UNK Student Affairs Goals

- Build inclusive communities where students feel that they belong and succeed academically
- Prepare students for life long success
- Prepare students to be active members of a diverse and global society
- Provide programs and services that support the successful retention and graduation of students.
- Build an environment and community where staff feel that they belong and that fosters partnerships between staff and academic, administrative and community stakeholders
- Develop continuous improvement through an assessment and evaluation process
Division Goals – Divisional Goals are all-encompassing goals that provide direction for the Division of Student Affairs. These are goals by which the organization seeks to achieve by its existence and operation. These goals are relatively static and unchanging.

Department Goals – Department Goals are similar to Divisional Goals, but are focused on the individual department. These goals should align with the Divisional Goals whenever possible.

Annual Goals – Often used in the annual report. These are goals set by a department that define what a department expects to focus on and accomplish during the course of a year.

Learning Outcomes/Objectives - An assessment term. A statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course or program. In other words, learning outcomes identify what the learner will know and be able to do by the end of a course or program.
Student Affairs Terms

- **Departmental Learning Outcomes** — An assessment term. Learning Outcomes that students, staff, or faculty should achieve by engaging in your department's major activities.

- **Major Activity** — An assessment term. A primary program, function, or operation of your department used in assessment.

- **Divisional Priorities** — Priorities set for the upcoming year by the division. These are broader initiatives intended to guide departments with planning.

- **Initiatives or Major Initiatives** — Major undertaking by a department, the division or an individual through the course of an academic year or even longer, often to support or accomplish a divisional or departmental goal.
To get to Weave, go to the bottom of the UNK home page under resources. Click on Easi.
Scroll to the bottom of the page and find Weave. Click on the logo or the title.
Log in using your UNK credentials.
Log in using your UNK credentials. It will ask you to do dual authentication. Suggestion: click on “Remember me for 12 hours.”
After login, you’ll land on a Dashboard. Click on Projects.
The Projects page has only the projects assigned to you.
A new project! Note table of contents to the left, areas to enter information in main part of page.
Overview: Mission/goals/outcomes

**Mission**

This is where the user enters a mission statement. Optional element

**Goals**

1. First high level goal for this plan

   Action Plan
   1.1. Title of the tool/instrument
      /indicator used to measure achievement of the outcome.

   This space can be used to add a detailed description for a goal.

**Outcomes**

1. First measurable outcome/objective for this plan

   Description
   This space can be used to add a detailed description for an outcome.

   **Supported Initiatives (0)**

   **Action Plan**

   Status Not Set

   This is where the title or description of the Action Plan for the outcome is entered.
Overview: Outcomes/action plan

### Outcomes

1. **First measurable outcome/objective for this plan**
   - **Description:** This space can be used to add a detailed description for an outcome.
   - **Supported Initiatives (0)**

### Action Plan

- **Status:** Not Set

This is where the title or description of the Action Plan for the outcome is entered.

- **Due Date:** 4/3/2018
- **Budget Source:**
  - **Line item or budget source for this Action Plan:**
  - **Dollar Amount:** $0.00

<table>
<thead>
<tr>
<th>#</th>
<th>Action Item</th>
<th>Date Created</th>
<th>Due Date</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Action Item a1</td>
<td>Set Due Date</td>
<td>Not Set</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Action Item a2</td>
<td>Set Due Date</td>
<td>Not Set</td>
<td></td>
</tr>
</tbody>
</table>
To enter mission statement, click on Mission, then on Nothing Entered to get a text box.
Click on Add Goal. Enter text by clicking on Nothing Entered
Once a goal is entered, Add Outcome. Type short description at Nothing Entered. May add longer description below.
Add Supported Initiatives if you’d like.
May choose a Supported Initiative. They currently exist under General Education and Institutional Priorities. We can add more if you’d like.
Add a KPI where it says Nothing Entered.
Under each KPI: Target, Results, Action Plan, Improvement Type (drop-down menu), Improvements achieved.
Add an action plan anytime you do not meet an outcome. This is a plan for how you will address the deficiency.
Click +Add Action Plan to add a new plan for how you’ll address a deficiency.

**Action Plan**

**Measure/Source of Evidence**

1.1.1 American Chemical Society Exam

Description

The American Chemical Society (ACS) produces standardized national exams for many of the courses within the chemistry department. Participants will be students in the following courses each of which has an associated subject-specific ACS Exam: CHEM 160, CHEM 161, CHEM 250, CHEM 301, CHEM 361,
At any time you can add attachments. Almost any file type is ok (Word, PDF, Excel...)