council will consider the submission of new courses under the following circumstances.

0. The course must be an active UNK offering.
  1. The department must provide a written submission detailing how the course meets the established General Studies criteria at both the program and perspective level.
  2. The submission must include evidence of support from:
    - A. the Department
    - B. the College Academic Affairs/Educational Policy Committee
    - C. the Dean's Office
  3. The chair of the submitting department must meet with their college representatives on the General Studies Council, and the proposal should come forward only with the support of these representatives.
  4. Timing of submissions must be compatible with the printing of the UNK Undergraduate Catalog.
    - A. Submissions will be considered by the Council during the Spring semester preceeding the publication year of the Undergraduate Catalog.
    - B. Final action by the General Studies Council will be no later than September following the open submission period.
2. The Council suggested that additional detail in item two might be useful. Bicak suggested four additional details for item two.
- Evidence that student objectives are consistent with program and perspective criteria
  - Description of the teaching strategies employed
  - Plan for assessment of student outcomes compatible with the criteria
  - Plan for assessment of the course's achievement of the criteria

The Council directed Jenkins to incorporate Bicak's suggestions into a final draft. This draft will be sent via e-mail as soon as possible so Council members can make an informed vote in November.

3. **Discuss 1998-99 GS Program Review - Language and Communication Section:**  
Jenkins will get the syllabi and the information together for the Council to review. The Council will review the syllabi one month and vote the next month.
4. **Update on Ad Hoc Capstone Course Committee:**  
The Ad Hoc Capstone Course Committee has not met this semester.

**F. MISCELLANEOUS QUESTIONS AND COMMENTS:**

Kim Schipporeit discussed the Math/English issue currently under discussion by the Academic Affairs Committee. Schipporeit noted that the requirement would require students to complete English 101, English 102 and Math 102, prior to the end of their sophomore year.

\*\*\*Charlie Bicak (German) moved to inform Academic Affairs Committee that the General Studies Council understands and appreciates the intent of the proposed plan. However, the Council has reservations about the implementation and applications of what is intended. Motion carried.

**G. NEXT MEETING:**

The next General Studies meeting is scheduled for November 5, 1998, at 3:30 p.m., in the Academic Affairs Conference Room, Founders Hall, Room 2122.