

Request for a New Certificate Program
University of Nebraska at Kearney

College: _____ Department/Program: _____

Proposed Title of Certificate Program: _____

Projected Date of Implementation: _____

Program Administrator: _____

Type of Certificate (check one):

_____ **Undergraduate Certificate** – These programs generally require 12-24 credits of undergraduate-level academic work.

_____ **Graduate Certificate** – These programs generally require 12-24 credits of graduate-level academic work.

I. Why is this certificate needed? (Rationale)

II. List the major topics and curriculum of certification.

- VI. Describe the student population to be served.

- VII. How does this certificate complement the campus or departmental mission?
- VIII. Describe any relationship to existing programs on the campus or within the university.
- IX. List and indicate the resources required to implement the proposed program. Indicate resources (e.g., reallocations or any new resources such as personnel, library holdings, equipment, etc.).
- X. Describe any innovative features of the program (e.g., involvement with local or regional agencies, or offices, cooperative efforts with other institutions, etc.)

If this program contains courses from other departments or programs, a statement of their awareness must be obtained from the respective Department Chairman or Program Director.

Department/Program	Signature of Chair/Director	Date
Department/Program	Signature of Chair/Director	Date
Department/Program	Signature of Chair/Director	Date
Department/Program	Signature of Chair/Director	Date

UNDERGRADUATE Approvals:

Department Chair _____ Date _____

College Academic Affairs Committee _____ Date _____

College Dean _____ Date _____

☐ Dean, College of Education _____ Date _____
(if course is part of a Teacher Education Program)

UNK Academic Affairs Committee _____ Date _____

Senior Vice Chancellor for Academic _____ Date _____
and Student Affairs

GRADUATE Approvals:

Department Chair _____ Date _____

Graduate Program Chair _____ Date _____

College Dean _____ Date _____

☐ Dean, College of Education _____ Date _____
(if course is part of a Teacher Education Program)

Dean of Graduate Studies _____ Date _____

Senior Vice Chancellor for Academic _____ Date _____
and Student Affairs