

**Minutes of the Meeting of the Deans Council**  
Tuesday, January 29, 2013 – 9:00 a.m.  
Warner Conference Room

PRESENT: Charlie Bicak, Janet Wilke, Ed Scantling, Tim Burkink, John La Duke, Joe Oravec, Kenya Taylor, William Jurma

GUESTS: Sharon Pelc, Paul Swenson, Jordan Gonzales

1. **Approval of Minutes for January 15, 2013:** Charlie reported the minutes would be forthcoming.
2. **Student Travel Policy – Joe Oravec, Sharon Pelc & Paul Swenson:** Joe and Sharon discussed the Student Travel Policy which was recently distributed via email. Discussion was held. Paul gave a web demo of the portal he has been working on which includes the Student Travel Authorization request.
3. **Board of Regents:** Charlie discussed the January 25<sup>th</sup> Board of Regents Meeting where reports were made regarding accountability measures and graduation rates. Room rate increases were approved. Charlie also reminded the group the new members of the Board of Regents would be visiting campus this week. Joe gave a brief update regarding the student panel presentation for the new BoR members. Charlie reminded the group of the upcoming Board of Regents site visit scheduled for February 14-15.
4. **Graduation Strategies Task Force Update:** Charlie reported after the meeting of the full Graduation Task Force Committee he formed five subcommittees and those subcommittees have started meeting. The subcommittees are: 1) Outcomes & Progress Metrics, 2) Comparable Institutions, 3) Linkages to Learning Goals, 4) Linkages to Student Success Plan, 5) Linkages to Other UINK Initiatives.
5. **North Central Update -- Kenya:** Kenya reported by the end of this week everyone should have their first drafts finished and then she will have the complete first draft to the Deans very soon.
6. **World Affairs Conference:** Charlie reported he and Kenya would be meeting with the World Affairs Conference Committee on Friday to discuss questions regarding what the conference should look like going forward, the budget and frequency of the conference.
7. **Budget Update:** Charlie had nothing to report regarding budget. Discussion was held regarding carry forward.
8. **CPR/AED Training -- John:** John discussed that EOT is working to find dates to get people in each building recertified in CPR and AED Training. He also discussed the replacement of batteries in the current units.
9. **Other:** Charlie reported he would work to have Barbara attend an upcoming Deans Council Meeting to discuss budget and the business plan.

There being no further business to discuss, the meeting was adjourned. The next meeting of the Deans will be on ***Tuesday, February 12, 2013, at 9 a.m., Warner Conference Room.***